



**Central Coventry Fire District
Regular Board of Directors Meeting**

This meeting will be convened pursuant to Governor's Executive Order 20-05 (including orders continuing and amending said requirements.) The Meeting shall be Convened Telephonically and Using Zoom Video Conference Technology to Allow Timely and Effective Public Access to Deliberations of the Board.

[All Participation will be remote until further notice.]

December 17, 2020 at 6:30 PM

Commissioners

Fred Gralinski-President/Chairman, Cynthia Fagan-Perry-Vice President, Richard Polselli, Carl Mattson, James Kuipers, Kristen Benoit, Russell McGillivray

Agenda

The public may watch the meeting via Zoom at:

<https://us02web.zoom.us/j/85774078696?pwd=bGs5N05PSWJ6aVhJS3NEVHMxbmVtQT09>

Call to Order

Fred Gralinski, President

Pledge of Allegiance

Fred Gralinski, President

Roll Call – Quorum Determination

Fred Gralinski, President

APPROVAL OF MEETING MINUTES

1. Minutes from: November 19, 2020 (Discussion/Action/Vote)

DISTRICT REPORTS:

1. Fire Chief's Report (Discussion/Action/Vote);
2. Review of: Financial Report (Discussion/Action/Vote).
3. District Clerk's Report (including Tax Collection) (Discussion/Action/Vote)

NEW BUSINESS:

1. Discussion of National Grid and streetlights moratorium; escrowed funds; etc. (Discussion Only)

2. Discussion of request by Kevin Short, concerning the installation of eight (8) streetlights within the Oaks subdivision. (Discussion/Action)
3. Update on status of RIDEM review at 240 Arnold Road property. (Discussion Only)
4. Update on pending litigation:
 - a. Almagno v. CCFD, 20-440-JJM-LDA. (Discussion Only)
 - b. NGrid v. CFD & CCFD, KC-2017-0150. (Discussion Only)
5. Discussion of alternatives for: funding a successor Collective Bargaining Agreement ("CBA"); covering the FLSA litigation; pending Interest Arbitration hearing, (Discussion Only)

NEXT SCHEDULED MEETING –January 21, 2021 at 6:30 PM (via Zoom)

ADJOURNMENT

Fred Gralinski, President

Join Zoom Meeting

<https://us02web.zoom.us/j/85774078696?pwd=bGs5N05PSWJ6aVhJS3NEVHMxbmVtQT09>

Meeting ID: 857 7407 8696

Passcode: 943225

One tap mobile

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CENTRAL COVENTRY FIRE DISTRICT
Regular Meeting of the Board of Directors
December 17, 2020 @ 6:30 PM
Telephonically and using Zoom Video Conferencing Technology

The meeting was called to order by President Gralinski at 6:30 PM. A quorum was present consisting of: President Fred Gralinski, Vice President Cindy Fagan-Perry, Directors Carl Mattson, James Kuipers, Kristen Benoit, and Russell McGillivray. Director Polselli was excused. Chief Brown, legal counsel David Dagostino, Esq., of Gorham & Gorham, Inc. and District Administrator Daniel Kaplan were present also. After the pledge, the President asked individuals to review safety instructions for exiting the room.

A motion to approve the meeting minutes from November 19, 2020, after adding: "Due to Technical Difficulties" to the next to last paragraph was made by Vice President Fagan-Perry, seconded by Director Mattson and unanimously approved.

The Chief's Report was read into the record by Chief Brown. A motion to approve the report was made by Vice President Fagan-Perry, seconded by Director Mattson and unanimously approved.

The Financial Reports were read by President Gralinski. A motion to approve the reports was made by Director Mattson, seconded by Vice President Fagan-Perry and unanimously approved.

Under New Business: Attorney Dagostino explained the following: the status of the litigation with National Grid, the status of RIDEM review of 240 Arnold Road property, pending litigation of Almagno v. CCFD, 20-440-JJM-LDA and NGrid v. CFD & CCFD, KC-2017-0150. Discussion of alternatives for funding a successor to the Collective Bargaining Agreement ("CBA"); covering the FLSA litigation; pending Interest Arbitration hearing.

A motion to adjourn was made by Vice President Fagan-Perry, seconded by Director Mattson, and unanimously approved. The meeting was adjourned at 7:45P.M.

Respectfully submitted,
Daniel Kaplan,
District Administrator



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

November 19, 2020

Summary of Operation activities:

PERSONNEL

Currently we have 28 members on staff. 1 member out on injury (OJI).

TOTAL PERSONNEL – 29

EMERGENCY INCIDENTS

* Incidents from January 31, 2020 thru November 30, 2020 were 3659 for a call volume of 12 calls per day. (see attached summary)

APPARATUS

*All apparatus is operating properly at this time.

EQUIPMENT

*All portable equipment is up and running properly at this time.

FIRE MARSHAL'S OFFICE

*Department Fire Marshals continue to work despite the Covid 19 Pandemic on Smoke Detector Inspections, Plan Reviews, Fire Alarm Reviews, Fire Investigations and follow-up inspections on issued violations. Currently 49 of 53 Town of Coventry License inspections are complete.



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

COVID 19

Mandatory Covid 19 testing of all personnel continues with everyone being tested every 14 days till further notice.

COVID 19 VACCINATIONS

Currently it's looking like that our personnel will be offered the Covid 19 vaccination the week after Christmas. Also, our personnel will be participating in administering the Covid 19 vaccine during first responder and general public clinics in the weeks and months to come.

COVENTRY RESIDENT COVID 19 TESTING DAY

On Saturday, December 12th 7 of firefighters participated in the Town of Coventry residents Covid 19 testing. This nasal-pharyngeal (PCR) test was administered to 914 residents.

To ALL personnel thank you for your service during this extremely difficulty year. I also want to THANK the families of our personnel, their unweaving support is truly appreciated!

Wishing everyone a Merry Christmas and Happy New Year!

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Frank M. Brown
Chief

CENTRALCOVENTRY

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	4	0.11%	\$0	0.00%
	4	0.11%	\$0	0.00%
1 Fire				
100 Fire, Other	2	0.05%	\$0	0.00%
111 Building fire	19	0.56%	\$774,000	65.00%
112 Fires in structure other than in a building	1	0.02%	\$0	0.00%
113 Cooking fire, confined to container	6	0.17%	\$1,050	0.08%
114 Chimney or flue fire, confined to chimney	4	0.11%	\$10,000	0.83%
116 Fuel burner/boiler malfunction, fire	1	0.02%	\$0	0.00%
131 Passenger vehicle fire	6	0.17%	\$48,000	4.03%
137 Camper or recreational vehicle (RV) fire	1	0.02%	\$355,000	29.81%
140 Natural vegetation fire, Other	2	0.05%	\$0	0.00%
141 Forest, woods or wildland fire	3	0.08%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	24	0.71%	\$500	0.04%
143 Grass fire	1	0.02%	\$0	0.00%
150 Outside rubbish fire, Other	3	0.08%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	0.08%	\$1,200	0.10%
154 Dumpster or other outside trash receptacle	2	0.05%	\$0	0.00%
160 Special outside fire, Other	2	0.05%	\$0	0.00%
162 Outside equipment fire	3	0.08%	\$1,000	0.08%
170 Cultivated vegetation, crop fire, Other	1	0.02%	\$0	0.00%
	84	2.50%	\$1,190,750	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
222 Overpressure rupture of boiler from air or	1	0.02%	\$0	0.00%
251 Excessive heat, scorch burns with no	2	0.05%	\$0	0.00%
	3	0.08%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	296	8.82%	\$0	0.00%
311 Medical assist, assist EMS crew	364	10.84%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1,689	50.32%	\$0	0.00%
322 Motor vehicle accident with injuries	62	1.84%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	3	0.08%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	49	1.46%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.02%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	2	0.05%	\$0	0.00%
365 Watercraft rescue	4	0.11%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
381 Rescue or EMS standby	3	0.08%	\$0	0.00%
	<u>2,473</u>	<u>73.68%</u>	<u>\$0</u>	<u>0.00%</u>
 4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	3	0.08%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	0.02%	\$0	0.00%
411 Gasoline or other flammable liquid spill	6	0.17%	\$0	0.00%
412 Gas leak (natural gas or LPG)	8	0.23%	\$0	0.00%
413 Oil or other combustible liquid spill	2	0.05%	\$0	0.00%
420 Toxic condition, Other	1	0.02%	\$0	0.00%
424 Carbon monoxide incident	16	0.47%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	7	0.20%	\$0	0.00%
442 Overheated motor	9	0.26%	\$0	0.00%
443 Breakdown of light ballast	1	0.02%	\$0	0.00%
444 Power line down	15	0.44%	\$0	0.00%
445 Arcing, shorted electrical equipment	12	0.35%	\$0	0.00%
451 Biological hazard, confirmed or suspected	56	1.66%	\$0	0.00%
460 Accident, potential accident, Other	19	0.56%	\$0	0.00%
461 Building or structure weakened or collapsed	1	0.02%	\$0	0.00%
463 Vehicle accident, general cleanup	3	0.08%	\$0	0.00%
	<u>160</u>	<u>4.76%</u>	<u>\$0</u>	<u>0.00%</u>
 5 Service Call				
500 Service Call, other	13	0.38%	\$0	0.00%
510 Person in distress, Other	3	0.08%	\$0	0.00%
511 Lock-out	4	0.11%	\$0	0.00%
520 Water problem, Other	2	0.05%	\$0	0.00%
521 Water evacuation	1	0.02%	\$0	0.00%
522 Water or steam leak	5	0.14%	\$0	0.00%
531 Smoke or odor removal	6	0.17%	\$0	0.00%
542 Animal rescue	1	0.02%	\$0	0.00%
550 Public service assistance, Other	12	0.35%	\$0	0.00%
551 Assist police or other governmental agency	2	0.05%	\$0	0.00%
552 Police matter	13	0.38%	\$0	0.00%
553 Public service	1	0.02%	\$0	0.00%
554 Assist invalid	42	1.25%	\$0	0.00%
561 Unauthorized burning	17	0.50%	\$0	0.00%
571 Cover assignment, standby, moveup	5	0.14%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
	127	3.78%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	41	1.22%	\$0	0.00%
611 Dispatched & cancelled en route	132	3.93%	\$0	0.00%
621 Wrong location	1	0.02%	\$0	0.00%
622 No Incident found on arrival at dispatch	61	1.81%	\$0	0.00%
641 Vicinity alarm (incident in other location)	1	0.02%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.02%	\$0	0.00%
651 Smoke scare, odor of smoke	10	0.29%	\$0	0.00%
653 Smoke from barbecue, tar kettle	1	0.02%	\$0	0.00%
671 HazMat release investigation w/no HazMat	4	0.11%	\$0	0.00%
	252	7.50%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	14	0.41%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.02%	\$0	0.00%
711 Municipal alarm system, malicious false	1	0.02%	\$0	0.00%
730 System malfunction, Other	12	0.35%	\$0	0.00%
731 Sprinkler activation due to malfunction	4	0.11%	\$0	0.00%
733 Smoke detector activation due to	21	0.62%	\$0	0.00%
734 Heat detector activation due to malfunction	6	0.17%	\$0	0.00%
735 Alarm system sounded due to malfunction	54	1.60%	\$0	0.00%
736 CO detector activation due to malfunction	18	0.53%	\$0	0.00%
740 Unintentional transmission of alarm, Other	7	0.20%	\$0	0.00%
741 Sprinkler activation, no fire -	4	0.11%	\$0	0.00%
743 Smoke detector activation, no fire -	34	1.01%	\$0	0.00%
744 Detector activation, no fire -	12	0.35%	\$0	0.00%
745 Alarm system activation, no fire -	36	1.07%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	15	0.44%	\$0	0.00%
	239	7.12%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	2	0.05%	\$0	0.00%
813 Wind storm, tornado/hurricane assessment	7	0.20%	\$0	0.00%
814 Lightning strike (no fire)	3	0.08%	\$0	0.00%

CENTRALCOVENTRY

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {11/30/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster	12	0.35%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.02%	\$0	0.00%
911 Citizen complaint	1	0.02%	\$0	0.00%
	2	0.05%	\$0	0.00%

Total Incident Count: 3356

Total Est Loss:

\$1,190,750

*

CENTRAL COVENTRY FIRE DISTRICT FY 2021

November	November 2020		Remaining	Notes
	FY21 (Approved)	YTD		
39000 Tax Revenue			% YTD	25%
39100 Tax Levy - Current Year	4,105,348	1,590,168	2,515,180	39% Received many paid in full tax receipts
39201 Tax Levy - Prior Years	175,000	153,789	21,211	88%
Total 39000 Tax Revenue	4,280,348	1,743,957	2,536,391	41%
39500 Department Revenue				
39600 Rescue Run Recovery	575,000	143,218	431,782	25%
39700 Fire Marshal Services	25,000	3,288	21,712	13%
39800 Detail Reimbursement	2,500	1,320	1,180	53% Special fire watch
Total 39500 Department Revenue	602,500	147,826	454,674	25%
39900 Other Revenue				
39930 Interest & Penalties on Taxes	100,000	16,775	83,225	17%
39935 Bank Interest Income	17,500	953	16,547	5%
39940 Misc Revenue	1,000	-	1,000	0%
39990 Transfers from Unrestricted Cumulative Surplus	234,532	-	234,532	0%
Total 39900 Other Revenue	353,032	17,728	335,304	5%
TOTAL DISTRICT REVENUE	\$ 5,235,880	\$ 1,909,511	\$ 3,326,369	36%
40000 Administrative				
40100 Audit/CPA Services	15,000	11,000	4,000	73%
40200 Board Meetings	3,500	3,256	244	93%
40210 Board Member Stipends	14,000	-	14,000	0%
40220 Finance Director/Treasurer	108,000	27,000	81,000	25%
40230 Administrative Insurance and HR	550	-	550	0%
40300 Tax Collecting Expense	15,000	8,283	6,717	55%
40400 Legal - General	55,000	4,642	50,358	8%
40450 Legal - Labor Negotiations	35,000	720	34,280	2%
40475 Professional	15,000	-	15,000	0%
40500 Office/Miscellaneous	500	51	449	10%
40510 Bank Fees	150	118	32	79%
40600 Dues and Subscriptions	1,000	30	970	3%
40700 Accounting and Payroll Costs	3,250	304	2,946	9%
40800 Administrative Service Contracts	8,000	-	8,000	0%
40850 Software and Hardware	10,000	2,256	7,744	23%
Total 40000 Administrative	283,950	57,660	226,290	20%

November	November 2020				Notes
	FY21 (Approved)	YTD	Remaining	% YTD	
50000 Operations					
50200 Rescue Recovery Fees	22,000	3,849	18,151	17%	
50250 Fuel	43,000	9,390	33,610	22%	
50300 Insurance - General Liability and Property	43,600	8,536	35,064	20%	
50720 Repairs and Maintenance - Station	20,000	8,021	11,979	40%	
50730 Repairs and Maintenance - Vehicles and Apparatus	80,000	22,796	57,204	28%	
50810 Supplies - Fire and Gear	27,500	7,889	19,611	29%	
50830 Supplies - Rescue	40,000	3,206	36,794	8%	
50840 Supplies - Station	11,000	2,128	8,872	19%	
50845 Telecommunication System	2,500	2,500	-	100%	Annual payment
50850 Telecommunications	12,000	2,354	9,646	20%	
50920 Electric - Stations	5,250	3,968	1,282	76%	Underbudgeted-resolution pending with Nat Grid
50930 Gas - Stations	7,500	672	6,828	9%	
50940 Oil - Stations	6,500	516	5,984	8%	
50960 Water - Stations	600	146	454	24%	
Total 50000 Operations	321,450	75,971	245,479	24%	
60000 Personnel Costs-Union					
60105 Salaries	1,934,919	475,945	1,458,974	25%	
60110 Collateral (Fire Marshal)	36,000	7,425	28,575	21%	
60120 Overtime	425,000	75,903	349,097	18%	
60130 Holiday	89,091	23,435	65,656	26%	
60150 Detail	2,500	1,184	1,316	47%	Special fire watch
60170 Out of Rank	4,500	586	3,914	13%	
60180 Clothing Allowance	21,700	3,560	18,140	16%	
60190 Health Opt-out	18,000	-	18,000	0%	
60200 Payroll Tax	197,947	47,329	150,618	24%	
60210 Municipal State Pension	680,599	164,952	515,647	24%	
61000 Medical Insurance - Union	330,361	67,722	262,639	20%	
61100 HRA Medical Costs	10,000	1,360	8,640	14%	
61200 Dental Insurance - Union	29,588	7,141	22,447	24%	
61300 HR/SA Account Fees	1,500	565	935	38%	
61400 Life Insurance	5,208	-	5,208	0%	
61500 PEHP	36,723	-	36,723	0%	
62000 Injured On Duty Insurance	123,634	27,534	96,100	22%	quarterly payments
63000 Training/Academy	14,000	6,745	7,255	48%	
63100 Promotional Exams	1,750	-	1,750	0%	
63200 Recruitment	1,500	-	1,500	0%	
Total 60000 Personnel Costs-Union	3,964,519	911,386	3,053,133	23%	

November		November 2020			
	FY21 (Approved)	YTD	Remaining	% YTD	Notes
70000 Personnel Costs - Administrative					
70100 Administrative Salaries/Compensation	166,702	41,353	125,349	25%	
70200 Administrative Payroll Taxes	3,152	763	2,389	24%	
Total 70000 Personnel Costs - Administrative	169,854	42,116	127,738	25%	
80000 Retirees/Separation Costs					
80100 Medical Insurance - Retiree	87,498	18,249	69,249	21%	
80200 Dental Insurance - Retiree	6,685	1,378	5,307	21%	
80700 Separation Payouts	55,836	-	55,836	0%	
Total 80000 Retirees/Separation Costs	150,019	19,627	130,392	13%	
90000 Other Expenditures					
90100 Hydrants	243,823	64,676	179,147	27%	Quarterly payment
90200 Street Lights	102,265	25,566	76,699	25%	Escrow account
91000 Capital Purchases	-	-	-	0%	
92000 Lease/Interest Payment	-	-	-	0%	
95000 Claim Payments/Other	-	-	-	0%	
Total 90000 Other Expenditures	346,088	90,242	255,845	26%	
	\$ 5,235,880	\$ 1,197,002	\$ 4,038,878	23%	
SURPLUS/(DEFICIT)					
Adjustment Timing Tax Collection (25%)	\$ 0	\$ 712,509			
Adusted Surplus/(Deficit)		<u>\$ (563,831)</u>			
		<u>148,678</u>			

FY2021 Central Coventry Fire District Capital Fund

November, 2020

Revenue

Initial funding	10,000
Sale of Rescue	5,000
Transfer approved by Board	75,000
Sale of Station 2	363,000
Interest	6,036
Transfer from Rescue Run	200,000
Federal Funds	15,166
General Fund Transfer	53,066
OJI insurance refund	49,099
Sale of rescue	3,600
Refund of deposit	(5,000)

Total Revenue 11/30/20 **774,968**

Expenditures

Fire Marshall Vehicle	31,190
Engineering for septic system	2,031
Work on septic system	17,700
State permit for septic system	500
Software update	11,200
Summit Heating	24,693
Server	5,237
Payoff Fire Truck	339,690
Purchase of Rescue	326,505

Total Expenditures 11/30/2020 **758,746**

Total Surplus (Deficit) 16,222



CENTRAL COVENTRY FIRE DISTRICT
TAX COLLECTORS REPORT

The following is the activity for the month of November 2020

Taxes Collected

2020	\$	961,798.37
2019	\$	16,024.33
2018	\$	198.27
Prior Years	\$	<u>245.47</u>

Interest/Penalty Collected	\$	2,674.06
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Total	\$	<u><u>980,940.50</u></u>
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Outstanding Taxes

2020	\$	2,669,761.47
2019	\$	149,946.28
2018	\$	39,498.74
Prior Years	\$	<u>156,736.89</u>
Total	\$	<u><u>3,015,943.38</u></u>