

Central Coventry Fire District
Regular Board of Directors Meeting
7:00 PM October 19, 2017

Westwood Estates Clubhouse – 1A Liena Rose Way – Coventry, RI 02816

Agenda

Call to Order	Fred Gralinski, Chairman
Pledge of Allegiance	Fred Gralinski, Chairman
Roll Call – Quorum Determination	Fred Gralinski, Chairman
Safety Instructions	Fred Gralinski, Chairman

SWEARING IN OF ELECTED MEMBERS

Dave D'Agostino Esq.

ELECTION BOARD OF DIRECTORS

- 1) President
- 2) Vice President

APPROVAL OF MEETING MINUTES

- 1) Sept. 7, 2017
- 2) Sept. 18, 2017

Operations

- 1) Chief's Report
- 2) Tax Collector's Report
- 3) District Manager's Report

PUBLIC COMMENT

SCHEDULED MEETINGS

- November 16 2017 Westwood Estate Clubhouse (subject to availability)

ADJOURNMENT

Chairman Fred Gralinski



CENTRAL COVENTRY

FIRE DISTRICT

Chief Frank Brown
240 Arnold Rd
Coventry, RI 02816
(401) 825-7800

FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

October 19, 2017

FIRE CHIEF'S OCTOBER REPORT

As reported last month we continue to move forward on multiple fronts. Here is a summary of those activities:

PERSONNEL

Currently we have 24 members on staff. 3 members are on long term injury (OJI). 3 Probationary Firefighters are attending the Rhode Island Fire Academy and will graduate on November 17, 2017.

TOTAL PERSONNEL - 30

Promotion/swearing-in ceremony will be held on October 21, 2017 at Coventry High School starting at 230 PM.

EMERGENCY INCIDENTS

- * Mobile home fire in Sherwood Valley with 3 people transported to the hospital for minor injuries.
- * Responded to a home delivery of a baby. 911 reported baby possibly not breathing. Crews arrived on scene and found a new born baby girl alert and crying. Crew clamped and cut umbilical cord and transported both to the hospital.
- * Assisted Western Coventry Fire District with a motor vehicle accident with entrapment. Patient extricated and transported to the Land Zone to meet with a Life Flight helicopter who transported patient to hospital with serious injuries.
- * Crews worked two CPR back to back with one transported to hospital with a pulse restored and one succumbing to an overdose of Fentanyl.

APPARATUS

Engine 7 will be go out for service at New England Fire Apparatus and Equipment for generator and foam system repairs.

Reserve Engine 5 is now in service.



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EQUIPMENT

Holmatro Vehicle Extrication Tools are being set out for repair at Shipman's Fire Equipment.

10 new Scott X3 Air Paks and 14 new Motorola portable radios were placed in service after all shifts were trained in their use.

Received from another fire department 1600 feet of practically new 5-inch large diameter fire hose with appliances. This hose once tested will be placed on Engine 7. 5-inch hose provides a better water supply in non-hydrant areas and where hydrants are spaced far apart. If the Fire District would have bought this equipment it would have cost approximately \$15,000.00.

Two Life Pak 1000's were purchased and will be placed on Engine 4 and Engine 7. This equipment along with protocol medications will allow these Engine's to provide a higher level of Emergency Medical Care than what we currently have. A Life Pak 15 was also purchase for Rescue 4. This means that both of our first line rescues have the most updated technology for cardiac monitoring.

STATIONS

Work continues cleaning out the Station 3.

Firefighters continue to make great progress on the Dayroom renovations at Station 4.

Contractor has completed the exterior painting of Station 7. Contractor now working on replacing 13 windows. Left to complete would be some ceiling repairs that sustained water damage before roof was replaced.

Station 4 will be having 3 new windows installed in the Dayroom.

FIRE MARSAL'S OFFICE

Department Fire Marshal's continue to work countless hours on Smoke Detector Inspection, Plan Reviews, Fire Alarm Reviews, Fire Investigations and Re-inspection on issued violations.



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TRAINING

Training continues to be on going on multiple fronts to include: new personnel, SCBA's, Radios, Reserve Engine and new Rescue equipment.

MISCELLANEOUS

A proposal to replace the traffic signals in front of Station 4 has been given to the Town's DPW Director for his consideration to replace such during the reconstruction of Arnold Road. He states that if money is available as the project move along it's a possibility it could be completed. Project cost is \$18,000.00 to \$28,000.00.

Six Smoke Detectors and one Carbon Monoxide were placed on both Engine 4 and Engine 7 in the event we respond to someone's residence and they do not have them and or they have malfunctioned. At which time we will let them keep the Smoke Detector and loan the CO Detector.

A Fire District resident is donating two pieces of exercise equipment.

1. Bow Flex Tread Climber
2. Health Rider

In closing, I would like to thank the Officers and Firefighters for all that they continue to do on a daily basis.

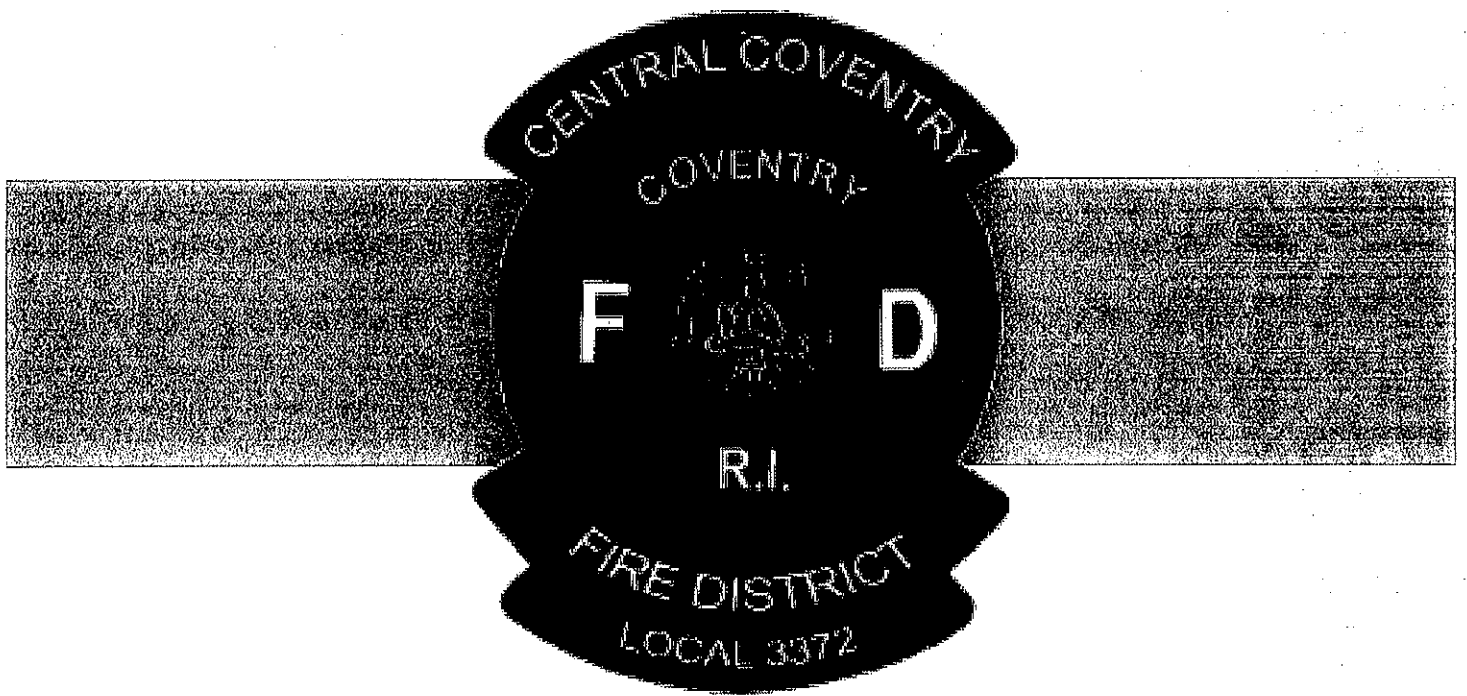
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank M. Brown".

Frank M. Brown
Chief

Central Coventry Fire District
invites you to attend their

*Swearing-In and Promotional
Ceremony*



Saturday, October 21, 2017
2:30 PM

Coventry High School Auditorium



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FIRE DISTRICT

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FIRE – RESCUE – EMS – FIRE PREVENTION

OFFICE of the CHIEF of DEPARTMENT

SAVE THE DATE

RHODE ISLAND FIRE ACADEMY

GRADUATION CEREMONY

FRIDAY, NOVEMBER 17, 2017

CENTRAL COVENTRY FIRE DISTRICT

TAX COLLECTOR REPORT

SEPTEMBER 2017

The following is the activity for the month of September, 2017

Taxes Collected

2016	\$ 35,842.42
2015	\$ 34.93
2015 (2)	\$ 94.96
2014	\$ 0.00
Prior Years	\$ 0.00

Interest/Penalty Collected \$ 3,481.89

Total \$ 39,454.20

Outstanding Taxes

2016	\$ 353,885.34
2015	\$ 19,587.60
2015 (2)	\$ 22,889.70
2014	\$ 14,644.23
Prior	\$ 66,152.36
	<hr/>
	\$ 477,159.23

Central Coventry Fire District Fiscal Year 2018 Budget to YTD September, 2017

	FY18 (Approved)	September, 2017 YTD	Remaining	% YTD 8%	Notes
39000 Tax Revenue					
39100 Tax Levy - Current Year	3,666,874	-	3,666,874	0%	FY18 tax bills sent 9/29/2017
39201 Tax Levy - Prior Years	300,000	35,972	264,028	12%	
Total 39000 Tax Revenue	3,966,874	35,972	3,930,902	1%	
39500 Department Revenue					
39600 Rescue Run Recovery	775,000	57,108	717,892	7%	
39700 Fire Marshal Services	20,000	405	19,595	2%	
39800 Detail Reimbursement	12,000	1,650	10,350	14%	
Total 39500 Department Revenue	807,000	59,163	747,837	7%	
39900 Other Revenue					
39930 Interest & Penalties on Taxes	60,000	3,482	56,518	6%	
39940 Asset Sales/Misc Revenue	251,000	25,137	225,863	10%	\$25k deposit Harris Station
Total 39900 Other Revenue	311,000	28,619	282,381	9%	
TOTAL DISTRICT REVENUE	\$ 5,084,874	\$ 123,754	\$ 4,961,120	2%	
40000 Administrative					
40100 Audit/CPA Services	15,000	6,750	8,250	45%	
40200 Board Meetings	4,250	2,690	1,560	63%	
40210 Board Member Stipends	14,000	-	14,000	0%	
40220 Finance Director/Treasurer	73,125	9,750	63,375	13%	
40230 Administrative Insurance and HR Initiatives	4,500	-	4,500	0%	
40300 Tax Collecting Expense	12,500	3,363	9,137	27%	Postage for tax bills
40400 Legal - General	45,000	-	45,000	0%	Timing
40500 Office/Miscellaneous	3,000	65	2,935	2%	Returned check
40510 Bank Fees	250	56	194	22%	
40600 Dues and Subscriptions	500	288	212	58%	
40700 Accounting and Payroll Costs	2,500	103	2,397	4%	
40800 Administrative Service Contracts	12,500	-	12,500	0%	
40850 Software and Hardware	10,500	424	10,076	4%	Image Trend EMS site license
Total 40000 Administrative	197,625	23,489	174,136	12%	
50000 Operations					

Central Coventry Fire District Fiscal Year 2018 Budget to YTD September, 2017

	FY18 (Approved) September, 2017 YTD				Remaining	% YTD	Notes
50200 Rescue Recovery Fees	32,726	298	32,427	1%			
50250 Fuel	35,000	-	35,000	0%			
50300 Insurance - General Liability and Property	40,000	10,081	29,920	25%			
50720 Repairs and Maintenance - Station	40,000	754	39,246	2%			
50730 Repairs and Maintenance - Vehicles and Apparatus	90,000	21,816	68,184	24%	Engine 7 overhaul \$15.1k		
50810 Supplies - Fire and Gear	60,000	3,302	56,698	6%			
50830 Supplies - Rescue	21,196	5,270	15,926	25%	Boundree/Physio Control invoices		
50840 Supplies - Station	5,000	562	4,438	11%			
50845 Telecommunication System	2,500	-	2,500	0%			
50850 Telecommunications	11,000	263	10,737	2%			
50920 Electric - Stations	4,000	368	3,632	9%			
50930 Gas - Stations	2,500	-	2,500	0%			
50940 Oil - Stations	10,000	-	10,000	0%			
50960 Water - Stations	500	-	500	0%			
Total 50000 Operations	354,422	42,713	311,708	12%			
60000 Personnel Costs-Union							
60105 Salaries	1,794,199	85,487	1,708,713	5%			
60110 Collateral (Fire Marshal)	27,500	4,929	22,571	18%			
60120 Overtime	350,000	60,194	289,806	17%			
60130 Holiday	82,633	6,583	76,050	8%			
60150 Detail	11,000	1,554	9,446	14%			
60170 Out of Rank	500	695	(195)	139%	Promotions - October		
60180 Clothing Allowance	19,600	2,450	17,150	13%			
60190 Health Opt-out	16,000	-	16,000	0%			
60200 Payroll Tax	176,060	10,586	165,473	6%			
60210 Municipal State Pension	377,337	-	377,337	0%	Timing		
61000 Medical Insurance - Union	291,948	26,697	265,251	9%			
61100 HRA Medical Costs	5,000	-	5,000	0%			
61200 Dental Insurance - Union	27,113	1,387	25,726	5%			
61300 HR/SA Account Fees	2,000	-	2,000	0%			
61400 Life Insurance	5,208	-	5,208	0%			
61500 PEHP	36,365	-	36,365	0%			
62000 Injured On Duty Insurance	137,281	34,320	102,961	25%			
63000 Training/Academy	20,000	-	20,000	0%			
63100 Promotional Exams	5,000	4,472	528	89%			
63200 Recruitment	2,500	542	1,958	22%			

Central Coventry Fire District Fiscal Year 2018 Budget to YTD September, 2017

	FY18 September, (Approved) 2017 YTD Remaining % YTD Notes			
Total 60000 Personnel Costs-Union	3,387,244	239,896	3,147,348	7%
70000 Personnel Costs - Administrative				
70100 Administrative Salaries/Compensation	157,352	17,463	139,890	11%
70200 Administrative Payroll Taxes	2,450	155	2,296	6%
Total 70000 Personnel Costs - Administrative	159,802	17,617	142,185	11%
80000 Retirees/Separation Costs				
80100 Medical Insurance - Retiree	108,478	7,593	100,884	7%
80200 Dental Insurance - Retiree	8,236	264	7,972	3%
80700 Separation Payouts	20,000	-	20,000	0%
Total 80000 Retirees/Separation Costs	136,714	7,858	128,857	6%
90000 Other Expenditures				
90100 Hydrants	255,066	-	255,066	0% Timing
90200 Street Lights	210,000	-	210,000	0% Timing
91000 Capital Purchases	359,000	9,500	349,500	3% Used pumper
95000 Claim Payments/Other	25,000		25,000	0%
Total 90000 Other Expenditures	849,066	9,500	839,566	1%
	\$ 5,084,874	\$ 341,073	\$ 4,743,801	7%

SURPLUS/(DEFICIT) \$ 0 \$ (217,319)