



**Central Coventry Fire District  
Board of Directors Meeting**

Annex Building 1675 Flat River Road., Coventry, RI 02816  
December 16, 2021, at 6:30 PM

**Commissioners**

Cynthia Fagan-Perry-President,  
Carl Mattson, Vice-President, Richard Polselli,  
James Kuipers, Kristen Benoit, Russell McGillivray, Debra Santilli

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**Agenda**

Call to Order	Cynthia Fagan-Perry, President
Pledge of Allegiance	Cynthia Fagan-Perry, President
Safety Instructions	Cynthia Fagan-Perry, President
Roll Call – Quorum Determination	Daniel Kaplan, District Clerk

**GREETINGS TO THE CENTRAL COVENTRY FIRE DISTRICT**

- **LEGISLATIVE DELEGATION; and,**
- **COVENTRY TOWN COUCIL**

1. Greetings on behalf of President Cindy Fagan-Perry. President's Message; Comments from other Board members to Legislative Delegation.

**DISTRICT REPORTS:**

1. Fire Chief's Report. (Discussion/Action/Vote).
2. Review of Monthly Financial Report. (Discussion/Action/Vote).
3. District Clerk's Report (including Tax Collection). (Discussion/Action/Vote).

**APPROVAL OF MEETING MINUTES**

1. Minutes from:
  - a. November 18, 2021. (Discussion/Action/Vote)
  - b. December 2, 2021. (Discussion/Action/Vote)

**NEW BUSINESS (Any New Business Item May be Voted, or may be for Discussion Only):**

1. Discussion of request for Corrective Action Plan for District required by state law and RI Office of Municipal Affairs and RI Auditor General. Discussion of contents of plan; review of American Rescue Plan Act of 2021 proposal to the Town Council; discussion to include supplemental tax increase; staffing reductions; SAFER Grant options; reduction on discretionary spending; methods to reduce overtime expenditures; streetlights, including removal of streetlights; status of future MERS rates; and, other potential steps. (Discussion Only).

**PUBLIC COMMENT:**

**NEXT SCHEDULED MEETING: December 23, 2021, at 6:30 PM – Special Meeting  
Town Hall Annex  
1675 Flat River Road  
Coventry, RI 02816**

**ADJOURNMENT**

Cynthia Fagan-Perry, President



# Board of Directors Meeting

## Attendance Sign-In Sheet

December 16, 2021

### Board of Directors

### Fire District

 Cynthia Fagan-Perry, President	 Jeffrey Wadovick, District Treasurer
 Carl L. Mattson, Vice President	EXCUSED Frank Napoli
 Richard Polsell, Director	 David Dagostino, Esq.
 James Kuipers, Director	 Frank Brown, Chief
 Kristen Benoit, Director	 Daniel Kaplan, District Clerk
 Russell McGillivray, Director	
 Debra Santilli, Director	

**CENTRAL COVENTRY FIRE DISTRICT**  
**Regular Meeting of the Board of Directors**  
**November 18, 2021 @ 6:30 PM**  
**Annex Building 1675 Flat River Road, Coventry, RI 02816**

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The meeting was called to order by President Fagan-Perry at 6:30 PM. A quorum was present consisting of: President Cindy Fagan-Perry, Vice President Carl Mattson, Directors James Kuipers, and Kristen Benoit, and Debra Santilli. Legal Counsel David D'Agostino, Esq., of Gorham & Gorham, Inc. was represented by Sarah F. O'Toole, Esq. Chief Brown, District Treasurer Jeffrey Wadovick, Frank Napoli, and District Clerk Kaplan were present. Directors Richard Polselli and Russell McGillivray were excused. President Fagan-Perry led the Pledge of Allegiance and gave safety instructions. District Clerk Kaplan took a roll call.

A motion to approve the meeting minutes from October 21, 2021, was made by Vice President Mattson, seconded by Director Santilli, and approved. Directors Kuipers and Benoit abstained from voting as they were not present at the October meeting.

The Chief's Report was read into the record by Chief Brown. A motion to approve the report was made by Vice President Mattson, seconded by Director Kuipers, and unanimously approved.

The Financial Reports were read by District Treasurer Wadovick. A plan to pay bills going forward must be made. A motion to approve the reports was made by Director Kuipers, seconded by Director Benoit, and unanimously approved.

The District Clerk's report was read by Mr. Kaplan. The Tax Report included a fiscal year-to-date summation, as well as the monthly collections. A motion to approve the report was made by Vice President Mattson, seconded by Director Santilli, and unanimously approved.

**New Business:**

A motion to approve consideration and approval of abatements requested by the Tax Collector was made by Director Kuipers, seconded by Director Benoit, and unanimously approved.

Chief Brown reported on the status of COVID-19 funding from the Town of Coventry. Directors Benoit and Kuipers will present a proposal to the council for consideration. The Coventry Town Council meeting scheduled for January 10<sup>th</sup>

will allow comments. President Fagan-Perry asked Director Kuipers to make sure the entire CCFD Board of Directors has his proposal before the December 20, 2021 Town Council meeting.

Chief Brown reported on SAFER (Staffing For Adequate Fire and Emergency Response) Grants.

District Treasurer Jeffrey Wadovick and Legal Counsel explained a potential change to the Injured-on-Duty insurer and a potential timeline for a change.

A discussion of payroll policy directives was held, including certification of weekly payroll by the Fire Chief or the next responsible person in the Fire Chief's absence.

A discussion was held concerning a Corrective Action Plan for the District, required by State law, the RI Office of Municipal Affairs, and the RI Auditor General. Legal Counsel Sarah F. O'Toole, Esq reported on contents of a plan to include a supplemental tax increase, staffing reductions, reduction on discretionary spending (already imposed by Chief Brown), and methods to reduce overtime expenditures. Legal Counsel will contact the Town of Coventry to abate the fee for use of the Annex Hall for CCFD Board of Directors meetings.

Public Comments:

There were no public comments.

The next special meeting of the Central Coventry Fire District Board of Directors will be held on December 9, 2021 at 6:30 PM at the Town Hall Annex, 1675 Flat River Road, Coventry, RI 02816-8910.

Respectfully submitted,  
Daniel Kaplan,  
District Clerk



# ***CENTRAL COVENTRY***

## ***FIRE DISTRICT***

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**Chief Frank Brown**  
240 Arnold Rd  
Coventry, RI 02816  
(401) 825-7800

**FIRE – RESCUE – EMS – FIRE PREVENTION**

**OFFICE of the CHIEF of DEPARTMENT**

December 16, 2021

Summary of Operation activities:

### **PERSONNEL**

Currently we have 27 members on staff and 4 members out on injury.

Promotional Exams for Captain and Lieutenant are set to take place on Wednesday, December 22<sup>nd</sup>.

TOTAL PERSONNEL – 31

### **EMERGENCY INCIDENTS**

\* Incidents from January 1, 2021 thru November 30, 2021 were 4159 for a call volume of 13 calls per day. (see attached summary)

### **APPARATUS**

\*All front line and reserve apparatus are up and running properly at this time.

### **EQUIPMENT**

\*All portable equipment is up and running properly at this time.

### **STATIONS**

No issues at this time.



# ***CENTRAL COVENTRY***

## ***FIRE DISTRICT***

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**Chief Frank Brown**  
240 Arnold Rd  
Coventry, RI 02816  
(401) 825-7800

**FIRE – RESCUE – EMS – FIRE PREVENTION**

**OFFICE of the CHIEF of DEPARTMENT**

### **FIRE MARSHAL'S OFFICE**

The Fire Marshal continues to work on the backlog of work in that office. On 12/6/2021 the Town Clerk advised us that 33 establishments have not been issued their licenses because they have not yet been inspected by the Fire Marshal. I advised that Town Clerk that there is a multitude of projects that the office is handling. The Fire Marshal estimates that it will take to January 31, 2022 to complete the inspections.

### **TRAINING**

Emergency Medical training is ongoing. Also, each platoon continues to train daily with all our probationary firefighters.

I would like to thank all our personnel for their tireless and dedicated efforts over the last year. I also want thank the families of our personnel for all their support!

Wishing everyone a Merry Christmas and a healthy New Year!

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Frank M. Brown  
Chief

**CENTRALCOVENTRY**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2021} And {11/30/2021}  
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	626	15.05%	\$0	0.00%
	<b>626</b>	<b>15.05%</b>	<b>\$0</b>	<b>0.00%</b>
<b>1 Fire</b>				
100 Fire, Other	3	0.07%	\$0	0.00%
111 Building fire	24	0.57%	\$146,500	71.63%
112 Fires in structure other than in a building	3	0.07%	\$0	0.00%
113 Cooking fire, confined to container	9	0.21%	\$1,000	0.48%
114 Chimney or flue fire, confined to chimney	6	0.14%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	3	0.07%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	3	0.07%	\$0	0.00%
131 Passenger vehicle fire	10	0.24%	\$51,500	25.18%
138 Off-road vehicle or heavy equipment fire	2	0.04%	\$5,000	2.44%
141 Forest, woods or wildland fire	1	0.02%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	19	0.45%	\$0	0.00%
143 Grass fire	6	0.14%	\$500	0.24%
150 Outside rubbish fire, Other	1	0.02%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	0.07%	\$0	0.00%
153 Construction or demolition landfill fire	2	0.04%	\$0	0.00%
154 Dumpster or other outside trash receptacle	3	0.07%	\$0	0.00%
155 Outside stationary compactor/compacted	1	0.02%	\$0	0.00%
160 Special outside fire, Other	1	0.02%	\$0	0.00%
161 Outside storage fire	2	0.04%	\$0	0.00%
	<b>102</b>	<b>2.45%</b>	<b>\$204,500</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
211 Overpressure rupture of steam pipe or	1	0.02%	\$0	0.00%
220 Overpressure rupture from air or gas, Other	2	0.04%	\$0	0.00%
222 Overpressure rupture of boiler from air or	2	0.04%	\$0	0.00%
251 Excessive heat, scorch burns with no	2	0.04%	\$0	0.00%
	<b>7</b>	<b>0.16%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	149	3.58%	\$0	0.00%
311 Medical assist, assist EMS crew	694	16.68%	\$0	0.00%
320 Emergency medical service, other	6	0.14%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1,725	41.47%	\$0	0.00%
322 Motor vehicle accident with injuries	73	1.75%	\$0	0.00%



**CENTRALCOVENTRY**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2021} And {11/30/2021}  
and FDID = "00610"**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
323 Motor vehicle/pedestrian accident (MV Ped)	6	0.14%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	44	1.05%	\$0	0.00%
342 Search for person in water	1	0.02%	\$0	0.00%
350 Extrication, rescue, Other	1	0.02%	\$0	0.00%
351 Extrication of victim(s) from	1	0.02%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	2	0.04%	\$0	0.00%
356 High-angle rescue	1	0.02%	\$0	0.00%
361 Swimming/recreational water areas rescue	1	0.02%	\$0	0.00%
372 Trapped by power lines	1	0.02%	\$0	0.00%
381 Rescue or EMS standby	3	0.07%	\$0	0.00%
	<b>2,708</b>	<b>65.11%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	3	0.07%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	2	0.04%	\$0	0.00%
411 Gasoline or other flammable liquid spill	8	0.19%	\$0	0.00%
412 Gas leak (natural gas or LPG)	17	0.40%	\$0	0.00%
422 Chemical spill or leak	3	0.07%	\$0	0.00%
423 Refrigeration leak	1	0.02%	\$0	0.00%
424 Carbon monoxide incident	15	0.36%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	8	0.19%	\$0	0.00%
441 Heat from short circuit (wiring),	2	0.04%	\$0	0.00%
442 Overheated motor	1	0.02%	\$0	0.00%
444 Power line down	19	0.45%	\$0	0.00%
445 Arcing, shorted electrical equipment	7	0.16%	\$0	0.00%
451 Biological hazard, confirmed or suspected	30	0.72%	\$0	0.00%
460 Accident, potential accident, Other	10	0.24%	\$0	0.00%
463 Vehicle accident, general cleanup	2	0.04%	\$0	0.00%
471 Explosive, bomb removal (for bomb scare,	1	0.02%	\$0	0.00%
	<b>129</b>	<b>3.10%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	15	0.36%	\$0	0.00%
510 Person in distress, Other	2	0.04%	\$0	0.00%
511 Lock-out	8	0.19%	\$0	0.00%
520 Water problem, Other	3	0.07%	\$0	0.00%
521 Water evacuation	1	0.02%	\$0	0.00%
522 Water or steam leak	7	0.16%	\$0	0.00%
531 Smoke or odor removal	5	0.12%	\$0	0.00%

**CENTRALCOVENTRY**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2021} And {11/30/2021}  
and FDID = "00610"**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>5 Service Call</b>				
542 Animal rescue	1	0.02%	\$0	0.00%
550 Public service assistance, Other	8	0.19%	\$0	0.00%
551 Assist police or other governmental agency	3	0.07%	\$0	0.00%
552 Police matter	9	0.21%	\$0	0.00%
553 Public service	16	0.38%	\$0	0.00%
554 Assist invalid	44	1.05%	\$0	0.00%
561 Unauthorized burning	10	0.24%	\$0	0.00%
571 Cover assignment, standby, moveup	13	0.31%	\$0	0.00%
	<b>145</b>	<b>3.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	18	0.43%	\$0	0.00%
611 Dispatched & cancelled en route	141	3.39%	\$0	0.00%
621 Wrong location	2	0.04%	\$0	0.00%
622 No Incident found on arrival at dispatch	24	0.57%	\$0	0.00%
631 Authorized controlled burning	1	0.02%	\$0	0.00%
641 Vicinity alarm (incident in other location)	2	0.04%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.04%	\$0	0.00%
651 Smoke scare, odor of smoke	10	0.24%	\$0	0.00%
652 Steam, vapcr, fog or dust thought to be	2	0.04%	\$0	0.00%
671 HazMat release investigation w/no HazMat	8	0.19%	\$0	0.00%
	<b>210</b>	<b>5.04%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	10	0.24%	\$0	0.00%
711 Municipal alarm system, malicious false	1	0.02%	\$0	0.00%
712 Direct tie to-FD, malicious false alarm	1	0.02%	\$0	0.00%
714 Central station, malicious false alarm	1	0.02%	\$0	0.00%
730 System malfunction, Other	10	0.24%	\$0	0.00%
733 Smoke detector activation due to	29	0.69%	\$0	0.00%
734 Heat detector activation due to malfunction	6	0.14%	\$0	0.00%
735 Alarm system sounded due to malfunction	30	0.72%	\$0	0.00%
736 CO detector activation due to malfunction	12	0.28%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.04%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.02%	\$0	0.00%
742 Extinguishing system activation	1	0.02%	\$0	0.00%
743 Smoke detector activation, no fire -	38	0.91%	\$0	0.00%
744 Detector activation, no fire -	27	0.64%	\$0	0.00%
745 Alarm system activation, no fire -	52	1.25%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

Alarm Date Between {01/01/2021} And {11/30/2021}  
and FDID = "00610"

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>7 False Alarm &amp; False Call</b>				
746 Carbon monoxide detector activation, no CO	9	0.21%	\$0	0.00%
	<u>230</u>	<u>5.53%</u>	<u>\$0</u>	<u>0.00%</u>
<b>9 Special Incident Type</b>				
900 Special type of incident, Other	2	0.04%	\$0	0.00%
	<u>2</u>	<u>0.04%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 4159

Total Est Loss:

\$204,500



# CENTRAL COVENTRY FIRE DISTRICT

## TAX COLLECTORS REPORT

Tax Levy CY2021: \$ 4,450,679.09

The following is the activity for the month of November 2021

<b>Taxes Collected</b>	<b>November</b>	<b>Nov. Past Due</b>
2021	\$ 850,091.16	\$ -
2020	\$ 35,326.05	Nov. Collection Rate
2019	\$ 359.89	19.10%
Prior Years	\$ 1,635.64	
<b>Interest/Penalty Collected</b>	<b>\$ 6,682.28</b>	
<b>Total</b>	<b><u>\$ 894,095.02</u></b>	

### Outstanding Taxes

2021	\$ 2,655,663.82
2020	\$ 156,739.29
2019	\$ 8,223.46
Prior Years	\$ 32,729.25
<b>Total</b>	<b><u>\$ 2,853,355.82</u></b>

### Fiscal Year 2021 Year To Date Activity

2021	\$ 1,719,363.41
2020	\$ 123,545.26
2019	\$ 473.10
Prior Years	\$ 1,909.87
<b>Interest/Penalty Collected</b>	<b>\$ 17,674.62</b>
<b>Total</b>	<b><u>\$ 1,862,966.26</u></b>

CENTRAL GOVERNMENT FIRE DISTRICT FY 2022

November 2021

Remaining

Notes

FY 21 (Approved)

YTD

% YTD  
25%

November	FY 21 (Approved)	YTD	Remaining	% YTD 25%	Notes
<b>39000 Tax Revenue</b>					
39100 Tax Levy - Current Year	4,183,638	1,836,276	2,347,362	44%	Received many paid in full tax receipts
39201 Tax Levy - Prior Years	250,000	78,925	171,075	32%	
<b>Total 39000 Tax Revenue</b>	<b>4,433,638</b>	<b>1,915,201</b>	<b>2,518,437</b>	<b>43%</b>	
<b>39500 Department Revenue</b>					
39600 Rescue Run Recovery	545,000	125,261	419,739	23%	
39700 Fire Marshal Services	18,000	2,943	15,057	16%	
39800 Detail Reimbursement	6,000	5,230	770	87%	
<b>Total 39500 Department Revenue</b>	<b>569,000</b>	<b>133,434</b>	<b>435,566</b>	<b>23%</b>	
<b>39900 Other Revenue</b>					
39930 Interest & Penalties on Taxes	150,000	17,721	132,279	12%	
39935 Bank Interest Income	1,500	197	1,303	13%	
39940 Misc Revenue	5,100	4,777	323	94%	
<b>Total 39900 Other Revenue</b>	<b>156,600</b>	<b>22,695</b>	<b>133,905</b>	<b>14%</b>	
<b>TOTAL DISTRICT REVENUE</b>	<b>\$ 5,159,238</b>	<b>\$ 2,071,330</b>	<b>\$ 3,087,908</b>	<b>40%</b>	
<b>40000 Administrative</b>					
40100 Audit/CPA Services	15,000	7,000	8,000	47%	
40200 Board Meetings	3,250	4,437	(1,187)	137%	
40210 Board Member Stipends	6,400	-	6,400	0%	
40220 Finance Director/Treasurer	54,500	18,180	36,320	33%	
40230 Administrative Insurance and HR	400	-	400	0%	
40300 Tax Collecting Expense	14,650	9,044	5,606	62%	
40400 Legal - General	40,000	486	39,514	1%	
40450 Legal - Labor Negotiations	5,000	4,750	250	95%	
40500 Office/Miscellaneous	1,300	560	740	43%	
40510 Bank Fees	600	111	489	19%	
40600 Dues and Subscriptions	2,000	75	1,925	4%	
40700 Accounting and Payroll Costs	2,750	495	2,255	18%	
40800 Administrative Service Contracts	17,500	2,190	15,310	13%	
40850 Software and Hardware	9,500	183	9,317	2%	
40900 Tax Sale	-	19,525	(19,525)		Expenses incurred due to Tax Sale
<b>Total 40000 Administrative</b>	<b>172,850</b>	<b>67,036</b>	<b>105,814</b>	<b>39%</b>	

November	FY 21 (Approved)	November 2021 YTD	Remaining	% YTD	Notes
<b>50000 Operations</b>					
50200 Rescue Recovery Fees	19,250	3,705	15,545	19%	
50250 Fuel	45,000	12,299	32,701	27%	
50300 Insurance - General Liability and Property	175,000	92,820	82,180	53%	
50720 Repairs and Maintenance - Station	15,000	3,939	11,061	26%	
50730 Repairs and Maintenance - Vehicles and Apparatus	90,000	18,805	71,195	21%	
50810 Supplies - Fire and Gear	27,500	4,312	23,188	16%	
50830 Supplies - Rescue	30,000	2,061	27,939	7%	
50840 Supplies - Station	8,500	2,200	6,300	26%	
50845 Telecommunication System	2,500	75	2,425	3%	
50850 Telecommunications	14,250	2,767	11,483	19%	
50920 Electric - Stations	16,000	3,824	12,176	24%	
50930 Gas - Stations	7,250	1,173	6,077	16%	
50940 Oil - Stations	6,760	1,063	5,697	16%	
50960 Water - Stations	560	84	476	15%	
<b>Total 50000 Operations</b>	<b>457,570</b>	<b>149,127</b>	<b>308,443</b>	<b>33%</b>	
<b>60000 Personnel Costs-Union</b>					
60105 Salaries	1,883,284	464,604	1,418,680	25%	
60110 Collateral (Fire Marshal)	25,000	7,126	17,874	29%	
60120 Overtime	725,000	174,624	550,376	24%	
60130 Holiday	86,750	22,816	63,934	26%	
60150 Detail	6,000	2,903	3,097	48%	
60170 Out of Rank	5,500	3,473	2,027	63%	
60180 Clothing Allowance	21,700	2,027	18,140	16%	
60190 Health Opt-out	10,500	3,560	6,940	33%	
60200 Payroll Tax	215,697	11,000	204,697	5%	
60210 Municipal State Pension	651,031	56,839	594,192	9%	
61000 Medical Insurance - Union	328,986	194,693	134,293	47%	
61100 HRA Medical Costs	11,550	82,512	70,962	61%	
61200 Dental Insurance - Union	11,550	890	10,660	8%	
61300 HR/SA Account Fees	28,309	7,713	20,596	27%	
61400 Life Insurance	1,750	1,430	320	82%	
61500 PEHP	8,000	-	8,000	0%	
62000 Injured On Duty Insurance	35,252	-	35,252	0%	
63000 Training/Academy	123,000	23,407	99,593	19%	quarterly payments
63100 Promotional Exams	17,500	9,206	8,294	53%	
63200 Recruitment	1,750	840	910	48%	
63200 Recruitment	1,548	599	949	39%	
<b>Total 60000 Personnel Costs-Union</b>	<b>4,188,107</b>	<b>1,068,235</b>	<b>3,119,872</b>	<b>26%</b>	

<b>70000 Personnel Costs - Administrative</b>						
70100 Administrative Salaries/Compensation	119,040	36,314	82,726	31%		
70200 Administrative Payroll Taxes	6,047	1,792	4,255	30%		
<b>Total 70000 Personnel Costs - Administrative</b>	<b>125,087</b>	<b>38,106</b>	<b>86,981</b>	<b>30%</b>		
<b>80000 Retirees/Separation Costs</b>						
80100 Medical Insurance - Retiree	76,544	17,775	58,769	23%		
80200 Dental Insurance - Retiree	6,174	1,445	4,729	23%		
80700 Separation Payouts	55,836	53,694	2,142	96%		
<b>Total 80000 Retirees/Separation Costs</b>	<b>138,554</b>	<b>72,914</b>	<b>65,640</b>	<b>53%</b>		
<b>90000 Other Expenditures</b>						
90100 Hydrants	234,284	59,063	175,221	25%	Quarterly payment	
90200 Street Lights	218,212	53,877	164,335	25%		
91000 Capital Purchases	-	-	-	0%		
92000 Lease/Interest Payment	-	-	-	0%		
95000 Claim Payments/Other	-	-	-	0%		
<b>Total 90000 Other Expenditures</b>	<b>452,496</b>	<b>112,940</b>	<b>339,556</b>	<b>25%</b>		
	\$ 5,534,664	\$ 1,508,358	\$ 4,026,306	27%		

**SURPLUS/(DEFICIT)** \$ (375,426) \$ 562,972  
 Adjustment Timing Tax Collection (25%) \$ (790,367)  
 Adjusted Surplus/(Deficit) (227,395)

Central Coventry Fire District  
 Weekly Operating Costs  
 Week of 10/31/2021-11/06/2021

Employee Costs

Payroll Firefighters	36,153.17
Payroll - ST Overtime	4,161.01
Payroll - Out of Rank	129.60
Payroll - Overtime	14,335.53
Payroll - Administration	1,520.00
Payroll Tax	<u>3,871.23</u>

Subtotal of Employee Costs 60,170.54

Paid Bills

Suburban Propane	179.41	Gas - Stations
Tapco	89.94	Repairs and Maintenance
S&T True Value Hardware	138.02	Repairs and Maintenance
O'Reilly First Call	120.81	Repairs and Maintenance
McNeil & Company	30,137.18	Insurance
Ted Dion	7,304.64	Arbitration Settlement
Cox Communications	90.88	Telecommunications
Cox Communications	<u>75.00</u>	Telecommunications

Subtotal of Paid Bills 38,135.88

Total Expenses 98,306.42



Central Coventry Fire District  
Weekly Operating Costs  
Week of 11/07/2021-11/13/2021

Employee Costs

Payroll Firefighters	35,925.09
Payroll - ST Overtime	4,161.01
Payroll - Overtime	6,920.22
Payroll - Out of Rank	64.26
Payroll - Administration	1,520.00
Payroll Tax	3,440.28
Pension Payment	<u>22,853.98</u>

Subtotal of Employee Costs 74,884.84

Paid Bills

Bank Fees	<u>15.00</u>	Bank Fees
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Subtotal of Paid Bills 15.00

Total Expenses 74,899.84

Central Coventry Fire District  
 Weekly Operating Costs  
 Week of 11/14/2021-11/20/2021

Employee Costs

Payroll Firefighters	37,281.79
Payroll - ST Overtime	4,161.01
Payroll - Overtime	6,431.35
Payroll - Administration	1,520.00
Payroll - Holiday	7,572.84
Payroll - out of rank	10.80
Payroll Tax	3,939.42
Pension Payment	<u>22,853.98</u>

Subtotal of Employee Costs 83,771.19

Paid Bills

Ready Refresh by Nestle	129.91	Operations Supplies - Supplies
New England Medical Billing	1,528.02	Rescue Recovery Fees and Expense
National Grid	768.35	Electric - Stations
National Grid	31.97	Gas - Stations
National Grid	333.91	Gas - Stations
Kenneth Marcotte	50.00	Training academy
Town of Coventry	75.00	Board Meetings
Cardmember service	648.00	Station repairs
Cardmember service	285.00	Station supplies
Cardmember service	99.99	Training academy
Bound Tree Medical	194.40	Rescue Supplies
Apollo Safety	<u>1,912.50</u>	Vehicle Repairs

Subtotal of Paid Bills 6,057.05

Total Expenses 89,828.24

Central Coventry Fire District  
Weekly Operating Costs  
Week of 11/21/2021-11/27/2021

Employee Costs

Payroll Firefighters	35,989.35
Payroll - ST Overtime	4,161.01
Payroll - Overtime	6,920.22
Payroll - Administration	1,520.00
Payroll Tax	3,440.28
Delta Dental	3,005.25
Blue Cross & Blue Shield	31,298.29
Pension Payment	<u>13,919.88</u>

Subtotal of Employee Costs 100,254.28

Paid Bills

RI Association of Fire Chiefs	75.00	Dues and Subscriptions
Parente's Oil Service	716.89	Oil - Stations
Cox Communications	75.00	Telecommunications
National Grid	343.73	Electric - Stations
Kenneth Marcotte	<u>125.00</u>	Training Academy

Subtotal of Paid Bills 1,335.62

Total Expenses 101,589.90

Central Coventry Fire District  
 Weekly Operating Costs  
 Week of 11/28/2021-12/4/2021

Employee Costs

Payroll Firefighters	35,650.07
Payroll - ST Overtime	4,011.84
Payroll - Overtime	10,348.36
Payroll - Holiday	7,317.12
Payroll - Overtime	25.92
Payroll - Administration	1,520.00
Payroll Tax	4,810.69
Pension Payment	<u>11,099.84</u>

Subtotal of Employee Costs 74,783.84

Paid Bills

IT Systemers	4,000.00	Software and Hardware
National Grid	3,611.49	Street Lights
National Grid	2,631.88	Street Lights
National Grid	894.20	Street Lights
National Grid	1,782.80	Street Lights
National Grid	3,811.70	Street Lights
National Grid	1,767.15	Street Lights
National Grid	1,317.43	Street Lights
National Grid	2,790.20	Street Lights
Kent County Water	<u>19,687.70</u>	Hydrants

Subtotal of Paid Bills 42,294.55

Total Expenses 117,078.39

Central Coventry Fire District  
 Weekly Operating Costs  
 Week of 12/5/2021-12/11/2021

Employee Costs

Payroll Firefighters	35,818.02
Payroll - ST Overtime	4,011.84
Payroll - Overtime	8,122.68
Payroll - Out of Rank	86.94
Payroll - Administration	1,520.00
Payroll Tax	3,422.08
Pension Payment	<u>13,595.91</u>

Subtotal of Employee Costs 66,577.47

Paid Bills

Wex Express Fleet	7,554.76	Fuel
Wadovick and Company	6,435.00	Treasurer
Bound Tree Medical	945.80	Rescue Supplies
Tapco	3,188.40	Repairs and Maintenance
Stryker Sales Corporation	3,640.53	Vehicle Repairs
S&T Hardware	7.99	Station Repairs
Matthew Poulin	243.95	Fire Gear
Micronomics	6,138.50	Legal - Labor and Interest
Kent County Water Authority	54.25	Water Stations
IT Systems	96.00	Software and Hardware
Gorham & Gorham	3,195.00	Legal - General
Cox Communications	15.88	Telecommunications
Town of Coventry	75.00	Board Meetings
AT&T	534.35	Telecommunications
James Almagno	<u>357.28</u>	Fire Gear

Subtotal of Paid Bills 32,482.69

Total Expenses 99,060.16

Central Coventry Fire District  
Budget v Actual  
November 30, 2021

	<u>Actual November</u>		<u>Budgeted November</u>		<u>Variance</u>
Revenue					
Tax Revenue	977,809.00		988,211.00		(10,402.00)
Department Revenue	44,120.00		48,222.00		(4,102.00)
Other Revenue	6,968.00		53,341.00		(46,373.00)
Total Revenue	<u>1,028,897.00</u>		<u>1,089,774.00</u>		<u>(60,877.00)</u>
Firefighters					
Payroll	205,572.00		238,208.00		(32,636.00)
Payroll Taxes	14,261.00		16,466.00		(2,205.00)
State Retirement	62,857.00		49,483.00		13,374.00
Injured on Duty Insurance	-		(64.00)		64.00
Retirees Cost	6,500.00		11,259.00		(4,759.00)
Employee Benefits	29,042.00		33,778.00		(4,736.00)
Total Firefighter expense	<u>318,232.00</u>	88%	<u>349,130.00</u>	86%	<u>(30,898.00)</u>
Operational Expenses					
Administration	312.00		9,359.00		(9,047.00)
Administration - payroll	13,385.00		7,599.00		5,786.00
Administration - payroll taxes	496.00		466.00		30.00
Operations	(9,289.00)		33,739.00		(43,028.00)
Other Expenditures	38,295.00		3,909.00		34,386.00
Total Operational Expenses	<u>43,199.00</u>	12%	<u>55,072.00</u>	14%	<u>(11,873.00)</u>
Total Expenses	<u>361,431.00</u>	100%	<u>404,202.00</u>	100%	<u>(42,771.00)</u>
Net Income (Loss)	<u>667,466.00</u>		<u>685,572.00</u>		<u>(18,106.00)</u>

Central Coventry Fire District  
 Budgeted Profit and Loss by Month  
 For Fiscal Year Ending August 31, 2022

	Actual		Actual		% of total	Actual		% of total
	September	% of total	October	% of total		November	% of total	
Tax Revenue	55,732	1.70%	881,660	16.91%	977,809	22.29%		
Department Revenue	44,039	8.89%	45,276	10.58%	44,120	8.47%		
Other Revenue	10,300	3.62%	5,427	2.78%	6,968	34.06%		
<b>Total Revenue</b>	<b>110,071</b>		<b>932,363</b>		<b>1,028,897</b>			
<b>Firefighters</b>								
Payroll	213,725	7.90%	256,248	8.61%	205,572	8.72%		
Payroll Taxes	21,437	7.32%	21,140	7.92%	14,261	7.63%		
Retirement	52,191	3.13%	79,645	10.17%	62,857	7.60%		
Injured on Duty Insurance	23,407	22.68%	-	-0.10%	-	-0.05%		
Retirees Cost	6,436	7.90%	59,979	9.80%	6,500	8.13%		
Employee Benefits	50,363	7.55%	38,344	9.80%	29,042	7.24%		
<b>Total Firefighter expense</b>	<b>367,559</b>		<b>455,356</b>		<b>318,232</b>			
<b>Operational Expenses</b>								
Administration	37,161	4.54%	29,563	6.57%	312	5.41%		
Administration - payroll	15,329	12.21%	7,600	6.39%	13,385	6.38%		
Administration - payroll taxes	498	6.88%	797	7.80%	496	7.71%		
Operations	88,900	7.76%	69,517	9.25%	(9,289)	7.37%		
Other Expenditures	38,370	5.68%	36,276	6.53%	38,295	0.86%		
<b>Total Operational Expenses</b>	<b>180,258</b>		<b>143,753</b>		<b>43,199</b>			
<b>Total Expenses</b>	<b>547,817</b>		<b>599,109</b>		<b>361,431</b>			
<b>Net Income per month</b>	<b>(437,746)</b>		<b>333,254</b>		<b>667,466</b>			
<b>Starting Cash per QB</b>	<b>488,925</b>		<b>51,179</b>		<b>384,433</b>			
<b>Projected Cash</b>	<b>51,179</b>		<b>384,433</b>		<b>1,051,899</b>			

Central Coventry Fire District  
 Budgeted Profit and Loss by Month  
 For Fiscal Year Ending August 31, 2022

	December	% of total	January	% of total	February	% of total
Tax Revenue	221,017	4.99%	195,016	4.40%	399,649	11.27%
Department Revenue	54,063	9.50%	41,637	7.32%	51,575	9.06%
Other Revenue	2,869	1.83%	6,575	4.20%	5,801	3.70%
<b>Total Revenue</b>	<b>277,949</b>		<b>243,228</b>		<b>457,025</b>	
<b>Firefighters</b>						
Payroll	241,642	8.85%	248,333	9.09%	209,377	7.67%
Payroll Taxes	28,996	6.49%	30,228	14.01%	30,263	7.08%
Retirement	58,265	8.95%	59,068	7.54%	61,545	9.45%
Injured on Duty Insurance	27,576	22.42%	(2,879)	-2.34%	-	0.00%
Retirees Cost	5,160	3.72%	16,073	11.60%	14,536	10.49%
Employee Benefits	33,116	7.09%	52,272	11.20%	20,794	4.45%
<b>Total Firefighter expense</b>	<b>394,756</b>		<b>403,096</b>		<b>336,514</b>	
<b>Operational Expenses</b>						
Administration	21,017	12.16%	21,099	7.58%	17,837	5.69%
Administration - payroll	17,398	14.62%	7,599	6.38%	7,697	3.53%
Administration - payroll taxes	472	7.80%	834	13.79%	487	-13.02%
Operations	57,110	8.11%	52,880	7.19%	45,620	4.94%
Other Expenditures	38,678	1.92%	39,217	6.24%	39,921	0.20%
<b>Total Operational Expenses</b>	<b>134,675</b>		<b>121,629</b>		<b>111,562</b>	
<b>Total Expenses</b>	<b>529,431</b>		<b>524,725</b>		<b>448,076</b>	
<b>Net Income per month</b>	<b>(251,482)</b>		<b>(281,497)</b>		<b>8,948</b>	
<b>Starting Cash per QB</b>	<b>1,051,899</b>		<b>800,417</b>		<b>518,920</b>	
<b>Projected Cash</b>	<b>800,417</b>		<b>518,920</b>		<b>527,869</b>	



Central Coventry Fire District  
 Budgeted Profit and Loss by Month  
 For Fiscal Year Ending August 31, 2022

	March	% of total	April	% of total	May	% of total
Tax Revenue	256,334	5.78%	177,187	4.00%	547,574	12.35%
Department Revenue	52,772	9.27%	34,676	6.09%	22,475	3.95%
Other Revenue	7,286	4.65%	11,932	7.62%	6,647	4.24%
<b>Total Revenue</b>	<b>316,391</b>		<b>223,795</b>		<b>576,696</b>	
<b>Firefighters</b>						
Payroll	223,063	7.25%	215,424	7.89%	222,606	8.15%
Payroll Taxes	21,997	6.95%	21,622	6.78%	18,207	8.44%
Retirement	59,834	9.19%	58,652	7.01%	57,075	5.69%
Injured on Duty Insurance	27,720	22.54%	-	0.00%	-	0.00%
Retirees Cost	16,171	11.67%	11,494	8.30%	10,629	7.67%
Employee Benefits	34,258	7.34%	37,798	8.10%	37,521	8.04%
<b>Total Firefighter expense</b>	<b>383,053</b>		<b>344,989</b>		<b>346,037</b>	
<b>Operational Expenses</b>						
Administration	12,537	7.25%	13,273	7.68%	8,535	4.94%
Administration - payroll	10,947	9.20%	11,202	9.41%	7,599	6.38%
Administration - payroll taxes	478	7.91%	472	7.80%	467	7.72%
Operations	48,756	10.66%	45,341	7.07%	45,781	8.04%
Other Expenditures	38,189	0.00%	38,189	6.23%	34,246	0.94%
<b>Total Operational Expenses</b>	<b>110,907</b>		<b>108,476</b>		<b>96,628</b>	
<b>Total Expenses</b>	<b>493,960</b>		<b>453,465</b>		<b>442,665</b>	
<b>Net Income per month</b>	<b>(177,569)</b>		<b>(229,671)</b>		<b>134,031</b>	
<b>Starting Cash per QB</b>	<b>527,869</b>		<b>350,300</b>		<b>120,629</b>	
<b>Projected Cash</b>	<b>350,300</b>		<b>120,629</b>		<b>254,660</b>	

Central Coventry Fire District  
 Budgeted Profit and Loss by Month  
 For Fiscal Year Ending August 31, 2022

	June	% of total	July	% of total	August	% of total	Budgeted Total	% of total
Tax Revenue	133,876	3.02%	140,622	3.17%	449,031	10.13%	4,433,638	100%
Department Revenue	49,009	8.61%	43,787	7.70%	60,020	10.55%	569,000	100%
Other Revenue	10,668	6.81%	1,405	0.90%	40,053	25.58%	156,600	100%
		0.00%						
Total Revenue	193,553	2.41%	185,814		549,104		5,159,238	
<b>Firefighters</b>								
Payroll	211,769	7.75%	272,752	9.99%	222,385	8.14%	2,731,534	
Payroll Taxes	15,501	7.19%	20,005	9.27%	23,541	10.91%	215,697	
Retirement	63,864	9.81%	72,943	11.20%	66,725	10.25%	651,031	
Injured on Duty Insurance	29,981	24.37%	13,051	10.61%	(160)	-0.13%	123,000	
Retirees Cost	9,234	6.66%	10,596	7.65%	8,887	6.41%	138,554	
Employee Benefits	35,121	7.52%	37,903	8.12%	66,140	14.17%	466,845	
Total Firefighter expense	365,469		427,250		387,517		4,326,661	
<b>Operational Expenses</b>								
Administration	12,982	7.51%	25,216	14.59%	27,796	16.08%	172,850	
Administration - payroll	15,097	12.68%	7,875	6.62%	7,387	6.21%	119,040	
Administration - payroll taxes	417	6.90%	522	8.63%	570	30.09%	6,047	
Operations	39,824	3.24%	79,163	17.30%	42,221	9.23%	457,570	
Other Expenditures	33,262	-0.83%	32,870	51.46%	93,947	20.76%	452,496	
Total Operational Expenses	101,582		145,646		171,920		1,208,003	
Total Expenses	467,051		572,896		559,436		5,534,664	
Net Income per month	(273,499)		(387,082)		(10,332)		(375,426)	
Starting Cash per QB	254,660		(18,838)		(405,920)			
Projected Cash	(18,838)		(405,920)		(416,252)			