

Central Coventry Fire District Regular Board of Directors Meeting

Coventry Senior Center, 50 Wood Street, Coventry, RI 02816

December 21 2023, at 6:30 PM

Directors: Ernest Pullano-President, Russell McGillivray-Vice President, Richard Polselli, Kristen Benoit, Debra Santilli, David Lavallee, Debra Skurka-McAllister

Agenda

Call to Order: Ernest Pullano, President

Pledge of Allegiance: Ernest Pullano, President

Safety Instructions: Ernest Pullano, President

Roll Call – Quorum Determination Daniel Kaplan, District Clerk

CONSENT AGENDA:

1. Approval of meeting minutes from: November 16, 2023. (Discussion/Action)

DISTRICT REPORTS:

1. Fire Chief's Report (Discussion/Action).
2. Review of Monthly Financial Report (Discussion/Action).
3. District Clerk's Report (including Tax Collection) (Discussion/Action).
 - a. Tax Abatements (Discussion/Action)

NEW BUSINESS:

1. Approval of Board meeting dates FY 24 (Discussion/Action)
2. Supplemental Tax Increase proposal and scheduling Special Meeting (Discussion/Action)
3. Addition of Domestic Partner designation to Trust Insurance (Discussion/Action)

OLD BUSINESS:

1. Fire District consolidation update (Discussion/Action)
2. Streetlight conversion update (Discussion/Action)
3. Tax Anticipation Note update (TAN) (Discussion/Action)

PUBLIC COMMENT:

ANNOUNCEMENTS:

ADJOURNMENT:

NEXT DISTRICT MEETING:

January 18, 2024

Coventry Senior Center

50 Wood Street

Coventry, RI 02816-8910



Board of Directors Regular Meeting

Attendance Sign-In Sheet

21 December 2023

Board of Directors

Fire District

 Ernest Pullano, President	 Robert Civetti, District Treasurer
 Russell McGillivray, Vice President	 Frank Brown, Chief of Department
 Richard Polselli, Director	 Julia A. Chretien, Esq, Legal Counsel
 Kristen Benoit, Director	 Mark D. Tourgee, Esq, Legal Counsel
 Debra Santilli, Director	 Daniel Kaplan, District Clerk
 David Lavallee, Director	
 Debbie Skurka-McAllister, Director	

CENTRAL COVENTRY FIRE DISTRICT
Special Meeting of the Board of Directors
November 16, 2023 @ 6:30 P. M.

The meeting was called to order by President Pullano at 6:32 P.M. District Clerk Kaplan took a roll call for a quorum determination. Those in attendance were President Pullano, Vice President McGillivray, Director Polselli, Director Benoit, Director Santilli, Director Lavallee, Director Skurka-McAllister, District Treasurer Civetti, Chief of Department Brown, Legal Counsel Chretien, and District Clerk Kaplan. Attorney Tourgee was excused. President Pullano led the Pledge of Allegiance and gave directions for emergency exit.

A motion to move the Executive/Closed Session to the end of the meeting was made by Vice President McGillivray, seconded by Director Lavallee, and unanimously approved.

A motion to approve the meeting minutes from October 19, 2023, was made by Vice President McGillivray, seconded by Director Santilli, and unanimously approved.

A motion to approve the Chief's report was made by Vice President McGillivray, seconded by Director Skurka-McAllister, and unanimously approved.

A motion to approve the Monthly Financial Reports was made by Director Santilli, seconded by Director Polselli, and unanimously approved.

A motion to approve the District Clerk's Report was made by Vice President McGillivray, seconded by Director Skurka-McAllister, and unanimously approved.

Under Old Business: A motion to approve Board stipends of \$2500.00 for President and Vice President and \$1800.00 for the Directors, to be paid by December 15, 2023, for FY24, was made by Vice President McGillivray, seconded by Director Polselli, and unanimously approved.

Chief Brown explained that the report from Dynamix would be ready in November when it would be presented to the Town Council for consideration. No vote taken.

Streetlight conversion project is still waiting for RI Energy to respond. No vote taken.

District Treasurer Civetti explained that a Tax Anticipation Note or an equivalent might be needed to bridge the fiscal gap at the end of the fiscal year. Navigant Credi Union has been contacted about some sort of bridge loan. No vote taken.

At-will employee agreements will be added to next month's Agenda. No vote taken.

Under Public Comments, Linda Bennett of 74 Poor Farm Road asked about the wait time for rescue to arrive for transport of patients. Chief Brown explained that the firefighters manning the engine had the same training as the personnel on the rescue trucks and that transportation time would depend on the arrival time of the rescue truck.

A motion to adjourn into Executive/Closed session was made by Vice President McGillivray, seconded by Director Polselli, and unanimously approved

President Pullano announced that no vote was taken in the Executive/Closed Session.

A motion to adjourn was made by Director Santilli, seconded by Director Lavallee, and unanimously approved. The meeting was adjourned at 7:25 P.M.

Respectfully submitted,



Daniel Kaplan
District Clerk



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

December 21, 2023

Summary of Operation activities:

PERSONNEL

Currently we have 23 members on staff. 2 members out on injury.

TOTAL PERSONNEL – 25

GRANTS

Our department grant writer attended a FEMA presentation on Grants that will be available in 2024.

EMERGENCY INCIDENTS

* Incidents from January 1, 2023 thru November 30, 2023 were 4010 for a call volume of 14 calls per day. (see attached summary)

APPARATUS

*All apparatus is up and running properly at this time. Annual State DOT inspection were completed on all apparatus.

EQUIPMENT

*All portable equipment is up and running properly at this time.



CENTRAL COVENTRY ***FIRE DISTRICT***

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

FIRE MARSHAL'S OFFICE

CCFD Fire Marshal has completed all Town License inspections for this year. The office continues to be very busy. With that, we will be starting a new program in January 2024 which will consist of firefighters being trained to approve residential smoke/carbon monoxide detectors. This program will allow the Fire Marshal to concentrate work that requires Assistant Deputy State Fire Marshal's approval.

FIRE SERVICE ASSESSMENT STUDY

Dynamix Consulting Group will report its final report to the Town Council on Tuesday, January 9th at the Town Hall Annex at 6:30PM.

Thank you to our personnel for all their dedicated and outstanding efforts over the last year!

Merry Christmas and Happy New Year!

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Frank M. Brown
Chief



Central Coventry Fire District
Incident Type Report by Date
1/1/2023 to 11/30/2023

No Incident Type	63
1 - Fires	77
2 - Overpressure/Explosion/Overheat	10
3 - Rescue/EMS	3057
4 - Hazardous Condition	62
5 - Service Call	175
6 - Good Intent Call	262
7 - False Alarm/False Call	297
8 - Severe Weather/Natural Disaster	1
9 - Special Incident Type	6
Total Calls	4010

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
Income		
39000 Tax Revenue		
39100 Tax Levy - Current Year	1,948,725.10	1,936,531.87
39201 Tax Levy - Prior Years	105,073.04	126,258.95
39202 Tax Redemptions		267.12
39203 Payment in Lieu of taxes		50,000.00
Total 39000 Tax Revenue	2,053,798.14	2,113,057.94
39500 Department Revenue		
39600 Rescue Run Recovery	127,780.70	148,444.79
39700 Fire Marshal Services	4,503.00	4,202.00
39800 Detail Reimbursement	1,200.00	1,470.00
Total 39500 Department Revenue	133,483.70	154,116.79
39900 Other Revenue	298.07	
39905 MUNICIPAL LIEN CERT (MLC)	100.00	
39910 DONATIONS/GRANTS	2,000.00	
39930 Interest and Penalties on Taxes	11,422.47	13,949.80
39935 Bank Interest Income	6,726.18	171.09
39940 Asset Sales/Misc Revenue	7,262.00	
Total 39900 Other Revenue	27,808.72	14,120.89
39999 Uncategorized Income		-211.96
Total Income	\$2,215,090.56	\$2,281,083.66
GROSS PROFIT	\$2,215,090.56	\$2,281,083.66
Expenses		
40000 Administrative		
40100 Audit		6,000.00
40200 Board Meetings	7,193.90	4,643.69
40220 Treasurer	9,000.00	8,458.33
40300 Tax Collecting Expense	575.00	11,509.27
40400 Legal - General	6,765.00	28,892.50
40500 Office/Miscellaneous	7,104.36	465.27
40510 Bank Fees	48.00	84.00
40600 Dues and Subscriptions	105.00	105.00
40700 Accounting and Payroll Costs	519.88	
40800 Administrative Service Contracts		15.10
40850 Software and Hardware	1,298.06	755.94
Total 40000 Administrative	32,609.20	60,929.10
50000 Operations		
50200 Rescue Recovery Fees and Expenses	1,683.47	5,440.98
50250 Fuel	11,036.39	15,876.88
50300 Insurance - General Liability and Property	68,893.00	102,527.51
50720 Repairs and Maintenance - Station	1,738.66	1,361.21
50730 Repairs and Maintenance - Equipment	28,270.99	33,311.95

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
50810 Supplies - Fire and Gear	2,067.83	153.57
50830 Supplies - Rescue	6,350.53	3,762.67
50840 Supplies - Station	906.42	1,334.08
50845 Telecommunication System	5,000.00	
50850 Telecommunications	3,286.75	6,247.79
50920 Electric - Stations	5,454.98	4,390.35
50930 Gas - Stations	1,239.14	483.18
50940 Oil - Stations	1,258.06	1,314.21
50960 Water - Stations	90.93	152.88
Total 50000 Operations	137,277.15	176,357.26
60000 Personnel Costs-Union		
60105 Wages	387,733.76	386,502.16
60110 Collateral (Fire Marshal)	5,429.50	4,153.20
60120 Overtime	183,013.45	138,838.51
60130 Holiday	23,553.00	22,155.12
60150 Detail	4,249.04	1,055.04
60170 Out of Rank	3,313.44	1,322.56
60180 Clothing Allowance	2,100.00	1,400.00
60200 Payroll Tax	39,330.71	37,355.53
60210 Municipal State Pension	143,333.33	138,179.45
61000 Medical Insurance - Union	91,398.94	68,271.48
61100 HRA Medical Costs	177.11	138.92
61200 Dental Insurance - Union	7,717.38	4,450.20
61300 HR/SA Account Fees	613.85	610.00
62000 Injured on Duty Insurance		-7,638.48
63000 Training/Academy	3,126.49	807.61
63100 Promotional Exams	2,123.40	
Total 60000 Personnel Costs-Union	897,213.40	797,601.29
70000 Personnel Costs - Administrative		
70100 Administrative Salaries/Compensation	28,424.00	27,328.00
70200 Administrative Payroll Taxes	1,409.44	1,325.59
Total 70000 Personnel Costs - Administrative	29,833.44	28,653.59
80000 Retirees/Separation Costs		
80100 Medical Insurance - Retiree	17,386.55	17,384.67
80200 Dental Insurance - Retiree	984.22	795.14
Total 80000 Retirees/Separation Costs	18,370.77	18,179.81
90000 Other Expenditures		
90100 Hydrants	38,937.96	38,784.76
90200 Street Lights	45,345.41	58,105.52
Total 90000 Other Expenditures	84,283.37	96,890.28
91100 Interest Paid	2,295.65	
Total Expenses	\$1,201,882.98	\$1,178,611.33

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
NET OPERATING INCOME	\$1,013,207.58	\$1,102,472.33
NET INCOME	\$1,013,207.58	\$1,102,472.33

Central Coventry Fire District Profit and Loss Statement Budget vs. Actuals

September 1, 2023 to November 30, 2023
Unaudited - For Internal Use Only

	Actual	Annual Budget (A)	% of Budget
Income			
39000 Tax Revenue	\$ 1,948,725.10	\$ 4,105,348.00	47.47%
39100 Tax Levy - Current Year	\$ 105,073.04	\$ 175,000.00	60.04%
39201 Tax Levy - Prior Years			
Total 39000 Tax Revenue	\$ 2,053,798.14	\$ 4,280,348.00	47.98%
39500 Department Revenue			
39600 Rescue Run Recovery	\$ 127,780.70	\$ 575,000.00	22.22%
39700 Fire Marshal Services	\$ 4,503.00	\$ 25,000.00	18.01%
39800 Detail Reimbursement	\$ 1,200.00	\$ 2,500.00	48.00%
Total 39500 Department Revenue	\$ 133,483.70	\$ 602,500.00	22.15%
39900 Other Revenue	\$ 298.07	\$ -	
39905 MUNICIPAL LIEN CERT (MLC)	\$ 100.00	\$ -	
39910 DONATIONS/GRANTS	\$ 2,000.00	\$ -	
39930 Interest and Penalties on Taxes	\$ 11,422.47	\$ 100,000.00	11.42%
39935 Bank Interest Income	\$ 6,726.18	\$ 17,500.00	38.44%
39940 Asset Sales/Misc Revenue	\$ 7,262.00	\$ 1,000.00	726.20%
Total 39900 Other Revenue	\$ 27,808.72	\$ 118,500.00	23.47%
Total Income	\$ 2,215,090.56	\$ 5,001,348.00	44.29%
Expenses			
40000 Administrative		\$ 15,000.00	0.00%
40100 Audit		\$ 3,500.00	205.54%
40200 Board Meetings	\$ 7,193.90	\$ 14,000.00	0.00%
40210 Board Member Stipends		\$ 108,000.00	8.33%
40220 Treasurer	\$ 9,000.00	\$ 550.00	0.00%
40230 Administrative Insurance		\$ 15,000.00	3.83%
40300 Tax Collecting Expense	\$ 575.00	\$ 55,000.00	12.30%
40400 Legal - General	\$ 6,765.00		

Central Coventry Fire District Profit and Loss Statement

Budget vs. Actuals

September 1, 2023 to November 30, 2023

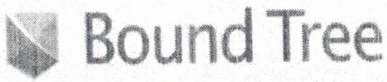
Unaudited - For Internal Use Only

	Actual	Annual Budget (A)	% of Budget
40450 Legal - Labor and Interest Arbitration	\$	35,000.00	0.00%
40475 Professional	\$	15,000.00	0.00%
40500 Office/Miscellaneous	\$ 7,104.36	500.00	1420.87%
40510 Bank Fees	\$ 48.00	150.00	32.00%
40600 Dues and Subscriptions	\$ 105.00	1,000.00	10.50%
40700 Accounting and Payroll Costs	\$ 519.88	3,250.00	16.00%
40800 Administrative Service Contracts	\$	8,000.00	0.00%
40850 Software and Hardware	\$ 1,298.06	10,000.00	12.98%
Total 40000 Administrative	\$ 32,609.20	283,950.00	11.48%
50000 Operations			
50200 Rescue Recovery Fees and Expenses	\$ 1,683.47	22,000.00	7.65%
50250 Fuel	\$ 11,036.39	43,000.00	25.67%
50300 Insurance - General Liability and Property	\$ 68,893.00	43,600.00	158.01%
50720 Repairs and Maintenance - Station	\$ 1,738.66	20,000.00	8.69%
50730 Repairs and Maintenance - Equipment	\$ 28,270.99	80,000.00	35.34%
50810 Supplies - Fire and Gear	\$ 2,067.83	27,500.00	7.52%
50830 Supplies - Rescue	\$ 6,350.53	40,000.00	15.88%
50840 Supplies - Station	\$ 906.42	11,000.00	8.24%
50845 Telecommunication System	\$ 5,000.00	2,500.00	200.00%
50850 Telecommunications	\$ 3,286.75	12,000.00	27.39%
50920 Electric - Stations	\$ 5,454.98	5,250.00	103.90%
50930 Gas - Stations	\$ 1,239.14	7,500.00	16.52%
50940 Oil - Stations	\$ 1,258.06	6,500.00	19.35%
50960 Water - Stations	\$ 90.93	600.00	15.16%
Total 50000 Operations	\$ 137,277.15	\$ 321,450.00	42.71%
60000 Personnel Costs-Union			
60105 Wages	\$ 387,733.76	\$ 1,934,919.00	20.04%

Central Coventry Fire District Profit and Loss Statement Budget vs. Actuals

September 1, 2023 to November 30, 2023
Unaudited - For Internal Use Only

	Actual	Annual Budget (A)	% of Budget
60110 Collateral (Fire Marshal)	\$ 5,429.50	\$ 36,000.00	15.08%
60120 Overtime	\$ 183,013.45	\$ 425,000.00	43.06%
60130 Holiday	\$ 23,553.00	\$ 89,090.00	26.44%
60150 Detail	\$ 4,249.04	\$ 2,500.00	169.96%
60170 Out of Rank	\$ 3,313.44	\$ 4,500.00	73.63%
60180 Clothing Allowance	\$ 2,100.00	\$ 21,700.00	9.68%
60190 Health Opt-out	\$ -	\$ 18,000.00	0.00%
60200 Payroll Tax	\$ 39,330.71	\$ 197,947.00	19.87%
60210 Municipal State Pension	\$ 143,333.33	\$ 680,599.00	21.06%
61000 Medical Insurance - Union	\$ 91,398.94	\$ 330,361.00	27.67%
61100 HRA Medical Costs	\$ 177.11	\$ 10,000.00	1.77%
61200 Dental Insurance - Union	\$ 7,717.38	\$ 29,588.00	26.08%
61300 HR/SA Account Fees	\$ 613.85	\$ 1,500.00	40.92%
61400 Life Insurance	\$ -	\$ 5,208.00	0.00%
61500 PEHP	\$ -	\$ 36,723.00	0.00%
62000 Injured on Duty Insurance	\$ -	\$ 123,634.00	0.00%
63000 Training/Academy	\$ 3,126.49	\$ 14,000.00	22.33%
63100 Promotional Exams	\$ 2,123.40	\$ 1,750.00	121.34%
63200 Recruitment/Medical Exams	\$ -	\$ 1,500.00	0.00%
Total 60000 Personnel Costs-Union	\$ 897,213.40	\$ 3,964,519.00	22.63%
70000 Personnel Costs - Administrative			
70100 Administrative Salaries/Compensation	\$ 28,424.00	\$ 166,702.00	17.05%
70200 Administrative Payroll Taxes	\$ 1,409.44	\$ 3,152.00	44.72%
Total 70000 Personnel Costs - Administrative	\$ 29,833.44	\$ 169,854.00	17.56%
80000 Retirees/Separation Costs			
80100 Medical Insurance - Retiree	\$ 17,386.55	\$ 87,498.00	19.87%
80200 Dental Insurance - Retiree	\$ 984.22	\$ 6,685.00	14.72%



Correspondence Address:
 5000 Tuttle Crossing Blvd
 Dublin, OH 43016
 PHONE: (800) 533-0523
 FAX: (800) 257-5713
 www.boundtree.com

Please Remit to:
BOUND TREE MEDICAL, LLC
 23537 Network Place
 Chicago, IL 60673-1235

Invoice

Invoice	85151123
Date	11/9/2023
Page	1 of 1
Account #	107004

TIN# 31-1739487

Customer DEA License No:

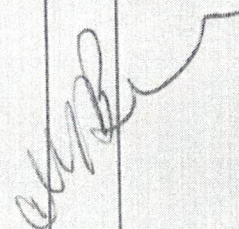


30210101

Ship To: SHIP005
 CENTRAL COVENTRY FIRE DIST
 240 ARNOLD RD
 CHEIF FRANK BROWN
 COVENTRY, RI 02816-5646

2 / 65 000000065 01 MB 0.561
 CENTRAL COVENTRY FIRE DEPT
 240 ARNOLD RD
 COVENTRY, RI 02816-5646

Purchase Order #	Sales Order #	Sales Person	Ship Via	Ship Date	Payment Terms
	104828191	A KIEFFER	FEE < \$150	11/09/2023	NET 30

Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext. Price
***** THE FOLLOWING ITEMS SHIPPED FROM: 12 1605 ZEAGER RD SUITE 101 ELIZABETHTOWN, PA 17022 BTM Distributor License No: DIS03048 *****							
1012-47134	Curaplex TritonGrip TE Gloves, MED, Black Nitrile, Powder Free 100/bx 10bx/cs	2	2	0	\$139.90	CS	\$279.80
1012-47135	Curaplex TritonGrip TE Gloves, LG, Black Nitrile, Powder Free 100/bx 10bx/cs	2	2	0	\$139.90	CS	\$279.80
2733-53175	Probe Covers for SureTemp Thermometers 690, Disposable 250/bx 30bx/cs	4	4	0	\$26.79	BX	\$107.16
32762	Curaplex Disposable Penlight 6/pk, 60pk/cs	1	1	0	\$6.89	PK	\$6.89
RECEIVED NOV 27 2023 50830 							
Tracking Numbers: 710216829392 710216829429 710216830227 710216830238 710216832789 Note: * Indicates taxable item							

Correspondence and inquiries
 can be sent to:
 5000 Tuttle Crossing Blvd
 Dublin, OH 43016

Merchandise	673.65
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Payment Recv'd	0.00
Total	673.65

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
Income		
39000 Tax Revenue		
39100 Tax Levy - Current Year	1,948,725.10	1,936,531.87
39201 Tax Levy - Prior Years	105,073.04	126,258.95
39202 Tax Redemptions		267.12
39203 Payment in Lieu of taxes		50,000.00
Total 39000 Tax Revenue	2,053,798.14	2,113,057.94
39500 Department Revenue		
39600 Rescue Run Recovery	127,780.70	148,444.79
39700 Fire Marshal Services	4,503.00	4,202.00
39800 Detail Reimbursement	1,200.00	1,470.00
Total 39500 Department Revenue	133,483.70	154,116.79
39900 Other Revenue	298.07	
39905 MUNICIPAL LIEN CERT (MLC)	100.00	
39910 DONATIONS/GRANTS	2,000.00	
39930 Interest and Penalties on Taxes	11,422.47	13,949.80
39935 Bank Interest Income	6,726.18	171.09
39940 Asset Sales/Misc Revenue	7,262.00	
Total 39900 Other Revenue	27,808.72	14,120.89
39999 Uncategorized Income		-211.96
Total Income	\$2,215,090.56	\$2,281,083.66
GROSS PROFIT	\$2,215,090.56	\$2,281,083.66
Expenses		
40000 Administrative		
40100 Audit		6,000.00
40200 Board Meetings	7,193.90	4,643.69
40220 Treasurer	9,000.00	8,458.33
40300 Tax Collecting Expense	575.00	11,509.27
40400 Legal - General	6,765.00	28,892.50
40500 Office/Miscellaneous	7,104.36	465.27
40510 Bank Fees	48.00	84.00
40600 Dues and Subscriptions	105.00	105.00
40700 Accounting and Payroll Costs	519.88	
40800 Administrative Service Contracts		15.10
40850 Software and Hardware	1,298.06	755.94
Total 40000 Administrative	32,609.20	60,929.10
50000 Operations		
50200 Rescue Recovery Fees and Expenses	1,683.47	5,440.98
50250 Fuel	11,036.39	15,876.88
50300 Insurance - General Liability and Property	68,893.00	102,527.51
50720 Repairs and Maintenance - Station	1,738.66	1,361.21
50730 Repairs and Maintenance - Equipment	28,270.99	33,311.95

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
50810 Supplies - Fire and Gear	2,067.83	153.57
50830 Supplies - Rescue	6,350.53	3,762.67
50840 Supplies - Station	906.42	1,334.08
50845 Telecommunication System	5,000.00	
50850 Telecommunications	3,286.75	6,247.79
50920 Electric - Stations	5,454.98	4,390.35
50930 Gas - Stations	1,239.14	483.18
50940 Oil - Stations	1,258.06	1,314.21
50960 Water - Stations	90.93	152.88
Total 50000 Operations	137,277.15	176,357.26
60000 Personnel Costs-Union		
60105 Wages	387,733.76	386,502.16
60110 Collateral (Fire Marshal)	5,429.50	4,153.20
60120 Overtime	183,013.45	138,838.51
60130 Holiday	23,553.00	22,155.12
60150 Detail	4,249.04	1,055.04
60170 Out of Rank	3,313.44	1,322.56
60180 Clothing Allowance	2,100.00	1,400.00
60200 Payroll Tax	39,330.71	37,355.53
60210 Municipal State Pension	143,333.33	138,179.45
61000 Medical Insurance - Union	91,398.94	68,271.48
61100 HRA Medical Costs	177.11	138.92
61200 Dental Insurance - Union	7,717.38	4,450.20
61300 HR/SA Account Fees	613.85	610.00
62000 Injured on Duty Insurance		-7,638.49
63000 Training/Academy	3,126.49	807.61
63100 Promotional Exams	2,123.40	
Total 60000 Personnel Costs-Union	897,213.40	797,601.29
70000 Personnel Costs - Administrative		
70100 Administrative Salaries/Compensation	28,424.00	27,328.00
70200 Administrative Payroll Taxes	1,409.44	1,325.59
Total 70000 Personnel Costs - Administrative	29,833.44	28,653.59
80000 Retirees/Separation Costs		
80100 Medical Insurance - Retiree	17,386.55	17,384.67
80200 Dental Insurance - Retiree	984.22	795.14
Total 80000 Retirees/Separation Costs	18,370.77	18,179.81
90000 Other Expenditures		
90100 Hydrants	38,937.96	38,784.76
90200 Street Lights	45,345.41	58,105.52
Total 90000 Other Expenditures	84,283.37	96,890.28
91100 Interest Paid	2,295.65	
Total Expenses	\$1,201,882.98	\$1,178,611.33

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
NET OPERATING INCOME	\$1,013,207.58	\$1,102,472.33
NET INCOME	\$1,013,207.58	\$1,102,472.33

Central Coventry Fire District
Profit and Loss
September - November, 2023
UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
Income		
39000 Tax Revenue		
39100 Tax Levy - Current Year	1,948,725.10	1,936,531.87
39201 Tax Levy - Prior Years	105,073.04	126,258.95
39202 Tax Redemptions		267.12
39203 Payment in Lieu of taxes		50,000.00
Total 39000 Tax Revenue	2,053,798.14	2,113,057.94
39500 Department Revenue		
39600 Rescue Run Recovery	127,780.70	148,444.79
39700 Fire Marshal Services	4,503.00	4,202.00
39800 Detail Reimbursement	1,200.00	1,470.00
Total 39500 Department Revenue	133,483.70	154,116.79
39900 Other Revenue	298.07	
39905 MUNICIPAL LIEN CERT (MLC)	100.00	
39910 DONATIONS/GRANTS	2,000.00	
39930 Interest and Penalties on Taxes	11,422.47	13,949.80
39935 Bank Interest Income	6,726.18	171.09
39940 Asset Sales/Misc Revenue	7,262.00	
Total 39900 Other Revenue	27,808.72	14,120.89
39999 Uncategorized Income		-211.96
Total Income	\$2,215,090.56	\$2,281,083.66
GROSS PROFIT	\$2,215,090.56	\$2,281,083.66
Expenses		
40000 Administrative		
40100 Audit		6,000.00
40200 Board Meetings	7,193.90	4,643.69
40220 Treasurer	9,000.00	8,458.33
40300 Tax Collecting Expense	575.00	11,509.27
40400 Legal - General	6,765.00	28,892.50
40500 Office/Miscellaneous	7,104.36	465.27
40510 Bank Fees	48.00	84.00
40600 Dues and Subscriptions	105.00	105.00
40700 Accounting and Payroll Costs	519.88	
40800 Administrative Service Contracts		15.10
40850 Software and Hardware	1,298.06	755.94
Total 40000 Administrative	32,609.20	60,929.10
50000 Operations		
50200 Rescue Recovery Fees and Expenses	1,683.47	5,440.98
50250 Fuel	11,036.39	15,876.88
50300 Insurance - General Liability and Property	68,893.00	102,527.51
50720 Repairs and Maintenance - Station	1,738.66	1,361.21
50730 Repairs and Maintenance - Equipment	28,270.99	33,311.95

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
50810 Supplies - Fire and Gear	2,067.83	153.57
50830 Supplies - Rescue	6,350.53	3,762.67
50840 Supplies - Station	906.42	1,334.08
50845 Telecommunication System	5,000.00	
50850 Telecommunications	3,286.75	6,247.79
50920 Electric - Stations	5,454.98	4,390.35
50930 Gas - Stations	1,239.14	483.18
50940 Oil - Stations	1,258.06	1,314.21
50960 Water - Stations	90.93	152.88
Total 50000 Operations	137,277.15	176,357.26
60000 Personnel Costs-Union		
60105 Wages	387,733.76	386,502.16
60110 Collateral (Fire Marshal)	5,429.50	4,153.20
60120 Overtime	183,013.45	138,838.51
60130 Holiday	23,553.00	22,155.12
60150 Detail	4,249.04	1,055.04
60170 Out of Rank	3,313.44	1,322.56
60180 Clothing Allowance	2,100.00	1,400.00
60200 Payroll Tax	39,330.71	37,355.53
60210 Municipal State Pension	143,333.33	138,179.45
61000 Medical Insurance - Union	91,398.94	68,271.48
61100 HRA Medical Costs	177.11	138.92
61200 Dental Insurance - Union	7,717.38	4,450.20
61300 HR/SA Account Fees	613.85	610.00
62000 Injured on Duty Insurance		-7,638.49
63000 Training/Academy	3,126.49	807.61
63100 Promotional Exams	2,123.40	
Total 60000 Personnel Costs-Union	897,213.40	797,601.29
70000 Personnel Costs - Administrative		
70100 Administrative Salaries/Compensation	28,424.00	27,328.00
70200 Administrative Payroll Taxes	1,409.44	1,325.59
Total 70000 Personnel Costs - Administrative	29,833.44	28,653.59
80000 Retirees/Separation Costs		
80100 Medical Insurance - Retiree	17,386.55	17,384.67
80200 Dental Insurance - Retiree	984.22	795.14
Total 80000 Retirees/Separation Costs	18,370.77	18,179.81
90000 Other Expenditures		
90100 Hydrants	38,937.96	38,784.76
90200 Street Lights	45,345.41	58,105.52
Total 90000 Other Expenditures	84,283.37	96,890.28
91100 Interest Paid	2,295.65	
Total Expenses	\$1,201,882.98	\$1,178,611.33

Central Coventry Fire District

Profit and Loss

September - November, 2023

UNAUDITED FOR INTERNAL USE ONLY

	TOTAL	
	SEP - NOV, 2023	SEP - NOV, 2022 (PY YTD)
NET OPERATING INCOME	\$1,013,207.58	\$1,102,472.33
NET INCOME	\$1,013,207.58	\$1,102,472.33



CENTRAL COVENTRY FIRE DISTRICT

TAX COLLECTORS REPORT

Tax Levy FY2023: **\$4,458,315.33**

Tax Levy FCY2022: **\$4,448,801.64**

The following is the activity for the month of November 2023

Taxes Collected	November	November Collection Rate
2023	\$ 1,097,331.74	24.61%
2022	\$ 20,736.24	
2021	\$ 161.93	
Prior Years	\$ 8.04	
Interest/Penalty Collected	\$ 2,742.21	
Total	<u>\$ 1,120,980.16</u>	

Outstanding Taxes

2023	\$ 2,509,595.19
2022	\$ 105,277.96
2021	\$ 10,372.16
Prior Years	\$ 53,430.86
Total	<u>\$ 2,678,676.17</u>

Fiscal Year 2022 Year To Date Collection Activity	YTD Collection Rate
2023	\$ 1,948,602.33 43.71%
2022	\$ 104,088.97
2021	\$ 747.01
Prior Years	\$ 237.06
Interest/Penalty Collected	\$ 11,422.47
Total	<u>\$ 2,065,097.84</u>



CENTRAL COVENTRY

FIRE DISTRICT

240 Arnold Rd
Coventry, RI 02816
(401) 825-7803 Tel.
(401) 825-7806 Fax.

Daniel S. Kaplan
District Clerk

2024 Regularly Scheduled Meetings

1. Thursday January 18, 2024 at 6:30PM
2. Thursday February 15, 2024 at 6:30PM
3. Thursday March 21, 2024 at 6:30PM
4. Thursday April 18, 2024 at 6:30PM
5. Thursday May 16, 2024 at 6:30PM
6. Thursday June 20, 2024 at 6:30PM
7. Thursday July 18, 2024 at 6:30PM
8. Thursday August 15, 2024 at 6:30PM
9. Monday September 09, 2024 at 7:00PM-Annual Meeting
10. Thursday October 17, 2024 at 6:30PM
11. Thursday November 21, 2024 at 6:30PM
12. Thursday December 19, 2024 at 6:30PM

All regular meetings to be held at the:
Coventry Senior Center
50 Wood Street
Coventry, RI 02816-5841

Annual Meeting venue to be determined.

All regularly scheduled meeting dates and times are subject to change.

**BCBSRI Insured Large Group Domestic Partner
Coverage Offering Election Form**

Company Name: _____

Parent Group #: _____

Effective Date: _____

Check Applicable Domestic Partner Types:

Same Sex Same Sex and Opposite Sex

If domestic partner coverage is only to be applicable to certain groups and/or subgroups under the above parent group #, please identify the specific groups and/or subgroups to which coverage will be extended:

Group #s: _____

Subgroups #s: _____

By signing this coverage election form, you, as an officer of the above named company, agree to offer domestic partner coverage to all eligible employees.

Company Officer Name (Print)

Company Officer Title

Company Officer Signature

Date



DECLARATION OF DOMESTIC PARTNERSHIP

Employee Name

Domestic Partner Name

Group Name ("GROUP")(if applicable)

1. **Eligibility Certification.** By signing below, we hereby certify that we meet the following eligibility criteria:
 - a. We are at least eighteen (18) years of age and are mentally competent to contract.
 - b. Neither of us is married to anyone else.
 - c. We are not related by blood to a degree which would prohibit marriage in our state of legal residence.
 - d. We reside together and have resided together for at least one (1) year.
 - e. We are financially interdependent and can demonstrate such interdependence by submitting the Required Documentation listed in paragraph 2 of this Declaration.
2. **Required Documentation.** We have included documentation to substantiate two (2) of the following items (check applicable items):
 - Notarized domestic partnership agreement or relationship contract.
 - Joint mortgage or joint ownership of primary residence.
 - Joint ownership of automobile. (Joint title or joint bill of sale accepted.)
 - Joint lease. Must be dated one (1) year prior to the request for coverage.
 - Joint checking, savings or credit account. Must be dated one (1) year prior to the request for coverage.
 - The domestic partner has been designated as a beneficiary for the employee's will, retirement contract or life insurance. Must be dated one (1) year prior to the request for coverage.
3. **Notice of Changes.** We agree to notify the GROUP if the status of this relationship changes, including termination of the relationship or our failure to meet the criteria outlined in paragraph 1 of this Declaration, no later than 30 days from the date of such change.
4. **Penalties for Misrepresentation.** We affirm the statements attested to in this Declaration are true and correct to the best of our knowledge. We understand that we are responsible for reimbursing the GROUP and/or BCBSRI for any expenses incurred as a result of any false or misleading statement contained in this Declaration, including but not limited to reimbursement for premiums and amounts paid in claims.

Under penalties of perjury, we certify that the foregoing representations are true, correct, and complete.

Employee Signature

Domestic Partner Signature

Employee Name (Print)

Domestic Partner Name (Print)

Quarterly Period Ending: **NOVEMBER 30, 2023**
 Fiscal Year 2024
 Pursuant to Rhode Island General Law Section 45-12-22.2

Fire District: CENTRAL COVENTRY FIRE DISTRICT


Tiers I and II Fire Districts complete pages 1 and 2 of Form FD-3A and attach detail

Please indicate accounting method for reporting: Cash Accrual

	Adopted Budget	Revised Budget	Actual Year To Date	Collected Expended YTD	Projected Total FY 2024	Projected Variance	%
Opening Surplus/(Deficit)	\$ 357,455	\$ 357,455	\$ 357,455	100.00%	\$ 357,455	\$ -	
Revenues	\$ 5,235,880	\$ 5,235,880	\$ 2,215,091	42.31%	\$ 4,897,453	\$ (338,427)	
Expenditures	\$ 5,235,880	\$ 5,235,880	\$ 1,201,883	22.95%	\$ 4,882,532	\$ (353,348)	
* Projected Operating Surplus/(Deficit)	\$ -	\$ -	\$ 1,013,208	-	\$ 14,921	\$ 14,921	
* Projected Cumulative Surplus/(Deficit)	\$ 357,455	\$ 357,455	\$ 1,370,663	383.45%	\$ 372,376	\$ 14,921	

*A correction action plan is required for deficits reported on lines marked with an asterisk.

I certify that the following schedules are accurate to the best of my knowledge and belief.




 Governing Board Chairperson

 12/21/2023
 Date

 EPULLANO@CCFDRI.COM
 Email Address

 401-864-5932
 Phone Number

I certify that the following schedules are accurate to the best of my knowledge and belief.



 Finance Officer - Treasurer

 12/21/2023
 Date

 TREASURER@CCFDRI.COM
 Email address

 401-265-1041
 Phone Number

Please remit this report to the following offices on or before the 25th day of the month succeeding the end of each fiscal quarter to:

Fire District Governing Board

Members of the Town Council

Your designated representative at DMF:

Kimberly.ODonnell@dor.ri.gov
 Division of Municipal Finance
 One Capitol Hill, 1st Floor
 Providence, RI 02908

ag_fire@rioag.gov
 Office of the Auditor General
 33 Broad Street, Suite 201
 Providence, RI 02903

Robert J. Civetti, CPA, LLC did not perform an audit, review, or compilation engagement on the financial information presented in this report, and, as such, no assurance is provided on it.

Quarterly Report

Fire District: Central Coventry Fire District

For the period ending: **11/30/2023**
(mm/dd/yyyy)

In accordance with Section 45-12-22.2 of the General Laws of Rhode Island, as amended, the following information must be submitted on or before the 25th day of the month following the end of each fiscal quarter to the Division of Municipal Finance and the RI Auditor General

FIRE DISTRICT REVENUES:	Adopted Budget	Revised Budget	Actual: Year to Date	% Collected YTD	Projected Total Revenues FY 2024	Projected Revenue Variance FY 2024
1 Local Property Taxes	\$ 4,280,348	\$ 4,280,348	\$ 2,053,798	47.98%	\$ 4,278,525	\$ (1,823)
2 Federal Funds - ARPA from the Town	\$ -	\$ -	\$ -	-	\$ -	\$ -
3 Miscellaneous Fees	\$ 28,500	\$ 28,500	\$ 5,803	-	\$ 23,212	\$ (5,288)
4 Payments from Other Fire Districts or Agencies	\$ -	\$ -	\$ -	-	\$ -	\$ -
5 Rescue Services	\$ 575,000	\$ 575,000	\$ 127,781	-	\$ 511,124	\$ (63,876)
6 Interest Income includes interest on delinquent taxes	\$ 117,500	\$ 117,500	\$ 18,148	-	\$ 72,592	\$ (44,908)
7 Other Income	\$ -	\$ -	\$ 9,561	-	\$ 12,000	\$ 12,000
8 State MV phase out	\$ -	\$ -	\$ -	-	\$ -	\$ -
Use of Fund Balance Reserves	\$ 234,532	\$ 234,532	\$ -	-	\$ -	\$ (234,532)
Total Fire District Revenue	\$ 5,235,880	\$ 5,235,880	\$ 2,215,091	42.31%	\$ 4,897,453	\$ (338,427)

FIRE DISTRICT EXPENDITURES: (attach detail)	Adopted Budget	Revised Budget	Actual: Year to Date	% Spent YTD	Projected Total Expenditures FY 2024	Projected Expenditures Variance FY 2024
1. Operating Disbursements or Expenditures	\$ 5,235,880	\$ 5,235,880	\$ 1,201,883	22.95%	\$ 4,882,532	\$ (353,348)
2. Capital Outlay*	\$ -	\$ -	\$ -	-		\$ -
3. Debt Service Payment						
Principal	\$ -	\$ -	\$ -		\$ -	\$ -
Interest	\$ -	\$ -	\$ -		\$ -	\$ -
4. Payments to Other Fire Districts	\$ -	\$ -	\$ -	-		
5. Other - grant expenditures	\$ -	\$ -	\$ -	-	\$ -	\$ -
Total Fire District Expenditures	\$ 5,235,880	\$ 5,235,880	\$ 1,201,883	22.95%	\$ 4,882,532	\$ (353,348)

*Please describe how the capital outlay expenditures were financed during the year (i.e. borrowing, lease, reserves, operations, or combination, etc.)

The District taxpayers did not approve a budget for fiscal 2024. Accordingly the District is operating utilizing the last budget which was approved by the taxpayers. The last budget approved by the taxpayers was for the 2021 fiscal year approved September 14, 2020.

Robert J. Civetti, CPA, LLC did not perform an audit, review, or compilation engagement on the financial information presented in this report, and as such, no assurance is provided on it.



CENTRAL COVENTRY FIRE DISTRICT

240 Arnold Rd
Coventry, RI 02816
(401) 825-7803 Tel.
(401) 825-7806 Fax.

Daniel S. Kaplan
District Clerk

2024 Regularly Scheduled Meetings

1. Thursday January 18, 2024 at 6:30PM
2. Thursday February 15, 2024 at 6:30PM
3. Thursday March 21, 2024 at 6:30PM
4. Thursday April 18, 2024 at 6:30PM
5. Thursday May 16, 2024 at 6:30PM
6. Thursday June 20, 2024 at 6:30PM
7. Thursday July 18, 2024 at 6:30PM
8. Thursday August 15, 2024 at 6:30PM
9. Monday September 09, 2024 at 7:00PM-Annual Meeting
10. Thursday October 17, 2024 at 6:30PM
11. Thursday November 21, 2024 at 6:30PM
12. Thursday December 19, 2024 at 6:30PM

All regular meetings to be held at the:
Coventry Senior Center
50 Wood Street
Coventry, RI 02816-5841

Annual Meeting venue to be determined.

All regularly scheduled meeting dates and times are subject to change.