



**Central Coventry Fire District
Regular Board of Directors Meeting**

Annex Building 1675 Flat River Road., Coventry, RI 02816-8910

October 14, 2021 at 6:30 PM

Commissioners

Cynthia Fagan-Perry-Vice President, Richard Polselli,
Carl Mattson, James Kuipers, Kristen Benoit, Russell McGillivray, Debbie Santilli

Agenda

The public may watch the meeting and participation in the meeting via Zoom at:
<https://us02web.zoom.us/j/81325870853?pwd=Z0QzZUNhdGpKeHZjMzhESXRYWTIMQT09>

Call to Order	Cynthia Fagan-Perry, Vice President
Pledge of Allegiance	Cynthia Fagan-Perry, Vice President
Roll Call – Quorum Determination	Cynthia Fagan-Perry, Vice President
Safety Instructions	Cynthia Fagan-Perry, Vice President

ORGANIZATION OF BOARD

1. Election of President/Board Chair. (Discussion/Action/Vote)
2. Election of Vice President/Board Vice Chair. (Discussion/Action/Vote)

APPROVAL OF MEETING MINUTES

1. Minutes from: August 19, 2021 (Discussion/Action/Vote)
2. Minutes from: September 13, 2021 (Annual Meeting)
(Discussion/Action/Vote)

DISTRICT REPORTS:

1. Fire Chief's Report. (Discussion/Action/Vote).
2. Review of Monthly Financial Report. (Discussion/Action/Vote).
3. District Clerk's Report (including Tax Collection). (Discussion/Action/Vote).

NEW BUSINESS (Any New Business Item May be Voted, or may be for Discussion Only):

1. Streetlight project update. (Discussion Only).

2. Update and report from Fire Chief on status of Arnold Road Station RIDEM File 001942, PFAS issue, related matters. (Discussion Only).
3. Update and report from Fire Chief on compliance with RIDOH mandatory vaccination regulation. (Discussion Only).
4. Fiscal Projections and Cash Flow Analysis by District Treasurer, to identify future needs of District and planning for the same. (Discussion Only.)

PUBLIC COMMENT:

**NEXT SCHEDULED MEETING: November 18, 2021 at 6:30 PM
Town Hall Annex
1675 Flat River Road
Coventry, RI 02816**

ADJOURNMENT

Cynthia Fagan-Perry, Vice President

<https://us02web.zoom.us/j/81325870853?pwd=Z0QzZUNhdGpKeHZjMzhESXRYWTIMQT09>

Meeting ID: 813 2587 0853

Passcode: 999978

Find your local number: <https://us02web.zoom.us/u/keGNXxRFto>



Board of Directors Meeting

Attendance Sign-In Sheet

October 14, 2021

Board of Directors

Fire District

 Cynthia Fagan-Perry, Vice President	 Jeffrey Wadovick, District Treasurer
 Richard Polselli, Director	 Frank Napoli
 Carl L. Mattson, Director	 David Dagostino, Esq.
 James Kuipers, Director	 Frank Brown, Chief
 Kristen Benoit, Director	 Daniel Kaplan, District Clerk
 Russell McGillivray, Director	
 Debra Santilli, Director	

CENTRAL COVENTRY FIRE DISTRICT
Annual Meeting of the Board of Directors
September 13, 2021 @ 7:00 PM
Coventry High School Auditorium
40 Reservoir Road
Coventry, RI 02816-6457

The meeting was called to order by President Gralinski at 7:00 PM. A quorum was present consisting of: President Fred Gralinski, Vice President Cindy Fagan-Perry, Directors Richard Polsell, Carl Mattson, James Kuipers, Kristen Benoit and Russell McGillivray, District Manager Corrigan, Legal Counsel David D'Agostino, Esq., of Gorham & Gorham, Inc., Chief Brown, and District Clerk Kaplan were present. Finance Manager Dykeman was excused. President Gralinski led the Pledge of Allegiance, safety instructions for exiting the room, and took a roll call.

A declaration of a quorum was stated by President Gralinski.

District Manager Corrigan read and explained the report on receipts and disbursements from for the Fiscal Year recently ended. A motion to approve was made by Director McGillivray, seconded by Vice President Fagan-Perry and unanimously approved.

A motion to approve the resolution to set the tax rate based on approval of 8.5% budget increase provided the same is passed by the voters, otherwise the Board will approve a tax rate based on RIGL §45-2-3.2 (a) that provides the same amounts approved in the previous FY shall be available was made by Director Mattson, seconded by Director Polsell and unanimously approved.

A motion to adjourn at 7:30, subject to ballot count results, was made by Director Mattson, seconded by Director Polsell and unanimously approved.

At 9:00PM the results of the ballot count were announced. The tax rate increase was defeated with 961 votes against the increase and 272 votes in favor of the increase.

The vote count for the election of two Board Member seats is as follows:
Debbie Santilli 508 votes
Carl Mattson 493 votes
Bradford Mayer 263 votes
Lareto Guglietta 195 votes

The meeting was adjourned at 9:18PM

The next regular meeting of the Central Coventry Fire District Board of Directors will be October 21, 2021.

Respectfully submitted,
Daniel Kaplan,
District Clerk

Respectfully submitted,
Daniel Kaplan,
District Clerk

CENTRAL COVENTRY FIRE DISTRICT
Regular Meeting of the Board of Directors
August 19, 2021 @ 6:30 PM
Annex Building 1675 Flat River Road, Coventry, RI 02816

The meeting was called to order by President Gralinski at 6:30 PM. A quorum was present consisting of: President Fred Gralinski, Vice President Cindy Fagan-Perry, Directors Richard Polselli, Carl Mattson, James Kuipers, and Russell McGillivray, Legal Counsel David D'Agostino, Esq., of Gorham & Gorham, Inc., Chief Brown, and District Clerk Kaplan were present. Director Kristen Benoit and District Manager Corrigan were excused. Chief Brown led the Pledge of Allegiance, and President Gralinski gave safety instructions, and took a roll call.

A motion to approve the meeting minutes from July 15, 2021, was made by Vice President Fagan-Perry with the stipulation that the date of the July meeting minutes on the agenda be corrected, seconded by Director Polselli and unanimously approved.

A motion to approve the meeting minutes from August 02, 2021, was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved.

A motion to approve the meeting minutes from August 03, 2021, was made by Vice President Fagan-Perry, seconded by Director Kuipers and unanimously approved.

The Chief's Report was read into the record noting that Engines 4 and 7 were out of service with engine problems covered by warranty. A motion to approve the report was made by Director Kuipers, seconded by Director McGillivray, and unanimously approved.

The Financial Reports were read by President Gralinski. A motion to approve the reports was made by Director Polselli, seconded by Vice President Fagan-Perry, and unanimously approved.

The District Clerk's report was read by Mr. Kaplan. The Tax Report included a fiscal year-to-date summation, as well as the monthly collections. Director McGillivray asked for a clarification of the FY 2020 outstanding taxes. A motion to approve the report was made by Director McGillivray, seconded by Vice President Fagan-Perry, and unanimously approved.

New Business:

A motion to approve the Resolution 2021-14, to appoint Nadeau-Wadovick, LLP (and Jeffrey D. Wadovick, CPA) as District Treasurer for an amount not to exceed \$50,000.00 for Fiscal Year 2021-2022 was made by Vice President Fagan-Perry, seconded by Director Mattson and unanimously approved

A motion to approve the Resolution 2021-15, to appoint and employ Daniel Kaplan as District Clerk, effective September 1, 2021, under the terms and conditions of said Resolution was made by Vice President Fagan-Perry, seconded by Director Mattson and unanimously approved. Director McGillivray asked if the appointment should be advertised but was told by Legal Counsel D'Agostino that the board had the right under its Charter to appoint and employ a District Clerk.

A motion to approve Resolution 2021-17, to Authorize Bank Account Signatory Authority for Director Cynthia Fagan-Perry and District Treasurer Jeffrey D. Wadovick, CPA was made by Director Mattson, seconded by Director Kuipers and unanimously approved.

A motion to approve Resolution 2021-18, to retain District Legal Counsel, Gorham & Gorham, Inc. as Litigation Counsel in the matter, Almagno v. CCFD, 20-440-JJM-LDA was made by, Vice President Fagan-Perry, seconded by Director Mattson and unanimously approved.

A motion to approve Resolution 2021-19, to retain District Legal Counsel, Gorham & Gorham, Inc. as Litigation Counsel in the matter, RIDLT v. CCFD, File No.: 2020-0296 was made by Director Mattson, seconded by Director Kuipers and unanimously approved.

A motion to approve Resolution 2021-20, to Appeal any Ruling Adverse to the Central Coventry Fire District in the matter, RIDLT v. CCFD, File No.: 2020-0296 and as further set forth in said Resolution was made by Vice President Fagan-Perry, seconded by Director Mattson and passed with Directors Kuipers and McGillivray opposed.

A motion to approve Resolution 2021-21, to require that the Board of Directors Ratify and Approve the Disposition of All Grievances Made at the administrative Level was made by Director McGillivray, seconded by Vice President Fagan-Perry and unanimously approved.

A motion to approve the Approval by the Board of the Fiscal Year 2021-2022 Budget for presentation to the qualified electors of the District at an all-day referendum and Annual Meeting scheduled for September 13, 2021 was made by Director Kuipers, seconded by Director Mattson and unanimously approved.

Public Comments:

The four candidates running for election to the Central Coventry Fire District Board Of Directors were introduced.

Ms. Guglietta questioned the use of money for ads in the paper amounting to \$1440.00. President Gralinski explained that it was of upmost importance for the public to know about the board meetings so that they could be a better informed public.

Director Polselli complimented President Gralinski for a job well done.

A motion to adjourn was made by Director Mattson, seconded by Director Polselli, and unanimously approved. The meeting was adjourned at 7:30 P.M.

The next meeting of the Central Coventry Fire District Board of Directors will be the Annual Meeting September 13, 2021.

Respectfully submitted,
Daniel Kaplan,
District Administrator



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

October 14, 2021

Summary of Operation activities:

PERSONNEL

Currently we have 25 members on staff and 6 members out on injury.

1 Probationary Firefighter at the Municipal Fire Academy will graduate on November 19th.

Assistant Chief Mark Blanding officially retired on October 1st. His career spanned over 25 years. We wish him a safe and healthy retirement.

TOTAL PERSONNEL – 31

EMERGENCY INCIDENTS

* Incidents from January 1, 2021 thru September 30, 2021 were 3384 for a call volume of 13 calls per day. (see attached summary)

*On the morning of September 18th crews from CCFD, WCFD, HHFD, AFD and Hianloland handled a working dwelling fire. But the HERO of that day was 8yo Nicholas who lives across the street. When he heard a smoke alarm going off he looked out his bedroom window and saw smoke coming from the house. He notified his parents who sprang into action. His Dad attempted to put the fire out with a portable extinguisher while his Mom was banging on the front door and then entered to wake a resident in house and get him to safety. If it wasn't for Nicholas's quick actions the outcome would most likely have been different.



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
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(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

APPARATUS

*Engine 4 is in service but has an “check engine light” light. The fault code indicates a VGT Actuator issue which is the engine turbo. Estimated repair is \$3,643.42 once Cummins finds the root cause they will know if its covered under warranty or billable.

*During annual fire pump testing Engine 4 had a couple of minor issues what will need to addressed in the near future. Engine 5 had a leaking discharge manifold that was repaired. Both Engines passed testing and are certified for the next year.

*Engine 7 remains out of service. Cummins will be replacing the engine. Which will be covered under warranty.

* Marine 7 is now out of Johnsons Pond.

*On September 17th at approximately 8PM Rescue 7 was transporting to KCMH with lights and siren on when a vehicle crossed the center line of the roadway and struck the rescue on driver side of the vehicle. Both the Driver, Officer and patient were not injured. The vehicle that hit the rescue left the scene but was later found by the CPD. Driver was charged with several motor vehicle violations.

EQUIPMENT

*All portable equipment is up and running properly at this time.

STATIONS

On October 8th I was notified of a burst pipe on the well pump at Station 7. I had a plumber come out within a few hours and make the needed repairs and restore water service to the station. I’ve been advised by him that a lot of the piping is suspect to future failure due to corrosion and under size wall thickness.



CENTRAL COVENTRY ***FIRE DISTRICT***

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

FIRE MARSHAL'S OFFICE

The Fire Marshal continues to work on the backlog of work in that office consisting of Smoke Detector Inspections, Plan Reviews, Fire Alarm Reviews, Fire Investigations and follow-up inspections on issued violations several large scale housing developments, 60 Town license and 3 school inspections.

TRAINING

Emergency Medical training is ongoing. Also, each platoon continues to train daily with all our probationary firefighters.

COVID 19 VACCINATIONS

I'm pleased to report that all our personnel are 100% vaccinated.

THANK YOU to our Officers and Firefighters for their outstanding efforts and dedication each and every day!

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Respectfully submitted,
Frank M. Brown
Chief

Captain Almagro,

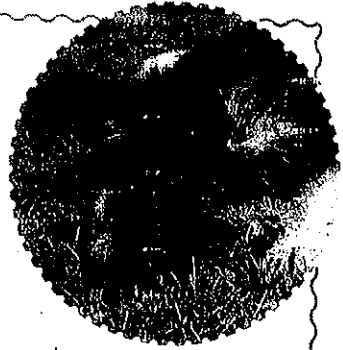
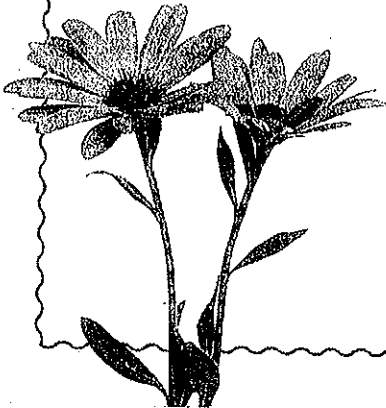
I would like to sincerely
Thank You" for your
generous help recently to
replace all my smoke detectors.
It is comforting to a single senior
citizen to know we can count on
the Coventry Fire dept. to assist us when
the need occurs.

Gratefully yours,

Barbara Baxter

...that mean so much!

THANK YOU



CENTRALCOVENTRY

Incident Type Report (Summary)

**Alarm Date Between {01/01/2021} And {09/30/2021}
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	502	14.83%	\$0	0.00%
	502	14.83%	\$0	0.00%
1 Fire				
100 Fire, Other	3	0.08%	\$0	0.00%
111 Building fire	20	0.59%	\$144,500	75.26%
112 Fires in structure other than in a building	2	0.05%	\$0	0.00%
113 Cooking fire, confined to container	7	0.20%	\$1,000	0.52%
114 Chimney or flue fire, confined to chimney	6	0.17%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	3	0.08%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	2	0.05%	\$0	0.00%
131 Passenger vehicle fire	8	0.23%	\$41,500	21.61%
138 Off-road vehicle or heavy equipment fire	2	0.05%	\$5,000	2.60%
141 Forest, woods or wildland fire	1	0.02%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	15	0.44%	\$0	0.00%
143 Grass fire	4	0.11%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	0.08%	\$0	0.00%
153 Construction or demolition landfill fire	1	0.02%	\$0	0.00%
154 Dumpster or other outside trash receptacle	3	0.08%	\$0	0.00%
160 Special outside fire, Other	1	0.02%	\$0	0.00%
161 Outside storage fire	2	0.05%	\$0	0.00%
	83	2.45%	\$192,000	100.00%
2 Overpressure Rupture, Explosion, Overheat (no fire)				
211 Overpressure rupture of steam pipe or	1	0.02%	\$0	0.00%
220 Overpressure rupture from air or gas, Other	2	0.05%	\$0	0.00%
222 Overpressure rupture of boiler from air or	1	0.02%	\$0	0.00%
251 Excessive heat, scorch burns with no	1	0.02%	\$0	0.00%
	5	0.14%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	143	4.22%	\$0	0.00%
311 Medical assist, assist EMS crew	564	16.66%	\$0	0.00%
320 Emergency medical service, other	6	0.17%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1,377	40.69%	\$0	0.00%
322 Motor vehicle accident with injuries	59	1.74%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	5	0.14%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	37	1.09%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

**Alarm Date Between {01/01/2021} And {09/30/2021}
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
342 Search for person in water	1	0.02%	\$0	0.00%
350 Extrication, rescue, Other	1	0.02%	\$0	0.00%
351 Extrication of victim(s) from	1	0.02%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	2	0.05%	\$0	0.00%
356 High-angle rescue	1	0.02%	\$0	0.00%
361 Swimming/recreational water areas rescue	1	0.02%	\$0	0.00%
372 Trapped by power lines	1	0.02%	\$0	0.00%
381 Rescue or EMS standby	1	0.02%	\$0	0.00%
	2,200	65.01%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	2	0.05%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	2	0.05%	\$0	0.00%
411 Gasoline or other flammable liquid spill	6	0.17%	\$0	0.00%
412 Gas leak (natural gas or LPG)	12	0.35%	\$0	0.00%
422 Chemical spill or leak	1	0.02%	\$0	0.00%
423 Refrigeration leak	1	0.02%	\$0	0.00%
424 Carbon monoxide incident	13	0.38%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	7	0.20%	\$0	0.00%
441 Heat from short circuit (wiring),	2	0.05%	\$0	0.00%
442 Overheated motor	1	0.02%	\$0	0.00%
444 Power line down	15	0.44%	\$0	0.00%
445 Arcing, shorted electrical equipment	6	0.17%	\$0	0.00%
451 Biological hazard, confirmed or suspected	27	0.79%	\$0	0.00%
460 Accident, potential accident, Other	10	0.29%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.02%	\$0	0.00%
471 Explosive, bomb removal (for bomb scare,	1	0.02%	\$0	0.00%
	107	3.16%	\$0	0.00%
5 Service Call				
500 Service Call, other	15	0.44%	\$0	0.00%
510 Person in distress, Other	2	0.05%	\$0	0.00%
511 Lock-out	6	0.17%	\$0	0.00%
520 Water problem, Other	2	0.05%	\$0	0.00%
521 Water evacuation	1	0.02%	\$0	0.00%
522 Water or steam leak	7	0.20%	\$0	0.00%
531 Smoke or odor removal	5	0.14%	\$0	0.00%
550 Public service assistance, Other	5	0.14%	\$0	0.00%
551 Assist police or other governmental agency	2	0.05%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

**Alarm Date Between {01/01/2021} And {09/30/2021}
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
552 Police matter	8	0.23%	\$0	0.00%
553 Public service	12	0.35%	\$0	0.00%
554 Assist invalid	41	1.21%	\$0	0.00%
561 Unauthorized burning	8	0.23%	\$0	0.00%
571 Cover assignment, standby, moveup	10	0.29%	\$0	0.00%
	124	3.66%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	15	0.44%	\$0	0.00%
611 Dispatched & cancelled en route	117	3.45%	\$0	0.00%
621 Wrong location	2	0.05%	\$0	0.00%
622 No Incident found on arrival at dispatch	22	0.65%	\$0	0.00%
631 Authorized controlled burning	1	0.02%	\$0	0.00%
641 Vicinity alarm (incident in other location)	2	0.05%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.05%	\$0	0.00%
651 Smoke scare, odor of smoke	9	0.26%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	0.02%	\$0	0.00%
671 HazMat release investigation w/no HazMat	5	0.14%	\$0	0.00%
	176	5.20%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	7	0.20%	\$0	0.00%
714 Central station, malicious false alarm	1	0.02%	\$0	0.00%
730 System malfunction, Other	8	0.23%	\$0	0.00%
733 Smoke detector activation due to	25	0.73%	\$0	0.00%
734 Heat detector activation due to malfunction	5	0.14%	\$0	0.00%
735 Alarm system sounded due to malfunction	25	0.73%	\$0	0.00%
736 CO detector activation due to malfunction	8	0.23%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.05%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.02%	\$0	0.00%
743 Smoke detector activation, no fire -	33	0.97%	\$0	0.00%
744 Detector activation, no fire -	19	0.56%	\$0	0.00%
745 Alarm system activation, no fire -	45	1.32%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	7	0.20%	\$0	0.00%
	186	5.49%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.02%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

**Alarm Date Between {01/01/2021} And {09/30/2021}
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
9 Special Incident Type	1	0.02%	\$0	0.00%

Total Incident Count: 3384

Total Est Loss:

\$192,000

Central Coventry Fire District
 Weekly Operating Costs
 Week of 9/1/2021-9/4/2021

Employee Costs		
Payroll Firefighters	43,346.12	
Payroll - Admin	1,520.00	
Payroll Tax	4,123.10	
Pension	<u>15,530.91</u>	
Subtotal Employee Costs	64,520.13	
Paid Bills		
Glenn Carlson	18,050.00	CCFD Tax Sale
Management Resource Partners	4,500.00	Repairs and Maintenance
Tapco	1,080.82	Repairs and Maintenance
Municipal Emergency Services	335.00	Repairs and Maintenance
Fire Gear	550.35	Fire Gear
Home Depot	380.65	Repairs and Maintenance
Casey Engineered Maintenance	215.05	Repairs and Maintenance
Bound Tree Medical	<u>75.58</u>	Rescue Supplies
Subtotal of Paid Bills	25,187.45	
Total Expenses	<u>89,707.58</u>	

Central Coventry Fire District
 Weekly Operating Costs
 Week of 9/5/2021-9/11/2021

Employee Costs

Payroll - Firefighters	51,100.74
Payroll Administration	1,520.00
Payroll Tax	3,670.52
Pension	15,530.91
Pension	1,904.25
Union Dues	<u>927.42</u>
Subtotal of Employee Costs	74,653.84

Paid Bills

Micro Business Systems	2,190.00	Service Contracts
Millennium Consulting	2,725.00	Board Meetings
TapCo	15.00	Repairs and Maintenance
Coventry Lumber	102.36	Repairs and Maintenance
Cardmember Service	1,476.01	Repairs and Maintenance
S&T True Value Hardware	540.73	Repairs and Maintenance
Starkweather & Shepley Insurance	23,406.50	Insurance
Southern RI Newspaper	1,474.55	Board Meetings
Strerry Street Towing	825.00	Repairs and Maintenance
Class 017 Academy	3,100.00	Fire Academy
ACLS & PALS Education	308.16	Fire Academy
O'Reilly First Call	523.70	Repairs and Maintenance
McNeil & Company	48,526.88	Insurance
McNeil & Company	14,156.38	Insurance
Hopkins Hill Fire District	10,000.00	Chief Brown Payment
Cox Communications	15.88	Telecommunications
Casey Engineered Maintenance Systems	299.84	Station Supplies
A. Charpentier Power Systems	250.00	Repairs and Maintenance
Wadovick & Company	<u>4,166.67</u>	Finance Director
Subtotal of Paid Bills	114,102.66	

Total Expenses 188,756.50

Central Coventry Fire District
 Weekly Operating Costs
 Week of 9/12/2021-9/18/2021

Employee Costs

Payroll - Firefighter	50,231.53
Payroll - Admin	1,520.00
Payroll Tax	4,153.33
Pension	15,530.91
Union Dues	<u>927.42</u>
Subtotal of Employee Cost	72,363.19

Paid Bills

Image Trend Inc	463.71	Training/Academy
IT Systems	139.00	Software
Electronic Alarms	267.12	Repairs and Maintenance
CVS Supplies for Rescue	14.10	Supplies for Rescue
Millennium Consulting	500.00	Board Meetings
Bound Tree Medical	9.27	Supplies for Rescue
United States Treasury	6,232.60	Tax Payment
Christopher Celeste	575.00	Tax Collecting
Providence Safety & Survival Conference	225.00	Training/Academy
Ready Refresh by Nestle	102.16	Station Supplies
Northeast Rescue Systems	2,033.00	Repairs and Maintenance
New England Medical Billing	2,176.63	Rescue Recovery Fees
Kent County Water Authority	<u>19,730.47</u>	Fire Hydrants
Subtotal of Paid Bills	32,468.06	

Total Expenses	<u><u>104,831.25</u></u>
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Central Coventry Fire District
 Weekly Operating Costs
 Week of 9/18/2021-9/25/2021

Employee Costs

Payroll - Firefighters	34,473.01	
Payroll - Administration	1,520.00	
Payroll Tax	3,861.09	
Pension	18,966.59	
Delta Dental of Rhode Island	3,177.61	*
Blue Cross and Blue Shield of RI	<u>35,694.85</u>	*
Subtotal of Employee Costs	97,693.15	

Paid Bills

Quickbooks	167.99	Accounting Software	
Wex Express	6,299.07	Fuel	
Parente's Oil Service	345.67	Oil	*
Tapco	2,320.36	Repairs and Maintenance	*
National Grid	590.87	Electric	*
National Grid	1,197.50	Electric	*
National Grid	32.98	Electric	*
National Grid	44.48	Electric	*
Training Academy	1,269.00	Training and Academy	*
Industrial Welders Supply	247.78	Rescue Supplies	*
Coventry Pest Control	200.00	Repairs and Maintenance	*
Gonzos	326.40	Repairs and Maintenance	*
Cox Communications	287.80	Telecommunications	*
Town of Coventry	225.00	Reimbursed	*
Casey Engineered Maintenance Systems	<u>292.76</u>	Repairs and Maintenance	*
Subtotal of Paid Bills	13,847.66		

Total Expenses 111,540.81

* holding

Central Coventry Fire District
 Weekly Operating Costs
 Week of 9/26/2021-10/2/2021

Employee Costs

Payroll - Firefighters	60,661.67
Payroll - Administration	1,520.00
Payroll Tax	3,590.32
Pension	<u>15,530.91</u>
Subtotal of Employee Costs	<u>81,302.90</u>

Paid Bills

National Grid	3,101.45	Electric	*
National Grid	3,280.66	Electric	*
AT&T Mobility	577.04	Telecommunications	*
Tapco	672.58	Repairs and Maintenance	*
National Grid	3,101.45	Electric	*
National Grid	2,172.48	Electric	*
National Grid	746.83	Electric	*
National Grid	1,460.17	Electric	*
National Grid	1,450.51	Electric	*
National Grid	1,082.84	Electric	*
National Grid	2,286.00	Electric	*
Municipal Emergency Services	2,160.66	Repairs and Maintenance	*
Bonnie J McSpirit	2,250.00	Arbitration	*
IT Sytems	44.00	Software	*
Cox Communications	<u>218.26</u>	Telecommunications	*
Subtotal of Paid Bills	24,604.93		
Total Expenses	<u>105,907.83</u>		

* holding

Central Coventry Fire District
 Weekly Operating Costs
 Week of 10/3/2021-10/9/2021

Employee Costs

Payroll Firefighters	68,857.27
Payroll - Administration	1,520.00
Payroll Tax	<u>7,805.91</u>
Subtotal of Employee Costs	78,183.18

Paid Bills

Vision Government Solutions	7,763.50	Tax Collecting	*
S&T True Value Hardware	122.39	Repairs and Maintenance	*
O'Reilly First Call	109.28	Repairs and Maintenance	*
Northeast Rescue Systems	2,598.00	Training Academy	*
New England Fire & Apparatus Corp	4,379.54	Repairs and Maintenance	*
Cyber Comm	1,046.52	Repairs and Maintenance	*
Cox Communications	15.88	Telecommunications	*
C&S Speciality	681.10	Training Academy	*
Bound Tree Medical	1,520.09	Rescue Supplies	*
Beacon Communications	912.00	Board Meetings	*
Bank Fees	<u>15.00</u>	Bank Fees	
Subtotal of Paid Bills	19,163.30		
Total Expenses	<u><u>97,346.48</u></u>		* holding

CENTRAL COVENTRY FIRE DISTRICT FY 2022

September

FY22 (Approved)

September 2021
YTD

Remaining

% YTD
8%

Notes

39000 Tax Revenue								
39100 Tax Levy - Current Year	4,183,638	55,643	4,127,995				1%	tax bills sent out in October 2021
39201 Tax Levy - Prior Years	250,000	89	249,911				0%	
Total 39000 Tax Revenue	4,433,638	55,732	4,377,906				1%	
39500 Department Revenue								
39600 Rescue Run Recovery	345,000	43,234	501,766				8%	
39700 Fire Marshal Services	18,000	645	17,355				4%	
39800 Detail Reimbursement	6,000	160	5,840				3%	
Total 39500 Department Revenue	569,000	44,039	524,961				8%	
39900 Other Revenue								
39930 Interest & Penalties on Taxes	150,000	(12,585)	162,585				-8%	
39935 Bank Interest Income	1,500	85	1,415				6%	
39940 Asset Sales/Misc Revenue	5,100	4,750	350				93%	sale of rescue
39990 Transfers from Unrestricted Cumulative Surplus	234,532	-	234,532				0%	
Total 39900 Other Revenue	391,132	(7,750)	398,882				-2%	
TOTAL DISTRICT REVENUE	\$ 5,393,770	\$ 92,021	\$ 5,301,749				2%	

40000 Administrative								
40100 Audit/CPA Services	15,000	-	15,000				0%	
40200 Board Meetings	3,250	4,925	(1,675)				152%	
40210 Board Member Stipends	6,400	-	6,400				0%	
40220 Finance Director/Treasurer	54,500	8,667	45,833				16%	
40230 Administrative Insurance and HR	400	-	400				0%	
40300 Tax Collecting Expense	14,650	575	14,075				4%	
40400 Legal - General	40,000	-	40,000				0%	
40450 Legal - Labor Negotiations	5,000	2,250	2,750				45%	
40500 Office/Miscellaneous	1,300	88	1,212				7%	
40510 Bank Fees	600	66	534				11%	
40600 Dues and Subscriptions	2,000	-	2,000				0%	
40700 Accounting and Payroll Costs	2,750	168	2,582				6%	
40800 Administrative Service Contracts	17,500	2,190	15,310				13%	
40850 Software and Hardware	9,500	183	9,317				2%	
Total 40000 Administrative	172,850	19,112	153,738				11%	

September	FY22 (Approved)	September 2021 YTD	Remaining	% YTD	Notes
50000 Operations					
50200 Rescue Recovery Fees	19,250	2,177	17,073	11%	
50250 Fuel	45,000	6,299	38,701	14%	
50300 Insurance - General Liability and Property	175,000	62,683	112,317	36%	
50720 Repairs and Maintenance - Station	15,000	1,741	13,259	12%	
50730 Repairs and Maintenance - Vehicles and Apparatus	90,000	8,295	81,705	9%	
50810 Supplies - Fire and Gear	27,500	2,583	24,917	9%	
50830 Supplies - Rescue	30,000	347	29,653	1%	
50840 Supplies - Station	8,500	1,422	7,078	17%	
50845 Telecommunication System	2,500	-	2,500	0%	
50850 Telecommunications	14,250	1,099	13,151	8%	
50920 Electric - Stations	16,000	1,788	14,212	11%	
50930 Gas - Stations	7,250	77	7,173	1%	
50940 Oil - Stations	6,760	346	6,414	5%	
50960 Water - Stations	560	43	517	8%	
Total 50000 Operations	457,570	88,900	368,670	19%	
60000 Personnel Costs-Union					
60105 Salaries	1,883,284	145,680	1,737,604	8%	
60110 Collateral (Fire Marshal)	25,000	2,121	22,879	8%	
60120 Overtime	725,000	54,162	670,838	7%	
60130 Holiday	86,750	7,842	78,908	9%	
60150 Detail	6,000	1,283	4,717	21%	
60170 Out of Rank	5,500	2,637	2,863	48%	
60180 Clothing Allowance	21,700	2,160	19,540	10%	
60190 Health Opt-out	10,500	11,000	(500)	105%	
60200 Payroll Tax	215,697	21,437	194,260	10%	
60210 Municipal State Pension	651,031	52,191	598,840	8%	
61000 Medical Insurance - Union	328,986	26,966	302,020	8%	
61100 HRA Medical Costs	11,550	813	10,737	7%	
61200 Dental Insurance - Union	28,309	2,422	25,887	9%	
61300 HRS/A Account Fees	1,750	796	954	45%	
61400 Life Insurance	8,000	-	8,000	0%	
61500 PEHP	35,252	-	35,252	0%	
62000 Injured On Duty Insurance	123,000	23,407	99,593	19%	quarterly payments
63000 Training/Academy	17,500	5,366	12,134	31%	
63100 Promotional Exams	1,750	840	910	48%	
63200 Recruitment	1,548	-	1,548	0%	
Total 60000 Personnel Costs-Union	4,188,107	361,123	3,826,984	9%	
September	FY22 (Approved)	September 2021 YTD	Remaining	% YTD	Notes
76000 Personnel Costs - Administrative					

70100 Administrative Salaries/Compensation	119,040	15,329	103,711	13%	Chief is paid quarterly up front
70200 Administrative Payroll Taxes	6,047	498	5,549	8%	
Total 70000 Personnel Costs - Administrative	125,087	15,827	109,260	13%	
80000 Retirees/Separation Costs					
80100 Medical Insurance - Retiree	76,544	5,925	70,619	8%	Includes settlement payments
80200 Dental Insurance - Retiree	6,174	510	5,664	8%	Includes settlement payments
80700 Separation Payouts	55,836	-	55,836	0%	
Total 80000 Retirees/Separation Costs	138,554	6,435	132,119	5%	
90000 Other Expenditures					
90100 Hydrants	234,284	19,688	214,596	8%	
90200 Street Lights	218,212	18,682	199,530	9%	
91000 Capital Purchases	-	-	-	0%	
92000 Lease/Interest Payment	-	-	-	0%	
95000 Claim Payments/Other	-	-	-	0%	
Total 90000 Other Expenditures	452,496	38,370	414,126	8%	
	\$ 5,534,664	\$ 529,767	\$ 5,004,897	10%	
SURPLUS/(DEFICIT)	\$ (140,894)	\$ (437,746)	\$ 292,994		
Adjustment Timing Tax Collection (8%)			(144,753)		
Adjusted Surplus/(Deficit)					

Central Coventry Fire District
Budget v Actual
September 30, 2021

	Actual September	Budgeted September	Variance
Revenue			
Tax Revenue	55,732.30	75,311.53	(19,579.23)
Department Revenue	44,038.63	50,587.53	(6,548.90)
Other Revenue	(7,750.34)	5,670.35	(13,420.69)
Total Revenue	92,020.59	131,569.40	(39,548.81)
Firefighters			
Payroll	213,725.00	215,796.20	(2,071.20)
Payroll Taxes	21,437.00	15,779.17	5,657.83
State Retirement	52,191.36	20,371.43	31,819.93
Injured on Duty Insurance	23,407.00	27,898.45	(4,491.45)
Retirees Cost	6,435.51	10,941.55	(4,506.04)
Employee Benefits	50,363.00	35,234.78	15,128.22
Total Firefighter expense	367,558.87	315,080.02	52,478.85
Operational Expenses			
Administration	19,111.20	7,843.78	11,267.42
Administration - payroll	15,329.28	14,535.45	793.83
Administration - payroll taxes	498.41	416.31	82.10
Operations	88,899.94	35,510.01	53,389.93
Other Expenditures	38,370.39	25,712.18	12,658.21
Total Operational Expenses	162,209.22	94,959.27	67,249.95
Total Expenses	529,768.09	410,039.29	119,728.80
Net Income (loss)	(437,747.50)	(278,469.89)	(159,277.61)



CENTRAL COVENTRY FIRE DISTRICT

TAX COLLECTORS REPORT

Tax Levy CY2021: \$ 4,450,679.09

The following is the activity for the month of September 2021

Taxes Collected	September	Sept. Past Due
2021	\$ 1,554.65	\$ -
2020	\$ 48,854.17	
2019	\$ 73.40	
Prior Years	\$ -	
Interest/Penalty Collected	\$ 5,637.84	
Total	\$ 56,120.06	

Fiscal Year 2021 Year To Date Activity

Outstanding Taxes

		Collection Rate
2021	\$ 4,449,124.44	0.03%
2020	\$ 230,250.32	
2019	\$ 8,623.09	
Prior Years	\$ 34,639.12	
Total	\$ 4,722,636.97	