



**Central Coventry Fire District
Regular Board of Directors Meeting**

Westwood Estates Clubhouse, 1A Liena Rose Way, Coventry, RI 02816
August 29, 2019 at 6:30 PM

Board of Directors

Fred Gralinski-President, Cynthia Fagan-Perry -Vice President,
Sandy Lukowicz, Daniel Lantz, Jr., Richard Poiselli, Ronald Flynn, Carl Mattson

Agenda

Call to Order	Fred Gralinski, President
Pledge of Allegiance	Fred Gralinski, President
Roll Call – Quorum Determination	Fred Gralinski, President
Safety Instructions	Fred Gralinski, President

APPROVAL OF MEETING MINUTES

June 20, 2019 and August 7, 2019.

DEPARTMENT REPORTS:

1. District Manager's Report.
2. Fire Chief's Report.
3. Finance Manager's Report.
4. District Administrator's Report .

NEW BUSINESS:

1. Ratification of Extension to P&S Agreement. (Discussion/Action)
2. Update on mobile home tax collection efforts. (Discussion/Action)
3. Abatements. (Discussion/Action)
4. 2020 Budget (Discussion/Action)
5. Street Lights (Discussion/Action)
6. Property maintenance and capital improvements (Discussion/Action)
7. Ratification of Resolution to Fund Restricted Capital Account (Discussion/Action)
8. Ratification of Resolution to Hire 2 New Firefighters (Discussion/Action)
9. Proposed Charter/By-law changes (Discussion/Action)

PUBLIC COMMENT

NEXT SCHEDULED MEETING

Annual Budget Meeting September 16, 2019 7:00 PM at Coventry High School

ADJOURNMENT

President Fred Gralinski

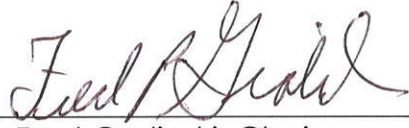


Board of Directors Meeting

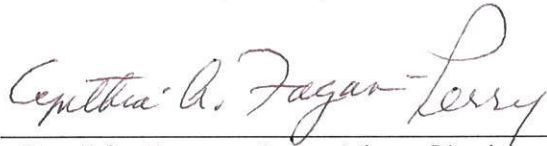
Attendance Sign-In Sheet

August 22, 2019

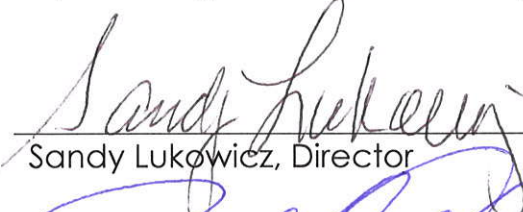
Board of Directors



Fred Gralinski, Chairperson



Cynthia Fagan-Perry Vice Chairperson



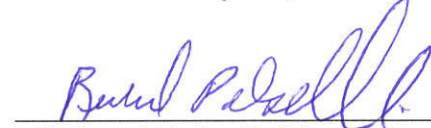
Sandy Lukowicz, Director



Ronald Flynn, Director



Daniel Lantz, Director



Richard Polselli, Director



Carl L. Mattson, Director

Fire District



Gayle Corrigan, District Manager



Linda Dykeman-Finance Manager



David D'Agostino, Esq.



Frank Brown, Chief



Daniel Kaplan, District Administrator

CENTRAL COVENTRY FIRE DISTRICT
Regular Meeting of the Board of Directors
August 29, 2019 @ 6:30 PM
Westwood Estates Clubhouse

The meeting was called to order by President Gralinski at 6:30 PM. A quorum was present consisting of: President Gralinski, Vice-President Fagan-Perry, Sandy Lukowicz, Ron Flynn, Daniel Lantz, Carl Mattson and Richard Polselli. District Manager Gayle Corrigan, Finance Manager Linda Dykeman, Chief Frank Brown, Legal counsel David M. D'Agostino, Esq. of Gorham & Gorham and District Administrator Daniel Kaplan were also present. After the pledge, President Gralinski reviewed safety instructions for exiting the room.

A motion to accept the minutes from June 20, and August 07, 2019 was made by Vice President Fagan-Perry, seconded by Director Lukowicz and unanimously approved.

Chief Frank Brown read the Fire Chief's Report into the record. The Chief noted that wood pellets stored in an enclosed space will off-gas carbon monoxide and should therefore be stored in a well ventilated space. He also noted that the recent storm had disrupted radio communications for the CCFD for a few days but is now on line. Also, the Chief discussed the quotes for property maintenance and capital improvements. A motion to accept the Chief's report was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved.

District Administrator Kaplan read the Tax Collection Report into the record. He added that there are 871 mobile homes in the Central Coventry Fire District, 743 of which owe no axes to the District. A motion to accept the report was made by Vice President Fagan-Perry, seconded by Director Flynn and unanimously approved.

District Manager Corrigan read her proposed budget for FY 2020. The collection rate for FY 2018 was 91% and the collection rate for FY 2019 was 94.3%. Based on these figures she anticipated a collection rate of 94% for FY 2020. A motion to accept the report was made by Director Flynn, seconded by Vice President Fagan-Perry and unanimously approved.

Finance Manager Dykeman read the Finance Report into the record. A motion to accept the report was made by Director Flynn, seconded by Vice President Fagan-Perry and unanimously approved.

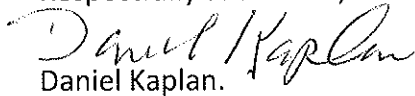
Under New Business, a motion to approve the Ratification of Extension to P&S Agreement was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved. Taxing the mobile home park owners in an effort to collect delinquent mobile home taxes was discussed. A motion to approve abatements read by Finance Manager Dykeman was made by Vice President Fagan-Perry, seconded by Director Lantz and unanimously approved. A motion to present the FY 2020 budget to the taxpayers was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved. Street lighting was discussed and referred to Attorney D'Agostino to follow up. A motion to approve the Ratification of Resolution to Fund Restricted Capital Account was made by Director Lantz,

seconded by Director Lukowicz and unanimously approved. A motion to approve Ratification of Resolution to Hire 2 New Firefighters was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved. A motion to approve the Proposed Charter/By-law changes was made by Director Mattson, seconded by Director Lukowicz and approved with one dissenting vote by Vice President Fagan-Perry.

Present from the public were two candidates running for CCFD Board of Director seats. Both spoke about their commitment to serve the residents of the Central Coventry Fire District.

A motion to adjourn was made by Director Mattson, seconded by Director Lantz and unanimously approved. The meeting was adjourned at 8:30 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel Kaplan". The signature is written in black ink and is positioned above the printed name.

Daniel Kaplan.

District Administrator



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

August 22, 2019

Summary of Operation activities for June and July:

PERSONNEL

Currently we have 25 members on staff. 4 members Injured on Duty (OJI) and 1 Firefighter on Military leave.

TOTAL PERSONNEL - 30

EMERGENCY INCIDENTS

- *Total Incidents ending July 31st 2019 were 2146 for a daily average of 11 calls.
- *Crews responded to a report of smoke in a basement upon investigation crews found a dehumidifier that had malfunctioned.
- *A routine carbon monoxide (CO) investigation call was determined to be the bulk storage of wood pellets in the basement.
- *A dog that was spooked from fireworks was rescued from a small island off Town Farm Road.
- *Crews assisted Anthony Fire District with a dwelling fire.
- *Boat accident on Johnsons Pond resulted in a person being thrown from a boat after striking a dock. Patient when under the boat and was struck by the boat propeller. Amazingly the patient only suffered a deep laceration to her right upper arm.

APPARATUS

- *All apparatus are operating properly at this time.

EQUIPMENT

- *All portable equipment is up and running properly at this time.



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

STATIONS

Board of Directors toured both fire stations on August 7th. An action list of items requiring attention is in the works. Also, a priority list of other items is being formalized.

FIRE MARSHAL'S OFFICE

*Department Fire Marshals continue to work countless hours on Smoke Detector Inspections, Plan Reviews, Fire Alarm Reviews, Fire Investigations and follow-up inspections on issued violations. We have received from the Town of Coventry the annual business license inspections that totals 60 inspections and needs to be completed by October 1st.

TRAINING

Department personal will be receiving training on the Hopkins Hill Fire Districts new Quint Fire apparatus that was delivered on July 27th.

MARINE DETAILS

*Currently we have (2) 4 hour details scheduled to have a presence out on Johnson's Pond.

Dates were July 21st and August 4th. Details ran from noon till 4 PM.

Our first detail was held on July 6th which received praise from the pond residents and the Johnsons Pond Civic Association.

Thanks go out to the Officers and Firefighters for their dedicated efforts everyday!

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Frank M. Brown
Chief



CENTRAL COVENTRY FIRE DISTRICT

TAX COLLECTORS REPORT

The following is the activity for the month of July 2019

Taxes Collected

2018	\$	124,650.60
2017	\$	9,532.21
2016	\$	652.64
Prior Years	\$	148.31

Interest/Penalty Collected	\$	8,711.30
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Total	\$	143,695.06
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Outstanding Taxes

2018	\$	723,501.30
2017	\$	46,074.54
2016	\$	32,758.99
Prior Years	\$	133,900.76
Total	\$	936,235.59

Central Coventry Fire District Fiscal Year 2019 Budget YTD July, 2019

	FY19		Remaining	% YTD	Notes
	(Approved)	YTD			
39000 Tax Revenue					
39100 Tax Levy - Current Year	3,811,090	3,540,563	270,527	93%	
39201 Tax Levy - Prior Years	335,000	300,271	34,729	90%	
Total 39000 Tax Revenue	4,146,090	3,840,834	305,256	93%	
39500 Department Revenue					
39600 Rescue Run Recovery	700,000	620,181	79,819	89%	
39700 Fire Marshal Services	65,500	71,653	(6,153)	109%	received check from town for new police bldg
39800 Detail Reimbursement	12,000	20,650	(8,650)	172%	
Total 39500 Department Revenue	777,500	712,464	65,036	92%	
39900 Other Revenue					
39930 Interest & Penalties on Taxes	115,000	121,355	(6,355)	106%	
39940 Asset Sales/Misc Revenue	100	11,247	(11,147)	11247%	State grant, sale of rescue 3, deposit on fire station sale
Total 39900 Other Revenue	115,100	132,602	(17,502)	115%	
TOTAL DISTRICT REVENUE	\$ 5,038,690	\$ 4,685,900	\$ 352,790	93%	
40000 Administrative					
40100 Audit/CPA Services	15,000	15,000	-	100%	Audit is complete
40200 Board Meetings	2,500	1,113	1,387	45%	
40210 Board Member Stipends	14,000	14,000	-	100%	
40220 Finance Director/Treasurer	60,000	79,725	(19,725)	133%	
40230 Administrative Insurance and HR Initiatives	1,739	550	1,189	32%	
40300 Tax Collecting Expense	11,000	14,696	(3,696)	134%	
40400 Legal - General	20,000	29,392	(9,392)	147%	
40500 Office/Miscellaneous	1,500	734	766	49%	
40510 Bank Fees	500	135	365	27%	
40600 Dues and Subscriptions	2,500	876	1,624	35%	
40700 Accounting and Payroll Costs	2,000	2,408	(408)	120%	Increase in accounting software fees
40800 Administrative Service Contracts	10,500	24,093	(13,593)	229%	
40850 Software and Hardware	20,000	18,005	1,995	90%	
Total 40000 Administrative	161,239	200,727	(39,488)	124%	
50000 Operations					

Central Coventry Fire District Fiscal Year 2019 Budget YTD July, 2019

50200 Rescue Recovery Fees	30,000	22,303	7,697	74%
50250 Fuel	43,000	36,776	6,224	86%
50300 Insurance - General Liability and Property	60,000	46,482	13,518	77%
50720 Repairs and Maintenance - Station	20,000	20,861	(861)	104%
50730 Repairs and Maintenance - Vehicles and Apparatus	100,000	70,245	29,755	70%
50810 Supplies - Fire and Gear	40,000	33,040	6,960	83%
50830 Supplies - Rescue	25,000	23,759	1,241	95%
50840 Supplies - Station	6,500	11,108	(4,608)	171%
50845 Telecommunication System	2,500	2,500	-	100%
50850 Telecommunications	12,500	11,487	1,013	92%
50920 Electric - Stations	4,000	4,895	(895)	122%
50930 Gas - Stations	3,500	6,743	(3,243)	193%
50940 Oil - Stations	12,500	14,895	(2,395)	119%
50960 Water - Stations	600	493	107	82%
Total 50000 Operations	360,100	305,587	54,513	85%
60000 Personnel Costs-Union	1,873,995	1,691,080	182,915	90%
60105 Salaries	50,000	27,792	22,208	56%
60110 Collateral (Fire Marshal)	375,000	394,794	30,000	105%
60120 Overtime	86,289	75,966	10,323	88%
60130 Holiday	11,500	11,701	(201)	102%
60150 Detail	2,500	2,459	41	98%
60170 Out of Rank	18,900	16,100	2,800	85%
60180 Clothing Allowance	16,000	16,000	-	100%
60190 Health Opt-out	190,499	159,944	30,555	84%
60200 Payroll Tax	524,964	489,329	35,635	93%
60210 Municipal State Pension	276,407	258,701	17,706	94%
61000 Medical Insurance - Union	25,000	20,563	4,437	82%
61100 HRA Medical Costs	26,117	28,508	(2,391)	109%
61200 Dental Insurance - Union	2,500	4,164	(1,664)	167%
61300 HR/SA Account Fees	5,208	5,208	-	100%
61400 Life Insurance	36,851	32,591	4,260	88%
61500 PEHP	119,000	129,246	(10,246)	109%
62000 Injured On Duty Insurance	20,000	10,231	9,769	51%
63000 Training/Academy	1,500	1,405	95	94%
63200 Recruitment				
Total 60000 Personnel Costs-Union	3,662,230	3,375,782	286,448	92%
70000 Personnel Costs - Administrative				

Overtime will exceed budget by approx. \$50,000

Central Coventry Fire District Fiscal Year 2019 Budget YTD July, 2019

70100 Administrative Salaries/Compensation	160,000	141,551	18,449	88%	
70200 Administrative Payroll Taxes	4,000	3,036	964	76%	
Total 70000 Personnel Costs - Administrative	164,000	144,587	19,413	88%	
80000 Retirees/Separation Costs					
80100 Medical Insurance - Retiree	100,000	99,032	968	99%	
80200 Dental Insurance - Retiree	8,500	7,151	1,349	84%	
80700 Separation Payouts	56,000	12,307	43,693	22%	
Total 80000 Retirees/Separation Costs	164,500	118,490	46,010	72%	
90000 Other Expenditures					
90100 Hydrants	267,120	270,724	(3,604)	101%	
90200 Street Lights	192,000	192,000	-	100%	Court, assume escrow full amount
91000 Capital Purchases	-	46,442	(46,442)	0%	Generator
92000 Lease/Interest Expense	30,000	30,000	30,000	0%	
95000 Claim Payments/Other	37,500	11,000	26,500	29%	
Total 90000 Other Expenditures	526,620	520,166	6,454	99%	
	\$ 5,038,689	\$ 4,665,339	\$ 373,350	93%	
SURPLUS/(DEFICIT)		\$ 0	\$ 20,561		
Adjustment Timing Tax Collection (92%)			-		
Adjusted Surplus/(Deficit)			\$ 20,561		

Fiscal Year 2020 Proposed Budget

	FY 14 (Audited)	FY 15 (Audited)	FY 16 (Audited)	FY 17 (Audited)	FY 18 (Audited)	FY 19 (Enacted)	FY 19 (Estimated)	FY 20 (Draft)	Note
39000 Tax Revenue									
39100 Tax Levy - Current Year	5,435,145	4,520,999	4,323,558	3,906,026	3,633,772	3,811,090	3,931,078	4,084,821	Assume 4% increase
39201 Tax Levy - Prior Years		362,735	165,770	467,470	370,592	335,000	316,967	240,000	
Total 39000 Tax Revenue	5,435,145	4,883,734	4,489,328	4,373,496	4,004,364	4,146,090	4,248,045	4,324,821	
39500 Department Revenue									
39600 Rescue Run Recovery	894,786	775,473	677,849	849,407	706,464	700,000	675,019	675,000	
39700 Fire Marshal Services	79,982	18,020	12,322	17,962	27,754	65,500	72,219	40,000	
39800 Detail Reimbursement	-	8,370	5,100	12,179	15,083	12,000	21,020	20,000	
Total 39500 Department Revenue	974,768	801,863	695,271	879,548	749,301	777,500	768,258	735,000	
39900 Other Revenue									
39930 Interest & Penalties on Taxes	185,872	167,024	118,782	124,371	128,426	115,000	137,723	130,000	
39935 Bank Interest Income	-	-	-	-	-	-	-	20,000	
39940 Asset Sales/Misc Revenue	10,019	20,424	183,310	183,975	264,143	100	14,874	1,000	Separate capital budget
Total 39900 Other Revenue	195,891	187,448	302,092	313,346	392,569	115,100	152,597	151,000	
TOTAL DISTRICT REVENUE	\$ 6,605,804	\$ 5,873,044	\$ 5,486,691	\$ 5,565,390	\$ 5,146,234	\$ 5,038,590	\$ 5,168,900	\$ 5,210,821	
40000 Administrative									
40100 Audit/CPA Services	22,248	39,973	26,130	20,875	15,000	15,000	15,000	15,750	Audit RFP needed in FY20
40200 Board Meetings	-	3,301	8,794	3,166	3,345	2,500	1,419	1,500	
40210 Board Member Stipends	-	-	3,000	14,000	14,000	14,000	14,000	14,000	
40220 Finance Director/Treasurer	-	-	87,202	91,250	73,125	60,000	83,800	117,000	
40230 Administrative Insurance and HR	482	1,526	489	1,975	3,755	1,739	550	550	
40300 Tax Collecting Expense	-	7,872	16,985	18,551	40,762	11,000	16,713	15,000	
40400 Legal - General	392,078	21,025	80,901	57,254	24,910	20,000	41,842	44,500	Incl \$4.5K Pelletier/Roy payment
40450 Legal - Labor Negotiations				119,820	-	-	-	15,000	
40500 Office/Miscellaneous	21,395	9,681	9,009	6,112	1,535	1,500	507	500	
40510 Bank Fees	6,131	2,391	304	1,463	359	500	262	150	
40600 Dues and Subscriptions	910	240	487	761	3,429	2,500	876	2,000	Includes fire marshall subscription plan
40700 Accounting and Payroll Costs	-	4,616	8,817	2,178	1,804	2,000	2,408	2,750	
40800 Administrative Service Contracts	-	13,085	16,498	26,034	14,018	10,500	8,343	8,000	
40850 Software and Hardware	12,148	11,230	22,330	12,340	6,293	20,000	17,145	15,000	Includes server proposal
Total 40000 Administrative	455,392	114,939	280,946	375,779	202,335	161,239	202,865	251,700	
50000 Operations									
50200 Rescue Recovery Fees	58,516	46,906	42,553	40,441	30,223	30,000	24,754	25,000	
50250 Fuel	42,001	29,986	25,797	37,615	46,352	43,000	40,158	43,000	
50300 Insurance - General Liability and Property	145,043	143,417	99,830	34,180	42,413	60,000	54,525	50,000	
50720 Repairs and Maintenance - Station	14,637	22,879	58,777	39,248	42,281	20,000	23,064	25,000	
50730 Repairs and Maintenance - Vehicles and Apparatus	111,538	95,753	141,501	94,831	115,879	100,000	80,812	75,000	
50810 Supplies - Fire and Gear	46,508	4,771	11,328	182,591	52,471	40,000	38,875	40,000	
50830 Supplies - Rescue		16,865	24,936	19,269	24,728	25,000	33,537	27,500	
50840 Supplies - Station		4,525	11,363	7,220	12,681	6,500	12,266	7,500	

Fiscal Year 2020 Proposed Budget

	FY 14 (Audited)	FY 15 (Audited)	FY 16 (Audited)	FY 17 (Audited)	FY 18 (Audited)	FY 19 (Enacted)	FY 19 (Estimated)	FY 20 (Draft)	Note
50845 Telecommunication System	8,975	2,500	2,506	2,500	2,500	2,500	2,500	2,500	
50850 Telecommunications	11,207	9,538	9,732	11,932	12,866	12,500	12,337	10,000	New telephone system savings
50920 Electric - Stations	78,656	12,526	15,096	3,394	3,958	4,000	5,250	5,250	Estimated
50930 Gas - Stations		8,412	2,607	2,453	12,977	3,500	6,973	3,500	
50940 Oil - Stations		14,515	11,569	10,954	12,489	12,500	14,895	15,000	
50960 Water - Stations		1,978	480	490	596	600	626	700	
Total 50000 Operations	517,081	414,571	458,075	487,118	412,414	360,100	350,572	329,950	
60000 Personnel Costs-Union									
60105 Salaries	2,830,448	1,995,480	1,873,056	1,721,980	1,759,197	1,873,995	1,830,680	1,862,424	
60110 Collateral (Fire Marshal)		-	23,115	23,115	50,887	50,000	29,543	36,000	
60120 Overtime		323,001	234,799	391,271	354,192	375,000	419,509	500,000	
60130 Holiday		59,702	49,284	66,516	77,766	86,289	83,566	84,072	
60150 Detail		3,191	7,489	11,004	12,271	11,500	12,101	20,000	
60170 Out of Rank		3,191	2,853	-	884	2,500	2,840	2,500	
60180 Clothing Allowance	63,142	19,977	14,506	14,200	18,950	18,900	18,200	18,900	
60190 Health Opt-out		16,533	3,862	3,862	15,500	16,000	18,833	20,000	
60200 Payroll Tax		158,327	142,896	170,518	170,083	190,499	181,045	198,665	Incl FICA for payouts
60210 Municipal State Pension	234,113	367,801	305,752	303,704	407,507	524,964	548,565	564,162	Rate increase 9.2% to 29.25
61000 Medical Insurance - Union	406,276	336,287	359,374	280,056	245,029	276,407	258,701	297,056	Rate increase
61100 HRA Medical Costs	534,532	-	14,787	3,169	18,912	25,000	20,285	10,000	
61200 Dental Insurance - Union		-	30,796	25,411	25,411	26,117	28,508	27,734	Rate increase
61300 HRS/SA Account Fees		45,971	7,033	2,236	2,193	2,500	4,319	2,500	
61400 Life Insurance	7,800	6,696	5,208	5,208	5,208	5,208	5,208	5,208	
61450 Employee Assistance Program		375	1,500	-	-	-	-	-	
61500 PEHP	2,818	41,206	37,806	47,300	24,035	36,851	29,500	35,335	
62000 Injured On Duty Insurance	219,145	124,415	19,840	113,680	121,686	119,000	128,916	137,500	
63000 Training/Academy	17,222	1,990	7,268	16,139	20,425	20,000	10,231	15,000	
63100 Promotional Exams		-	606	-	4,574	-	869	1,750	
63200 Recruitment/Medical Exams	8,330	-	1,140	3,438	2,933	1,500	1,725	1,500	
Total 60000 Personnel Costs-Union	4,323,826	3,514,545	3,142,970	3,214,969	3,339,583	3,662,230	3,633,144	3,840,306	
70000 Personnel Costs - Administrative									
70100 Administrative Salaries/Compensation	204,125	216,256	299,561	190,025	154,424	160,000	160,126	164,337	
70200 Administrative Payroll Taxes		-	14,350	6,017	3,375	4,000	3,258	2,971	
70300 Medical Insurance - Administrative		13,432	17,568	4,866	-	-	-	-	
70400 Dental Insurance - Administrative		3,765	652	-	-	-	-	-	
Total 70000 Personnel Costs - Administrative	204,125	233,453	332,131	200,908	157,799	164,000	163,384	167,308	
80000 Retirees/Separation Costs									
80100 Medical Insurance - Retiree	-	77,749	61,390	81,875	89,843	100,000	99,032	99,404	
80200 Dental Insurance - Retiree	-	5,602	6,536	6,637	5,881	8,500	7,151	6,747	
80700 Separation Payouts	-	1,427	8,281	116,584	-	56,000	12,307	53,033	
Total 80000 Retirees/Separation Costs	-	84,778	76,207	205,096	95,724	164,500	118,490	159,184	
90000 Other Expenditures									
90100 Hydrants	175,000	143,444	204,802	235,263	285,351	267,120	270,724	270,914	\$67,728 quarterly payments

Fiscal Year 2020 Proposed Budget

	FY 14 (Audited)	FY 15 (Audited)	FY 16 (Audited)	FY 17 (Audited)	FY 18 (Audited)	FY 19 (Enacted)	FY 19 (Estimated)	FY 20 (Draft)	Note:
90200 Street Lights	181,783	162,257	145,591	183,521	185,970	192,000	192,000	143,511	
91000 Capital Purchases	48,671	35,699	200,000	451,800	463,186	-	121,442	-	Separate Capital Budget (75k transfer)
92000 Lease/Interest Expense	10,286	54,824	19,240	-	-	30,000	73,894	36,947	Leased pumper
93000 Claim Payments/Other	415,740	-	635,059	47,626	3,620	37,500	11,000	11,000	
Total 90000 Other Expenditures		396,224		918,210	938,127	526,620	669,060	462,372	
	\$ 5,916,164	\$ 4,758,510	\$ 4,925,388	\$ 5,402,080	\$ 5,145,982	\$ 5,038,689	\$ 5,137,516	\$ 5,210,821	
SURPLUS/(DEFICIT)	\$ 689,640	\$ 1,114,535	\$ 561,303	\$ 164,310	\$ 252	\$ 0	\$ 31,384	\$ (0)	

**STATE OF RHODE ISLAND
CENTRAL COVENTRY FIRE DISTRICT
RESOLUTION NO. 19-04**

RESOLUTION TO AUTHORIZE HIRING OF TWO (2) FIREFIGHTERS

WHEREAS, the Board of Directors (“Board”) of the Central Coventry Fire District (“CCFD”) is the governing body of the CCFD; and,

WHEREAS, the Board recognizes that it is in the best interest of the CCFD, that an adequate number of personnel are available to deliver fire suppression and EMS services to the citizenry of the District; and,

WHEREAS, the Board recognizes that highly trained and qualified personnel are essential to the fire suppression and EMS service functions of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

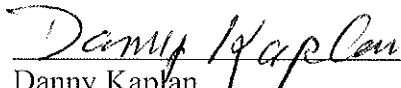
1. **THE BOARD OF DIRECTORS OF THE CENTRAL COVENTRY FIRE DISTRICT HEREBY AUTHORIZES THE HIRING OF TWO (2) FIREFIGHTERS AND THE PLACEMENT OF SAID FIREFIGHTERS INTO THE RI MUNICIPAL FIRE ACADEMY AT THE EARLIEST POSSIBLE TIME.**

2. **EFFECTIVE DATE**

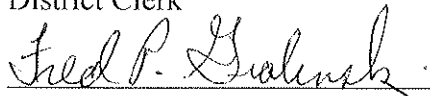
This Resolution shall become effective upon passage.

I hereby certify that the foregoing Resolution was adopted by the Honorable Board of Directors of the Central Coventry Fire District at a regular meeting held on the 29th day of August, 2019.

Attest:



Danny Kaplan,
District Clerk



Fred Gralinski,
President, Chairman, Board of Directors

**STATE OF RHODE ISLAND
CENTRAL COVENTRY FIRE DISTRICT
RESOLUTION NO. 19-03**

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS TO
RESTRICTED CAPITAL ACCOUNT**

WHEREAS, the Board of Directors (“Board”) of the Central Coventry Fire District (“CCFD”) is the governing body of the CCFD; and,

WHEREAS, the Board recognizes that it is in the best interest of the CCFD, and consistent with the Board’s prior exercise of its business judgment, that restricted accounts should be established for purposes of essential capital expenditures;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

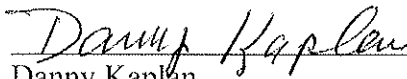
1. **THE BOARD OF DIRECTORS OF THE CENTRAL COVENTRY FIRE DISTRICT HEREBY AUTHORIZES THE TRANSFER OF SEVENTY-FIVE THOUSAND (\$75,000.00) DOLLARS FROM THE GENERAL FUND TO THE PREVIOUSLY DESIGNATED RESTRICTED CAPITAL ACCOUNT.**

2. **EFFECTIVE DATE**

This Resolution shall become effective upon passage.

I hereby certify that the foregoing Resolution was adopted by the Honorable Board of Directors of the Central Coventry Fire District at a regular meeting held on the 29th day of August, 2019.

Attest:



Danny Kaplan,
District Clerk



Fred Gralinski,
President, Chairman, Board of Directors

AN ACT

IN AMENDMENT OF THE INCORPORATION OF THE CENTRAL COVENTRY FIRE DISTRICT

Section 1. BOUNDARIES OF CONSOLIDATED DISTRICT

All that part of the town of Coventry lying and being within the following lines and bounds: Beginning at a point on the Coventry-West Greenwich town line six hundred (600) feet easterly from the intersection of said town line with Weaver Hill road, so called; thence continuing in a general northerly direction in a line which is at all times six hundred (600) feet from and parallel with said Weaver Hill road to Harkney Hill road, so called; thence continuing in a general northerly direction in a line which at all times is six hundred (600) feet from and parallel with an old highway (formerly known as the Williams Crossing road) which leads from the intersection of said Weaver Hill road and said Harkney Hill road to Rhode Island state highway route 117 to a point six hundred (600) feet southerly from said route 117; thence turning and running in general northeasterly and easterly direction in a line which at all times is six hundred (600) feet southerly from and parallel with said route 117 to a point six hundred (600) feet easterly from the point where County road or Hammit road, whichever called, if extended would intersect this boundary line; thence turning and running northerly in a line which at all times is six hundred (600) feet easterly from and parallel with said County or Hammit road so extended; and said County or Hammit road to a point on the Potterville or Maple Valley road, so called which point is 900 feet more or less, easterly from the Potterville or Maple Valley school so called thence continuing in a general northerly direction in a line which at all times is six hundred (600) feet easterly from and parallel with the Nipmuc trail so called, to the Scituate-Coventry town line; (the above line is the eastern boundary of the Western Coventry fire district and was taken from their act of incorporation of 1942), thence turning and running easterly on said Scituate-Coventry town line to the northwest corner of lot 116 on AP-30 of the town of Coventry records; thence turning and running southerly on a line 300 feet east of and parallel to the east line of Read School House road until it comes to the intersection of said Read School House road with said Rhode Island state highway 117; thence crossing said route 117 and continuing in a straight line to the north end of the dam on Flat River reservoir thence running across said dam to the south end of said dam; thence running southerly in a straight line to a point on Rhode Island state highway, route 3, three hundred feet west of the intersection of Airport road with said route 3; thence continuing southerly in a straight line to the intersection of Mishnock river with the West Greenwich-Coventry town line; thence turning and running westerly along said town line to the point of beginning.

In addition, all those parts of the Town of Coventry within the following boundaries of the entities known as the Harris Fire & Lighting District and the Tiogue Fire District, and the Washington Lighting District, all as further described as follows:

And, all that land beginning at a stone bound in the dividing line between the Towns of Coventry and West Warwick, on the south side of the Woodside Avenue (said point being the northeast corner of the Coventry fire district); thence running northerly on said town line to the Cranston city line; thence turning and running westerly along the dividing line of the Town of Coventry and the City of Cranston and continuing westerly along the dividing line of the Town of Coventry and Scituate to the old New York, New Haven and Hartford Railroad right-of-way; thence turning and running in a southerly and easterly direction along said railroad to a point 250 feet west of the west line of Hill Street; thence running southerly on a line 250 feet west of and parallel to the west side of said Hill Street until it comes to a point on the south line of lot 367 on Coventry assessors plat 2, 250 feet west of the west line of said Hill Street; thence southerly in a straight line to the northeast corner of lot 369 assessors plat 2, thence southerly on the east line of said lot 369, to the southeast corner of said lot 369; thence turning and running westerly along the south line of said lot 369 to the corner of lot 372 plat 2; thence turning and running southerly along the west line of said lot 372 and continuing southerly on the west line of lot 265 of assessors plat 3; to the northwest corner of lot 268 plat 3; from now on to the place of beginning is the boundary line of the Coventry fire district; thence turning and running easterly along the north line of said lot 268 to the west side of Blackrock Road; thence turning and running southerly along the west side of said Blackrock Road to the so-called black rock; thence turning and running in a northeasterly direction to the southwest corner of Greenwood Cemetery; thence turning and running easterly along the southerly line of said Greenwood Cemetery to Fairview Avenue; thence turning and running northeasterly to a point on said Fairview Avenue opposite the south side of said Woodside Avenue; thence turning and running easterly along the south side of said Woodside Avenue to the place of beginning, all such land formerly known as the Harris Fire and Lighting District.

And, all that land beginning at a point in the boundary line between the Towns of Coventry and West Warwick, 800 feet south of the southerly line of Tiogue Avenue (Route 3 state highway); thence turning and running westerly, bounded northerly by the Coventry fire district, to the southeast corner of land now or formerly of George E. and Olive T. Bockstael, (shown on assessors plat 7, lot 420 of the Town of Coventry records); thence turning and running in a northwesterly direction to the Gate House at the outlet of Tiogue Reservoir, and continuing along the westerly and southerly banks of the Pawtuxet River, until it comes to the eastern boundary line of the Washington lighting district; thence turning and running southerly, bounded westerly by said Washington lighting district, until it comes to the intersection of the center line of Route 3, state highway and the west line of Arnold Road (Arnold Road is referred to in the Washington lighting district charter as Balm of Gilead Road); thence turning and running westerly, bounded northerly by said Washington lighting district, along the center line of Route 3, until it comes to a point 100 feet east of the northeast corner of land now or formerly of Douglas Jackson; thence turning and running in a southerly direction in a direct line to the northwest corner of Tiogue Twin Lakes no. 2 plat; thence running to the southeast corner of Lake George Plat; thence following along the eastern boundaries of properties now or formerly of Jerry Johnson, et ux, Linwood Lace Works and William J. Beattie; thence in a direct line to a stone bound in the boundary line between the Towns of Coventry and West Greenwich, this being the northwest corner of the Town of East Greenwich; thence turning and running easterly on said town line, bounded southerly by the Town of East Greenwich, until it comes to a point 300 feet east of the

southeasterly line of the New London Turnpike; thence turning and running in a northeasterly direction, in a line parallel with and 300 feet east of the southeasterly line of said New London Turnpike, until it comes to the boundary line between the Towns of West Warwick and Coventry; thence turning and running northerly on said town line until it comes to a point 800 feet south of the southerly side of Tiogue Avenue and the point of beginning, all such land being previously known as Tiogue Fire District.

And all that land beginning at the northeast abutment of the railroad bridge, called the Knotty Oak Bridge, and running northerly to the southeast corner of the Rathbun Cemetery and continuing in the same straight line until it comes to the seven and ten line, so called, thence turning and running westerly following the seven and ten line until it comes to a point 500 feet east of the east line of Station Street; thence turning and running northerly on a line 500 feet east of and parallel to the east line of Station Street; thence turning and running northerly on a line 500 feet east of and parallel to the east line of Station Street, until it comes to a point at the southwest corner of lot 4 as depicted on the Town of Coventry 1972 Assessor's Plat 21, said point being on the southerly line of Record Lot 8 (AP 69, Lot 49) as shown on that plat entitled "SUBDIVISION PLAN OF HIGHWOOD SECTION NO. 4 SITUATED IN COVENTRY, R.I. SCALE: 1" = 50' MAY 31, 1978." which is recorded in the Town of Coventry Land Evidence Plat Book 7 at Page 22; thence westerly, bounded northerly by a portion of Record Lot 8 (AP 69, Lot 49) and Record Lot 6 (AP 69, Lot 48) as shown on said plat, to a point at the southwesterly corner of Record Lot 4 (AP 69, Lot 47) as shown on said plat; thence northwesterly, bounded northeasterly by Record Lot 4 (AP 69, Lot 47) as shown on said plat, to a point at the southwesterly corner of Record Lot 4 (AP 69, Lot 47) as shown on said plat; thence northwesterly, bounded northeasterly by Record Lot 4 (AP 69, Lot 47) as shown on said plat, to a point on the southerly line of Highwood Drive at the northwesterly corner of Record Lot 4 (AP 69, Lot 47) as shown on said plat; thence northwesterly and crossing Highwood Drive to a point at the southwesterly corner of Record Lot 3 (AP 69, Lot 25) as shown on said plat; thence northwesterly, bounded northeasterly by Record Lot 3 as shown on said plat, to a point at the northwesterly corner of Record Lot 3 (AP 69, Lot 25) as shown on said plat;

Thence northeasterly, bounded southeasterly in part by Record Lot 3 (AP 69, Lot 25) and in part by Record Lot 5 (AP 69, Lot 24) as shown on said plat, to a point at the southwesterly corner of Record Lot 50 (AP 69, Lot 90) as shown on that plat entitled "RECORD PLAN PHASE 3 Highwood Subdivision A RESIDENTIAL SUBDIVISION LOCATED IN COVENTRY, R.I. PREPARED BY DiPrete Engineering Associates, Inc. ENGINEERING, SURVEYING AND PLANNING CONSULTANTS 75 SOCKANOSSET CROSSROAD, SUITE 300 CRANSTON, R.I. 02920 (401) 943-1000 FAX: (401) 464-6006 JULY, 1995 Scale: 1" = 60'." which plan is recorded in the Town of Coventry Land Evidence Plat Book 14 at Page 66;

Thence northeasterly, bounded southeasterly by Record Lot 50 (AP 59, Lot 90) as shown on said plat, to a point on the southerly line of Ginger Trail at the northwesterly corner of Record Lot 50 (AP 69, Lot 90) as shown on said plat; Thence northwesterly, crossing Ginger Trail, to a point at the southwesterly corner of Record Lot 20 (AP 69, Lot 104) as shown on said plat;

Thence northwesterly, bounded northeasterly in part by Record Lot 20 (AP 69, Lot 104) and crossing Record Lot 68 (AP 69, Lot 3.11), to a point at the southerly corner of Record Lot 11 (AP 69, Lot 116) as shown on that plat entitled "RECORD PLAN PHASE 4 Highwood Subdivision A RESIDENTIAL SUBDIVISION LOCATED IN COVENTRY, R.I. PREPARED BY DiPrete Engineering Associates, Inc. ENGINEERING, SURVEYING AND PLANNING CONSULTANTS 75 SOCKANOSSET CROSSROAD, SUITE 300 CRANSTON, R.I. 02920 (401) 943-1000 FAX: (401) 464-6006 JULY, 1995 Scale: 1" = 60'." which plan is recorded in the Town of Coventry Land Evidence Plat Book 15 at Page 72;

Thence northeasterly, bounded northwesterly by Record Lot 11 (AP 69, Lot 116) as shown on said plat, to a point at the northeasterly corner of Record Lot 11 (AP 69, Lot 116) as shown on said plat;

Thence southeasterly, bounded northeasterly by AP 69 Lot 35, to a point at the southeasterly corner of AP 69 Lot 35, said point also being on the existing charter line;

Thence northerly, bounded westerly by AP 69 Lots 35, 36, 37, 38, 39.01 and 39.02, and running on the existing charter line to the northeasterly corner of AP 69 Lot 39.02;

Thence easterly, bounded northerly by AP 77 Lots 90 and 89, and running on the existing charter line to the southwestly corner of AP 70 Lot 35;

Thence northerly, bounded westerly by AP 77 Lot 89, and running on the existing charter line to the northwesterly corner of AP 70 Lot 35;

Thence northwesterly, crossing OPEN SPACE D (AP 77, Lot 89) as shown on that plat entitled "FINAL SUBDIVISION PLAN PHASE 2 A HUNTERS CROSSING COVENTRY, R.I. Scale: 1" = 80' Date: December 21, 1995 Revision A." which plat is recorded in the Town of Coventry Land Evidence Plat Book 13 at Pages 29-31, to the southeasterly corner of Record Lot 42 (AP 77, Lot 81) as shown on said plat;

Thence northwesterly, bounded northeasterly by Record Lot 41 (AP 77, Lot 82) as shown on said plat, to a point on the southerly line of Hunters Crossing at the northwesterly corner of said Record Lot 41 (AP 77, Lot 82);

Thence northwesterly and crossing Hunters Crossing to a point at the southwestly corner of Record Lot 77 (AP 77, Lot 46) as shown on said plat;

Thence northwesterly, bounded northeasterly by said Record Lot 77 (AP 77, Lot 46), to a point at the northwesterly corner of said Record Lot 77 (AP 77, Lot 46);

Thence northwesterly, bounded northeasterly by a portion of Record Lot 121, Record Lots 119, 117 and crossing a portion of OPEN SPACE lot (a portion of AP 77, Lot 117, AP 77, Lots 116, 115 and crossing a portion of AP 77, Lot 174) as shown on that plat entitled "FINAL SUBDIVISION PLAN PHASE 3 B HUNTERS CROSSING COVENTRY, R.I. Scale: 1" = 80'

Date: December 29, 1995 Revision A.” which plat is recorded in the Town of Coventry Land Evidence Plat Book 13 at Pages 104-105, to a point at the southwesterly corner of Record Lot 116 (AP 77, Lot 114) as shown on said plat;

Thence northerly, bounded easterly by Record Lot 116, 114, 112 and 110 (AP 77, Lots 114, 113, 112 and 111) as shown on said plat, to a point at the northwesterly corner of Record Lot 110 (AP 77, Lot 111) as shown on said plat;

Thence easterly, bounded southerly by said Record Lot 110 (AP 77, Lot 111), to a point at the southwesterly corner of Record Lot 108 (AP 77, Lot 110) as shown on said plat;

Thence northerly, bounded easterly by said Record Lot 108 (AP 77, Lot 110), to a point on the southerly line of Remington Farm Drive at the northwesterly corner of said Record Lot 108 (AP 77, Lot 110);

Thence northeasterly and crossing Remington Farm Drive to the southwesterly corner of Record Lot 106 as shown on said plat (AP 77, Lot 109);

Thence northerly, bounded easterly by said Record Lot 106 (AP 77, Lot 109), to a point at the northwesterly corner of said Record Lot 106 (AP 77, Lot 109);

Thence easterly, bounded southerly by Record Lots 106, 105 and 103 (AP 77, Lots 109, 108 and 107), to a point at the northeasterly corner of said Record Lot 103 (AP 77, Lot 107);

Thence easterly, bounded southerly by Record Lots 101, 99 and 98 (AP 77, Lots 106, 105 and 104), to a point at the northeasterly corner of said Record Lot 98 (AP 77, Lot 104) as shown on that plat entitled “FINAL SUBDIVISION PLAN PHASE 3 A HUNTERS CROSSING COVENTRY, R.I. Scale: 1” = 80’ Date: December 29, 1995 Revision A.” which is recorded in the Town of Coventry Plat Book 13 at Page 103;

Thence northwesterly, crossing Record Lot OPEN SPACE L (a) (AP 78, Lot 6.7) as shown on said plat, to a point at the southeasterly corner of land now or formerly of Everett and Susie Kingsborough shown as Lot 12.1 on the Town of Coventry Assessor’s Plat 85;

Thence northeasterly to the existing charter line between the Coventry fire District and the Washington Lighting District at the northeasterly corner of Lot 28 as depicted on the 1972 Assessor’s Plat 20;

Thence northerly along Lot 6 Plat 20 to the corner of Lots 6 and 3 Plat 20, thence in a straight line to the northeast corner of Lot 36 Plat 20 and the southwest corner of Lot 13 Plat 19; northerly along the east line of Lot 1 Plat 19 to the northwest corner of Lot 25 Plat 19 at Scituate town line; turning westerly along said Scituate town line to a point 300 feet east of Read School House Road; turning southerly along a line 300 feet east of and parallel to Read School House Road, crossing Route 117 and continuing to the north end of the dam of the Flat River Reservoir,

Thence running southerly across the dam to the south end of said dam; thence running southerly in a straight line to a point on state highway, Route 3, 300 feet west of the intersection of Reservoir Road and said Route 3;

Thence crossing said Route 3 and running southerly in a straight line to a point 500 feet south of the south line of said Route 3;

Thence turning and running easterly on a line 500 feet south of and parallel to the south line of said Route 3 until it comes to the westerly boundary of the former Tiogue Lighting District;

Thence northerly along the western boundary line of said former Tiogue Lighting District until it comes to the southern line of Route 3;

Thence turning and running in a northeasterly direction, crossing Route 3, to the northeast corner of said Route 3 and Hopkins Hill Road; thence easterly in a straight line to the intersection of said Route 3 and Arnold Road; thence turning and running northerly in a straight line, across the Pawtuxet River, to the northeast abutment of the railroad bridge and the point of beginning, all such land being previously known as the Washington Lighting District is hereby incorporated into a consolidated district to be called the "Central Coventry Fire District."

Said district may have a common seal, sue and be sued, and enjoy the other powers generally incident to a corporation.

Sec 2. QUALIFIED VOTERS

The inhabitants of said district who are qualified voters in the town of Coventry shall be eligible to vote and act in meetings of the corporation.

Sec. 3. ANNUAL MEETINGS OF THE FIRE DISTRICT.

(a) Annual Meetings & Quorum:

Annual meetings of said fire District for the election of officers and the transaction of any other business of the fire district shall be held. Twenty-five (25) qualified voters shall constitute a quorum for the transaction of business at any meeting of the corporation.

The District shall hold an annual meeting in a public place on the third Monday in September, at 7:00 P.M., to avoid a conflict with the Rhode Island State Primary Election Day, at such place within the District as the Board shall determine, for the purposes of: (1) electing a Board of Directors; (2) authorizing the assessment of all the taxable personal and real property of the District; (3) authorizing the collection of taxes, as further set forth in Section 6 hereunder; (4) authorizing an annual budget to provide for the purchase and maintenance of equipment, apparatus, real and personal property, the payment of wages and salaries, and for such other expenditures deemed necessary by the qualified voters of the District; and (5) For such other

lawful purposes deemed necessary and proper by either the Board of Directors or qualified voters of the district.

(b) Call of the Meeting:

The Clerk of the District shall give notice of the annual meetings by causing a copy thereof to be posted in the Kent County Times, The Reminder, or a similar newspaper of general circulation distributed in Kent County, and posted in each fire station of the District thirty (30) days prior to the meeting and thereafter, at least seven (7) days prior to the meeting date.

The annual meeting and all other meetings of the District shall be held in a public place, which shall be accessible to the handicapped, pursuant to the requirements of the Rhode Island Constitution, Article 1 & 2 and applicable federal and state non-discrimination laws.

Sec. 4. SPECIAL MEETINGS

(a) Special meetings of the District may be called upon written request of not less than one hundred (100) qualified voters or may be called by a majority vote of the board of Directors. Written application for a special meeting of the District, as well as the notice thereof, shall mention the reason for such special meeting. Notice of the special meeting of the District shall be given in the same manner as the annual meeting not less than thirty (30) days prior to the date of the meeting, thereafter, at least seven (7) days prior to the date of the meeting. The purpose of the special meeting of the District shall be stated in the notice and call for meeting and no other business shall be transacted.

(b) Nothing herein shall prohibit the Board of Directors from calling such special Board of Directors meetings, or Board work sessions or workshops as they may from time to time require, so long as said meetings comply with the RI Open Meetings Act (RIGL § 42-46-1 *et seq.*)

Sec. 5. DIRECTORS & OFFICERS OF THE CORPORATION –MODERATOR - QUALIFICATIONS

(a) The district board shall be comprised of seven (7) directors. The Board of Directors shall elect a President and Vice President, and all seven Directors shall be qualified to serve in office until at least the next annual meeting. Board members shall serve three-year terms, staggered by the year in which they were elected. For example, if a board member was elected in 2016, his or her seat would be up for election in 2019.

(b) Any inhabitant qualified to vote at any District meeting, may be a candidate for District office. Such candidate must submit to the District clerk the title of the elective office sought, together with a petition signed by twenty (20) inhabitants qualified to vote at any fire District meeting, at least sixty (60) days prior to the date of the meeting. This list of signatures is to be certified by the clerk no later than thirty (30) days prior to an annual or special meeting of the fire District.

(c) The clerk of the District shall post in a conspicuous place a list of all persons certified to stand for election and the office to which each person seeks election in at least eight (8) public places within the district, including all actively used District stations, at least twenty (20) days prior to the annual meeting or any other special meeting called for the election of officers.

(d) The Board of Directors shall have the power to declare an office vacant if the person filling that office fails to attend three (3) consecutive standing meetings of the Board without prior notification to the Board. The Board is authorized to excuse the absence of a Director from any meeting.

(e) The Board of Directors hereby establishes the following months as having standing (regular) meetings of the Board: August, September, October, December, February, April, June.

(f) If a vacancy shall occur on the Board, the president or clerk shall call a meeting of the Board of Directors of the district within ten (10) working days after such vacancy shall occur. The remaining Board members shall appoint a replacement to fill the vacancy until the next regular election of officers, at which time the vacant position shall be filled through an election for the balance of the term.

Sec. 6. DUTIES OF THE BOARD OF DIRECTORS

(a) The Board of Directors shall hold monthly public meetings to conduct the business of the District. The Board of Directors shall be empowered and responsible to: (1) Fix the amount of the bond of the Finance Director or Treasurer and the Tax Collector; (2) Order payment of the district's bills and indebtedness; (3) Be in charge of and supervise the care of the district's properties; (4) Cause district property to be insured; (5) Purchase equipment, property and apparatus as required by the District's needs and budget; (6) Appoint a Fire Chief, Tax Collector and Treasurer and other employees. No less than one half (1/2) of the members of the Board of Directors shall constitute a quorum at any meeting of the Board.

(b) The foregoing list of duties shall not be deemed to be limiting and the directors shall have all necessary authority to operate and conduct the business of the District as necessary, all within the bounds of the laws of the State of Rhode Island. The Board of Directors shall have the power to appoint and/or employ a tax assessor, tax collector, treasurer, clerk, and other committees and/or positions deemed necessary for the efficient operation of the District.

(c) The members of the Board of Directors and any official appointed by said Board of Directors shall be subject to the Rhode Island Code of Ethics in Government, Chapter 14 of Title 36 of the Rhode Island General Laws.

(d) The president of said District shall preside at all annual and special meetings as moderator; in his/her absence the vice president shall serve as moderator; in the absence of both, a temporary moderator may be elected by a majority of voters present and voting.

(e) The administrative duties of these Directors shall be specified in the by-laws of the District.

Sec. 7. TAXING AUTHORITY - TAX ASSESSOR

(a) Said qualified voters at any of their legal meetings shall have the power to order such taxes and provide for the assessing and collecting of the same on the taxable inhabitants and property in said district as they shall deem necessary for purchasing fire engines, and all other implements and apparatus for the extinguishing of fire; for the purchase of land and buildings for keeping same; for the purchasing, installation, operation and maintenance of a suitable alarm system; for making cisterns and reservoirs; for paying the salaries of district officers and employees, as well as the members of the rescue unit known as Central Coventry Rescue. And such taxes, so ordered, shall be assessed by the assessors of said district on the taxable inhabitants and property therein according to the last valuation made by the assessors of the town of Coventry next previous to said assessment, adding, however, any taxable property which may have been omitted by said town assessors or afterwards acquired; and in assessing and collecting said taxes such proceedings shall be had by the officers of said district, as near as may be, as are required to be had by the corresponding officers of towns in assessing and collecting taxes.

(b) The qualified voters of the Central Coventry Fire District are also authorized to raise money through taxes to purchase the necessary vehicles and equipment to operate and maintain a rescue unit to be known as the Central Coventry Rescue.

(c) TAX ASSESSOR

There shall be at least one District Tax Assessor, who shall be appointed by the Board of Directors. The Assessor shall be responsible to certify the tax roll prior to the annual meeting and shall report the same to the Board of Directors.

Sec. 8. DISTRICT CLERK

There shall be a District Clerk who shall be appointed or employed by the District. The clerk shall keep full, fair and accurate records and minutes of the meetings of the Board of Directors and district meetings and shall make said minutes available to members of the public, in accordance with the Rhode Island Public Records Act, Chapter 2 of Title 38 of the Rhode Island General Laws. The Clerk shall be responsible to give notice of District meetings as set forth under the provisions of this Charter and pursuant to the Rhode Island Open Meetings Laws, Chapter 46 of Title 42 of the Rhode Island General Laws. The clerk shall maintain a current copy of the District Charter and by-laws.

Sec. 9. FINANCE DIRECTOR – TREASURER – The Board of Directors shall be empowered to employ a Finance Director or Treasurer, as the same shall be referred to. The position shall be responsible for management and administration of the district, except for fire department operations, which shall be the purview of a fire chief, and shall be responsible to and shall report to the Board of Directors monthly. This person shall have a degree in accounting or a Certified Public Accountant (“CPA”) designation as minimum criteria. The following shall also be included as the duties and responsibilities of this position, as may be modified from time to time by the Board of Directors:

The position shall account for all money paid to the District and ensure that the same is deposited into such federally insured bank or banking institution as shall be designated by the Board of Directors to the credit of the District, provided that in the event of a surplus of funds, the Board of Directors may direct deposits to be made in a savings account in some federally insured banking institution. The position shall sign all duly authorized distinct notes and bonds and shall be bonded in an amount to be determined by the Board of Directors. The position shall pay all District obligations by check, or ACH, provided the same are within the spending authority established by the qualified electors at the annual meeting; otherwise, such expenditures shall be approved by the Board of Directors. The position shall close the books as of the last day of each fiscal year. The position shall submit a report to the Board of Directors monthly. The position shall at every annual meeting, fully report the condition of the treasury of the District, showing receipts and expenditures of the preceding year.

In addition to the foregoing, the position shall oversee all financial operations of the District and direct financial planning and structure, coordinate, analyze and report the financial performance to the Board; prepare short and long-term financial forecasts of financial performance for use with internal management and external parties; oversee audit functions; develop, implement and maintain accounting and administrative policies and procedures for financial accounting, employee relations and other District policies; coordinate all human resource activities including employee benefits, retirement, corporate insurance and related activities.

Sec. 10. TAX COLLECTOR

There shall be a District Tax Collector who shall be appointed or employed by the District. The tax collector shall collect and pay to the Finance Director or Treasurer all taxes and interest collected by him/her as and when received and shall be bonded in a sum fixed by the Board of Directors; shall close his or her books as of the last day of each fiscal year and shall prepare and present a written report to the annual meeting; shall submit a written report to the Board of Directors monthly; shall consult an attorney approved by the Board when legal action is necessary for the collection of unpaid taxes, including be responsible for holding an annual tax sale on property to satisfy unpaid taxes owed to the District; and, shall be responsible for the preparation of the tax roll.

Sec. 11. BY-LAWS

The qualified voters of said district may enact all by-laws by them adjudged necessary and expedient for carrying the provisions of this act into effect, provided the same be not in violation of or repugnant to the laws of this state.

The qualified voters may change any provision of the by-laws at any annual or special meeting, provided the proposed change has been noticed in the call of the meeting.

Sec. 12. The Central Coventry fire district is authorized to install lighting on the streets and highways of the district.

Sec. 13. PRESERVATION OF RIGHTS UNDER EXISTING LABOR CONTRACTS

In accordance with the provision of Section 19.1 of Chapter 7, Title 28 of the Rhode Island General Laws, this act of consolidation shall not impair the provisions of any existing labor

contracts for persons employed by any of the individual fire districts. Notwithstanding this consolidation, the labor contracts shall continue in full force and effect until their termination dates or until otherwise agreed by the parties or their legal successors.

Sec. 14. This act shall take effect no later than sixty days after its enactment and all acts or parts of acts inconsistent herewith or repugnant thereto, are hereby repealed.