

**CENTRAL COVENTRY FIRE DISTRICT**  
**Regular Meeting of the Board of Directors**  
**May 21, 2020 @ 6:30 PM**  
**Telephonically and using Zoom Video Conferencing Technology**

The meeting was called to order by President Gralinski at 6:33 PM. A quorum was present consisting of: President Fred Gralinski, Vice President Cindy Fagan-Perry, Ron Flynn, Carl Mattson, James Kuipers and Dan Lantz. District Manager Gayle Corrigan, Finance Manager Linda Dykeman, Chief Brown, Legal Counsel David M. D'Agostino, Esq., of Gorham & Gorham, Inc., and District Administrator Daniel Kaplan were also present. Richard Polselli was excused. After the pledge, the President asked individuals to review safety instructions for exiting their room.

A motion to accept the meeting minutes from February 26<sup>th</sup>, 2020 was made by Director Flynn, seconded by Director Mattson and approved with Director Kuipers abstaining as he was not at that meeting. A motion to accept the meeting minutes from April 16<sup>th</sup>, 2020 was made by Director Kuipers, seconded by Director Lantz and unanimously approved.

The Chief's Report was read by Chief Brown. He noted that the number of Rescue runs were down due to Covid 19. See the full report on the CCFD website. A motion to accept the Chief's Report was made by Vice President Fagan-Perry, seconded by Director Flynn and unanimously approved.

The Finance Manager's Report was read by Linda Dykeman. Chief Brown noted that a check for \$3,089.90 was received from the State for unclaimed funds. See the full report on the CCFD website. A motion to accept the Finance Manager's Report was made by Vice President Fagan-Perry, seconded by Director Kuipers and unanimously approved.

The District Administrator's Report was read by Daniel Kaplan. The bulk of the uncollected funds from previous years were from mobile home owners. Legal Counsel David D'Agostino said it might be possible to collect these taxes from the mobile home park owners. See the full report on the CCFD website. A motion to accept the Finance Manager's Report was made by Vice President Fagan-Perry, seconded by Director Flynn and unanimously approved.

Under New Business, District Manager Gayle Corrigan said that insurance proposals were out to bid, to include Injured on Duty insurance. A refund was expected from Provident (the IOD insurance company) from an audit. See the full report on the CCFD website. A motion to accept the District Manager's

Report was made by Vice President Fagan-Perry, seconded by Director Kuipers and unanimously approved.

Chief Brown read the Covid 19 Update. Both firefighters who were out due to Covid 19 have returned to duty. 37 vehicles belonging to the town of Coventry, as well as the fire districts, have been decontaminated. See the full report on the CCFD website. A motion to accept the Covid 19 Update was made by Director Flynn, seconded by Director Mattson and unanimously approved.

A motion to approve abatements was made by Director Kuipers, seconded by Director Lantz and unanimously approved.

An update on the streetlights and status of National Grid litigation was discussed. Monies have been set aside for the payment to National Grid in the event that the case is lost by the CCFD.

Review and approval of Board Press Release to inform the public and taxpayers concerning district's finances and 2020-2021 budget pressures was read by President Gralinski. Director Kuipers would like to add an addendum to the Press Release and will forward his written thoughts to the Board. A motion to approve the press release was made by Vice President Fagan-Perry, seconded by Director Flynn and approved. Director Kuipers voted "nay". He will circulate an addendum to the release for the Board to approve at a future meeting.

A motion to approve the Ratification of Conditional Employment Agreement for Nicholas Hodson was made by Director Kuipers, seconded by Director Lantz and unanimously approved.

A motion to adjourn was made by Director Mattson, seconded by Director Lantz and unanimously approved. The meeting was adjourned at 8:02 P.M.

Respectfully submitted,  
Daniel Kaplan,  
District Administrator